



JOB DESCRIPTION

Department: Public Works

Position: Parks and Fields Maintenance Worker

Supervisor: Director of Public Works

Hours of Work: Approximately 40 hrs/wk: this is a seasonal position during the summer months, with a flexible schedule based on operational needs.

Scope: Under the direct supervision of the Director of Public Works, the Parks and Fields Maintenance Worker will contribute to the upkeep and beautification of public spaces, ensuring a positive experience for the community.

Desired Qualities/Qualifications:

- Previous experience in landscaping, grounds maintenance, or related field is desirable but not mandatory.
- Ability to perform physical tasks, including lifting, bending, and standing for extended periods.
- Comfortable working outdoors in various weather conditions.
- Strong attention to detail and a proactive approach to problem-solving.
- Effective communication skills and the ability to work well within a team.
- Willingness to follow safety guidelines and procedures.

Duties:

- **Grounds Maintenance:** Perform routine maintenance tasks to keep parks and recreational areas clean and well-maintained. This includes mowing lawns, trimming bushes, and removing debris.
- **Landscape Enhancement:** Assist in the installation and maintenance of plantings, flowers, and other landscaping elements to enhance the aesthetic appeal of parks and public spaces.
- **Trail Maintenance:** Inspect and maintain trails, pathways, and walkways to ensure they are safe and accessible. Repair any damage and report potential hazards.
- **Equipment Operation:** Operate a variety of hand and power tools, as well as small machinery such as lawn mowers, trimmers, and blowers, in a safe and efficient manner.
- **Trash Removal:** Collect and dispose of litter and trash from designated areas, ensuring a clean and welcoming environment for park visitors.
- **Facility Maintenance:** Perform basic repairs and maintenance tasks on park facilities, such as benches, fences, and signage.
- **Collaboration:** Work closely with team members and supervisors to coordinate tasks, share information, and ensure efficient use of resources.
- **Safety Compliance:** Adhere to safety guidelines and protocols to maintain a secure working environment. Report any safety concerns or incidents promptly.
- **Customer Interaction:** Interact positively with park visitors, providing information, assistance, and promoting a positive image of the park.
- **Other duties** as requested by the Director of Public Works.