

2020 – 2021 Draft Budget



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opportunity*



Agenda – Tuesday, April 21, 2020

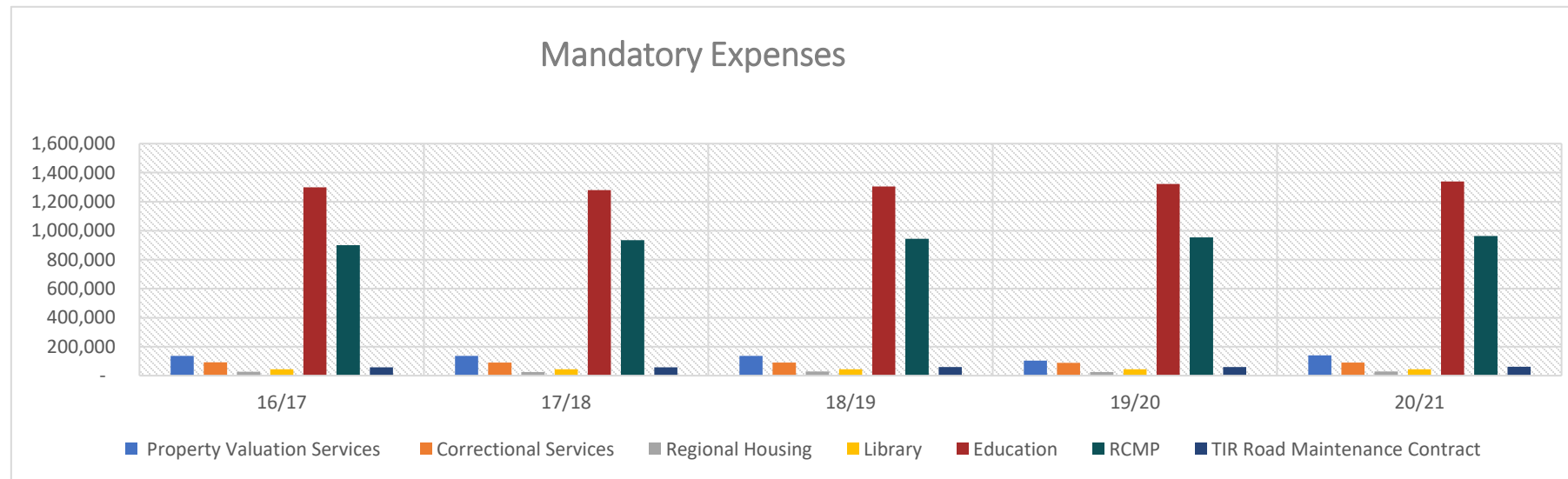
8:00 – 9:30 PM

1. Expenses

1. Mandatory Expenses
2. General Government Services
3. Protective Services
4. Transportation Services
5. Environmental Health
6. Public Health
7. Environmental Development
8. Recreation and Culture
9. Education
10. Capital and Financing

Mandatory Expenses

Mandatory Expenses	16/17	17/18	18/19	19/20	20/21
Property Valuation Services	136,589	136,060	137,253	104,296	140,000
Correctional Services	91,498	90,261	89,562	89,188	90,000
Regional Housing	26,296	25,004	27,978	24,761	28,000
Library	44,470	44,470	44,470	44,470	44,470
Education	1,298,728	1,279,703	1,304,553	1,322,218	1,340,000
RCMP	899,232	933,549	944,256	953,636	963,000
TIR Road Maintenance Contract	57,058	57,914	59,951	60,190	62,000
Total	2,553,871	2,566,962	2,608,023	2,598,759	2,667,470



Expenses – General Govt. Services

Grouping	GL Description	2019 - 2020 Actuals to Date	Budget 2019 - 2020	Budget 2020 - 2021
Legislative	Remuneration - E Nickerson	25,213	27,331	27,470
	CPP - E Nickerson	1,127	1,216	1,260
	Pension - E Nickerson	1,639	1,777	1,790
	Travel Mileage - E Nickerson	-	2,000	1,000
	Conferences/Meetings - E Nickerson	-	2,000	750
	Insurance (Travel & Other) - E Nickerson	58	100	100
	Other - E Nickerson	-	100	100
	Remuneration - J Crook	22,116	23,974	24,095
	CPP - J Crook	968	1,045	1,085
	Pension - J Crook	1,106	1,199	1,205
	Travel Mileage - J Crook	-	500	1,000
	Conferences/Meetings - J Crook	-	1,000	750
	Insurance (Travel & Other) - J Crook	58	100	100
	Technology Allowance - J Crook	-	500	500
	Other - J Crook	-	100	100

Expenses – General Govt. Services

Grouping	GL Description	2019 - 2020 Actuals to Date	Budget 2019 - 2020	Budget 2020 - 2021
Legislative	Remuneration - G El-Jakl	20,328	22,036	22,145
	CPP - G El-Jakl	876	946	980
	Pension - G El-Jakl	1,321	1,433	1,440
	Travel Mileage - G El-Jakl	583	2,000	1,000
	Conferences/Meetings - G El-Jakl	-	1,500	750
	Insurance (Travel & Other) - G El-Jakl	58	100	100
	Technology Allowance - G El-Jakl	-	-	-
	Other - G El-Jakl	-	100	100
	Renumeration - M Atkinson	20,328	22,036	22,145
	CPP - M Atkinson	-	-	980
	Pension - M Atkinson	-	-	800
	Travel Mileage - M Atkinson	195	500	500
	Conferences/Meetings - M Atkinson	-	1,500	750
	Insurance (Travel & Other) M Atkinson	58	100	100
	Technology Allowance - M Atkinson	1,273	500	500

Expenses – General Govt. Services

Grouping	GL Description	2019 - 2020 Actuals to Date	Budget 2019 - 2020	Budget 2020 - 2021
Legislative	Remuneration - S Hatfield	20,328	22,036	22,145
	CPP - S Hatfield	876	946	980
	Pension - S Hatfield	1,321	1,433	1,440
	Travel Mileage - S Hatfield	406	500	1,000
	Conferences/Meetings - S Hatfield	23	1,500	750
	Insurance (Travel & Other)	58	100	100
	Technology Allowance - S Hatfield	1,043	500	-
	Other - S Hatfield	-	100	100
Legislative Total		121,361	142,908	140,210



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Expenses – General Govt. Services

Grouping	GL Description	2019 - 2020 Actuals to Date	Budget 2019 - 2020	Budget 2020 - 2021
General Administrative	Salaries/Wages	296,796	322,561	336,500
	Employment Insurance	5,041	5,643	5,700
	Canada Pension	11,390	10,291	12,100
	Workers Compensation	3,639	4,328	4,500
	Group Insurance	10,776	12,539	11,500
	Pension Premiums	18,861	20,518	21,000
	Training/Development	6,895	10,000	9,000
	Postage/Meter Rental	19,429	22,000	23,000
	Office Supplies	9,515	11,000	10,000
	Advertising	12,202	14,000	14,000
	Telephone	9,198	10,000	10,000
	Fax	2,291	3,000	3,000
	CAO Travel	1,623	3,000	3,000
	Payroll Services Costs	3,093	675	-
	Miscellaneous	3,880	4,000	4,000
	Liability & Other Insurance	30,898	35,000	38,000
	Computer Services	37,987	45,000	48,000



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Salaries – Estimated 2% cost of living, regular salary scale steps.

Liability Insurance – Cyber insurance coverage added.

Computer services – Townsutes payroll module, Townsutes online portal.



Expenses – General Govt. Services

Grouping	GL Description	2019 - 2020 Actuals to Date	Budget 2019 - 2020	Budget 2020 - 2021	
General Administrative	Clerks' pension	730	-	-	
	Travel	2,041	3,500	3,000	
	Meeting Supplies	2,184	2,500	2,500	
	Workplace Wellness	5,589	4,500	5,000	
	Old Court House - Repairs	105	-	-	
	Admin Ctr - Repairs/Mtnce	24,427	25,000	25,000	
	Admin Ctr - Janitor Wages	86	-	40,000	
	Admin Ctr - Janitor Supplies	1,286	2,000	2,000	
	Admin Ctr - Power Sec 1	16,316	15,000	15,000	
	Admin Ctr - Power Sec 2	8,425	10,000	10,000	
	Admin Ctr - Sewer Charges	2,030	1,800	2,050	
	Admin Ctr - Janitorial Contract	31,006	40,000	-	
	Legal Services	15,784	20,000	18,000	
	Other Professional Fees	1,753	5,000	77,500	
	Bank Charges	5,420	1,500	4,000	
	Cash Short/Over	-	32	500	250
	General Administrative Total		600,662	664,855	757,600

Janitorial Contract – Budget moved to janitor wages

Other Professional Fees - \$ 10,000 Beach Initiatives 3D mapping, \$ 62,500 asset management (\$50,000 grant)



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Expenses – General Govt. Services

Grouping	GL Description	2019 - 2020 Actuals to Date	Budget 2019 - 2020	Budget 2020 - 2021
Property Services	Salaries/Wages	193,573	224,254	227,000
	Employment Insurance	4,191	4,948	5,000
	Canada Pension	8,914	10,097	10,000
	Workers Compensation	2,910	3,566	3,700
	Group Insurance	7,505	9,159	10,000
	Pension Premiums	11,912	13,566	13,500
	Training/Development	4,795	6,000	6,000
	Clothing/Footwear	2,993	4,000	4,500
	Tools	1,249	3,200	3,000
	New Equipment	2,871	4,000	10,000
	Prop Serv - Eqpt Mntnce	7,342	5,000	5,000
	Telephone	2,566	3,500	3,250
	Signs. etc.	9,569	3,000	5,000
	Tractor Maintenance	198	2,000	2,000
	Salting/Sanding	8,824	10,000	10,000
	Property Services Building	3,085	5,000	5,000



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New equipment – Plasma cutter and compressor



Expenses – General Govt. Services

Grouping	GL Description	2019 - 2020 Actuals to Date	Budget 2019 - 2020	Budget 2020 - 2021
Property Services	2005 Dodge flatbed	6,320	6,000	-
	2007 Dodge 3/4 ton	207	-	-
	2016 Dodge 1/2 Ton	7,067	7,000	7,000
	2013 GMC 1/2 ton	2,707	4,000	4,000
	1997 Dumptruck	2,025	1,000	1,000
	2012 Dodge 3/4 ton	5,244	10,000	10,000
	2013 Backhoe	5,063	6,500	6,500
	Travel	2,969	4,000	4,000
	Miscellaneous	4,215	2,000	2,000
	2018 3 Ton Truck	6,292	6,000	6,000
	Shop Supplies	2,754	6,000	6,000
	Prop Serv Summer Staff	8,150	9,000	9,000
	Equipment Maintenance	18	-	-
	Property Services Total		325,528	372,790
Financial Management	External Audit	23,778	18,750	20,000

Expenses – General Govt. Services

Grouping	GL Description	2019 - 2020 Actuals to Date	Budget 2019 - 2020	Budget 2020 - 2021
Taxation	Salaries/Wages	39,085	40,474	43,400
	Employment Insurance	882	918	960
	Canada Pension	1,832	1,886	2,100
	Workers Compensation	568	644	700
	Group Insurance	1,226	2,220	1,410
	Pension Premiums	2,519	2,631	2,820
	Training/Development	-	1,000	500
	Tax Billing Costs	610	1,200	1,200
	Tax Write Offs	1,042	500	1,000
	Low Income Exemptions	27,812	31,000	30,000
	Tax Reductions by Council	50,965	52,000	53,500
	Tax Sale Expense	- 5,675	1,000	1,000
	Maintenance/Tax Sale Properties	-	500	500
	Assessment Services	104,296	139,061	140,000
	Uncollectable Taxes	-	3,000	2,500
Taxation Total		225,163	278,034	281,590

Expenses – General Govt. Services

Grouping	GL Description	2019 - 2020 Actuals to Date	Budget 2019 - 2020	Budget 2020 - 2021
Other General Government	Elections & Plebiscites	-	-	25,000
	Grants to Organizations	53,701	45,000	55,000
	UNSM & FCM Memberships	7,257	6,300	7,300
	SNWT Operating	13,000	13,000	15,000
	Special Events	8,000	15,000	20,000
	BMHS Closure costs	-	-	-
	CSI Elementary School	-	-	-
	Other General Costs	1,480	500	1,500
	HST - General Government Services	1,539	-	-
Other General Government Total		84,977	79,800	123,800
	Total General Government Services	1,381,469	1,557,137	1,701,650



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Election – Budget \$ 25,000
 Grants to Organizations – Budget \$ 55,000
 (\$15,000 xray machine – Shelburne
 Special Events – Budget \$ 20,000 (\$10,000
 axe throwing, \$ 5,000 TMAC Travel Media, \$
 5,000 Other)



Expenses – Protective Services

Grouping	GL Description	2019 - 2020 Actuals to Date	Budget 2019 - 2020	Budget 2020 - 2021	
Police Protection	RCMP Contract Transfers	953,636	953,637	963,000	
	DNA Testing	3,569	4,000	4,000	
	RCMP Contract Services	-	-	-	
	Transfers to Corrections	66,891	89,189	90,000	
Police Protection Total		1,024,096	1,046,826	1,057,000	
Law Enforcement	Prosecuting Services	11,205	11,500	11,000	
	Law Enforcement - Other	-	-	-	
Law Enforcement Total		11,205	11,500	11,000	
By-Law Enforcement	By-Law Officer Wages	4,400	20,000	5,000	
	By-Law Officer EI	-	-	-	
	By-Law Officer CPP	-	-	-	
	By-Law Officer WCB	-	-	-	
	By-Law Officer Training	-	-	-	
	By-Law Officer Travel	-	-	-	
	By-Law Officer Miscellaneous	542	1,000	1,000	
	Animal Control Costs	1,500	1,500	1,500	
	By-Law Enforcement Total		6,442	22,500	7,500

Expenses – Protective Services

Grouping	GL Description	2019 - 2020 Actuals to Date	Budget 2019 - 2020	Budget 2020 - 2021
Fire Departments		796,212	751,754	1,025,728
	Emergency Management Organization	-	-	-
	EMO - Coordinator	-	-	-
	EMO - Alternate Coordinator	275	3,300	3,300
	EMO - Travel	479	1,000	1,000
	EMO - Training / Exercise	195	1,000	750
	EMO - Promo / Advertising	-	1,000	500
	EMO - Communications	1,326	1,000	1,500
	EMO - Heliport Light	50	200	200
	EMO - Miscellaneous	862	500	500
	EMO - Cots / Blankets	10	1,500	-
	Search & Rescue	7,152	7,152	7,152
EMO Total		10,350	16,652	14,902

Expenses – Protective Services

Grouping	GL Description	2019 - 2020 Actuals to Date	Budget 2019 - 2020	Budget 2020 - 2021
Building Inspection Services	Building Inspection - Salaries	86,789	98,167	93,500
	Building Inspection - EI	1,731	2,007	1,850
	Building Inspection - CPP	3,819	4,376	4,260
	Building Inspection - WCB	1,235	1,531	1,455
	Building Inspection - Group Insurance	4,218	4,629	4,835
	Building Inspection - Pension Premiums	5,438	6,381	6,075
	Building Inspection - Training/Development	3,701	4,000	4,000
	Building Inspection - Clothing/Footwear	75	400	400
	Building Inspection - Vehicle Costs	4,380	4,000	4,000
	Building Inspection - Travel	204	1,000	600
	Building Inspection - Member Fees	440	850	800
	Building Inspection - Office Supplies	1,014	3,000	3,000
	Building Inspection - Miscellaneous	8	500	700
	Building Inspection - telephone	595	750	750
	Building Inspection Services Total		113,648	131,591

Expenses – Protective Services

Grouping	GL Description	2019 - 2020 Actuals to Date	Budget 2019 - 2020	Budget 2020 - 2021
Fire Services Coordinator	FSC - Wages	49,965	54,000	55,100
	FSC - EI	1,121	1,205	1,200
	FSC - CPP	2,377	2,576	2,710
	FSC - WCB	725	859	880
	FSC - Group Ins	1,438	1,920	2,600
	FSC - Pension	948	1,755	1,105
	FSC - Training	832	1,500	11,000
	FSC - Clothing	2,512	-	-
	FSC - Membership Fees	390	250	250
	FSC - Supplies	613	1,500	1,000
	FSC - Conferences	-	1,250	1,250
	FSC - Telephone	589	800	800
	FSC - Travel	1,151	2,500	2,500
	FSC - Miscellaneous	1,594	500	1,700
	FSC - Banquet	-	-	4,000
Fire Services Coordinator Total		64,256	70,615	86,095
Protective Services Total		2,026,208	2,051,438	2,328,450



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Training - \$11,000 container for fire dept training
 Misc - \$1,200 budgeted for medals for fire dept
 Banquet - \$ 4,000 New recognition event for fire dept



Expenses – Transportation Services

Grouping	GL Description	2019 - 2020 Actuals to Date	Budget 2019 - 2020	Budget 2020 - 2021
Road Transportation	Cat Rock Drive	422	2,000	2,000
	Spruce Drive	422	2,000	2,000
	Goose Lake Road (Municipal Costs)	6,095	2,000	2,500
	Goose Lake Rd Association	5,444	6,200	6,200
	Fish Plant Road	167	1,000	1,000
	Business Park Road	1,565	2,500	2,500
	Ridge Road	144	4,000	4,000
	Manhole Repairs	16,309	-	20,000
	Barrington Sidewalk	989	1,500	1,500
	Woods Harbour Sidewalk	400	1,500	1,500
	Barrington Lake Road Association	-	-	7,800
	DTIR Road Maintenance Contract	60,190	60,190	62,000
	Road Transportation Total		92,146	82,890
Street Lighting	Street Lighting	144,240	158,000	158,000
Community Clean-up Program	Traffic Services	-	1,000	-
	Community Clean Up Program	831	1,000	1,000
	Total Transportation Services	237,217	242,890	272,000



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Manhole Repairs \$ 20,000 – Replace remaining manhole covers. This is an accounting change, in the past it would be charged to capital.
Barrington Lake Road Association - \$7,800 yearly fee collected, matching revenue



Expenses – Environmental Health

Grouping	GL Description	2019 - 2020 Actuals to Date	Budget 2019 - 2020	Budget 2020 - 2021	
Sewage System - Barrington	Salaries/Wages	20,114	26,137	22,440	
	Employment Insurance	454	593	500	
	Canada Pension	950	1,155	1,000	
	Workers Compensation	293	416	360	
	Group Insurance	1,094	1,231	1,180	
	Pension Premiums	1,345	1,699	1,460	
	Training/Development	313	500	1,000	
	Clothing/Footwear	143	500	-	
	Vehicle Costs (Sewer Vehicle Only)	1,387	2,800	2,500	
	Collection System	7,569	8,000	8,000	
	Lift Station Power	18,632	23,500	23,500	
	Lift Station Repairs/Maintenance	20,151	22,000	42,000	
	Lift Station Insurance	470	500	500	
	STP - Chemicals	80	500	500	
	STP - Power	30,023	32,000	32,000	
	STP - Repairs/Maintenance	21,993	22,000	22,000	
	STP - Insurance	816	850	850	
	STP - Telephone	365	325	-	
	STP - Solids Removal	13,583	20,000	20,000	
	STP - Lab Testing	3,330	4,200	4,200	
	Sewer System Equipment	1,213	2,000	4,000	
	Sewage System - Barrington Total		144,318	170,906	187,990



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Lift Station Repairs / Maintenance \$ 20,000 for 3 sewer pumps. Accounting change, would have been charged to capital in the past.



Expenses – Environmental Health

Grouping	GL Description	2019 - 2020 Actuals to Date	Budget 2019 - 2020	Budget 2020 - 2021	
Sewage System - Woods Harbour	Salaries/Wages	21,104	26,137	22,440	
	Employment Insurance	474	593	500	
	Canada Pension	992	1,155	1,000	
	Workers Compensation	308	416	360	
	Group Insurance	906	1,231	1,180	
	Pension Premiums	1,190	1,699	1,460	
	Training/Development	-	500	1,000	
	Clothing/Footwear	76	400	-	
	Vehicle Costs (Sewer)	1,387	2,800	2,800	
	Collection System	4,351	4,500	4,500	
	Lift Station Power	3,857	4,200	4,200	
	Lift Station Repairs/Maint	15,583	18,000	27,000	
	Lift Station Insurance	228	500	500	
	STP - Chemicals	5,556	4,000	5,000	
	STP - Power	3,596	4,500	4,500	
	STP - Repairs/Maint	4,998	5,000	6,000	
	STP - Insurance	388	500	500	
	STP - Telephone	366	325	-	
	STP - Solids Removal	756	2,000	2,000	
	STP - Lab Testing	3,382	4,000	4,000	
	Sewer System Equipment	576	2,000	4,000	
	Sewage System - Woods Harbour Total		70,076	84,456	92,940



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Lift Station Repairs / Maintenance \$ 9,000 for 2 sewer pumps. Accounting change, would have been charged to capital in the past.



Expenses – Environmental Health

Grouping	GL Description	2019 - 2020 Actuals to Date	Budget 2019 - 2020	Budget 2020 - 2021
Sewer System - Sherose Island	Collection System	1,512	5,000	5,000
	Lift Station Power	1,466	3,500	3,500
	Lift Station Repairs/Maintenance	-	1,500	1,500
	Lift Station Insurance	64	100	100
	STP - Power	1,103	1,700	1,700
	STP - Repairs/Maintenance	10,838	5,000	10,000
	STP - Insurance	248	300	300
	STP - Telephone	1,335	1,600	1,600
	STP - Solids Removal	1,564	3,500	4,000
	STP - Lab Testing	3,299	4,200	4,200
	Sewer System Equipment	-	500	500
	Sewer System - Sherose Island Total		21,428	26,900

Expenses – Environmental Health

Grouping	GL Description	2019 - 2020 Actuals to Date	Budget 2019 - 2020	Budget 2020 - 2021
Solid Waste Management	Waste Management/Education	-	1,000	1,000
	Waste Collection/Disposal Contract	424,531	460,000	563,500
	Organics Disposal Fees	26,830	40,000	38,000
	Landfill Tipping Fees	161,415	164,000	162,000
	Recyclables Fees	41,776	60,000	58,000
	Region 6 Administration Fees	4,092	5,457	5,865
	Other Waste Collection/Disposal	11,977	6,000	12,000
Solid Waste Management Total		670,622	736,457	840,365



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Waste Collection Contract - \$ 8,400 additional per month as amended agreement



Expenses – Environmental Health

Grouping	GL Description	2019 - 2020 Actuals to Date	Budget 2019 - 2020	Budget 2020 - 2021
Landfill	C & D Landfill - Scale Maint	939	2,000	2,800
	C & D Landfill - Salaries	80,359	82,820	89,800
	C & D Landfill - EI	1,812	1,879	1,990
	C & D Landfill - CPP	3,784	3,867	4,350
	C & D Landfill - WCB	1,168	1,317	1,430
	C & D Landfill - Group Insurance	3,311	3,608	3,800
	C & D Landfill - Pension Premiums	4,005	4,141	4,500
	C & D Landfill - Training/Development	1,220	2,000	1,000
	C & D Landfill - Clothing/Footwear	1,504	1,000	1,500
	C & D Landfill - Water Monitoring	15,747	15,000	15,000
	C & D Landfill - Fuel for Vehicles	5,810	8,000	8,000
	C & D Landfill - Telephone	643	700	1,700
	C & D Landfill - Loader Maintenance	1,917	4,000	4,000
	C & D Landfill - Excavator Maintenance	888	2,000	2,000
	C & D Landfill - Fill	-	2,500	2,500
	C & D Landfill - Chipping/Grinding	39,540	44,000	44,000
	C & D Landfill - Insurance	128	200	200
	C & D Landfill - HHW Depot	3,226	4,000	4,000
	C & D Landfill - Furniture Disposal	22,507	15,000	25,000
	C & D Landfill - Power	1,386	2,200	2,200
	C & D Landfill - Miscellaneous	3,834	5,000	5,000
	C & D Landfill - Repairs & Maintenance	4,243	5,000	5,000
	C & D Landfill - Equipment Lease	10,486	28,000	25,200
Landfill Total		208,458	238,232	254,970



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Furniture Disposal \$ 10,000 increase in fees
Equipment Lease – New Volvo excavator lease payment



Expenses – Environmental Health

Grouping	GL Description	2019 - 2020 Actuals to Date	Budget 2019 - 2020	Budget 2020 - 2021
Sewage Collection and Disposal	Interest on Debentures/Long Term Debt	-	-	-
	Sherose Water Plant -Insurance	-	-	-
	Sherose Water Plant -Maintenance	837	4,000	4,000
	Sherose Water Plant -Power	1,652	3,200	3,200
Sewage Collection and Disposal Total		2,489	7,200	7,200
Environmental Health Total		1,117,390	1,264,151	1,415,865



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Expenses – Public Health and Welfare

Grouping	GL Description	2019 - 2020 Actuals to Date	Budget 2019 - 2020	Budget 2020 - 2021
Public Health	Medical Centre Repairs/Maintenance	-	-	5,000
	Physician Recruitment Costs	10,041	-	10,000
	Physician Incentive Costs	74,960	30,000	30,000
	Rent Subsidies	5,645	50,000	50,000
Public Health Total		90,647	80,000	95,000
Housing	Deficit of Regional Housing Authority	24,761	25,000	28,000
Public Health and Welfare Total		115,408	105,000	123,000

Medical Centre Repairs & Maintenance – Budget for rental space repairs
 Physician Recruitment Costs \$ 10,000 Yarmouth Area Chamber of Commerce
 Physician Incentives – Dr. Pierce Agreement
 Rent Subsidies – Rental Agreements with Dr Yee, Dr Baker, Dr Pierce

Expenses – Environmental Development

Grouping	GL Description	2019 - 2020 Actuals to Date	Budget 2019 - 2020	Budget 2020 - 2021
Planning Advisory Committee	PAC Fees	451	250	500
	PAC Travel	-	250	-
	PAC Other Costs	8	-	-
	GIS and Mapping	4,964	5,000	5,000
Planning Advisory Committee Total		5,423	5,500	5,500
Regional Enterprise Network	Regional Economic Development	38,630	39,000	39,000
Regional Enterprise Network Total		38,630	39,000	39,000
Community Development	Communities In Bloom	2,366	2,000	2,175
	Interest on debentures/Long Term Interest	9,925	9,925	7,430
Community Development Total		12,291	11,925	9,605
Wind Turbine Generator	WTG Maintenance	16,126	12,000	15,000
	WTG Insurance	3,924	4,000	4,000
Wind Turbine Generator Total		20,050	16,000	19,000



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Expenses – Environmental Development

Grouping	GL Description	2019 - 2020 Actuals to Date	Budget 2019 - 2020	Budget 2020 - 2021
Visitor Information Centre	Salaries/Wages	21,249	22,048	24,540
	Employment Insurance	482	501	550
	Canada Pension	268	546	740
	Workers Compensation	336	351	400
	Training/Development	60	500	500
	Supplies	560	1,000	1,000
	Advertising	2,000	2,000	2,000
	Telephone	185	1,000	1,000
	Property Maintenance	3,082	5,000	2,500
	Travel	-	500	500
	Insurance	1,607	1,500	750
	Miscellaneous	124	500	500
	Power/Cable	5,917	7,000	3,500
	Rent Subsidies	-	-	2,000
	Visitor Information Centre Total		35,870	42,446

Reduced some operating expenses in event property is sold. Included budget for rental space



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Expenses – Environmental Development

Grouping	GL Description	2019 - 2020 Actuals to Date	Budget 2019 - 2020	Budget 2020 - 2021
Tourism and Community	Salaries/Wages	42,235	44,293	51,000
	Employment Insurance	953	991	1,130
	Canada Pension	1,997	2,049	2,500
	Workers Compensation	613	695	815
	Group Insurance	2,102	2,244	2,410
	Pension Premiums	2,688	2,839	3,320
	Training/Development	665	1,000	1,000
	Supplies	509	1,000	1,000
	Advertising	5,047	10,500	10,500
	Travel	3,615	3,000	3,000
	Miscellaneous	406	500	500
	Marketing Projects	10,246	15,000	10,000

Expenses – Environmental Development

Grouping	GL Description	2019 - 2020 Actuals to Date	Budget 2019 - 2020	Budget 2020 - 2021
Tourism and Community	Brochures/Rack cards	229	500	500
	Canada Flags (10)	437	500	500
	Welcome Banners	-	500	3,000
	Workshops	314	300	300
	Webcam/Internet	924	1,200	1,200
	Saltscapes	2,683	3,000	3,500
	Tourism Initiatives - Mun of Shelb	8,357	12,500	6,500
	Lobster Fest	8,418	7,500	7,357
	Promo Items	1,353	1,500	2,000
	Lobster Crawl	-	-	4,000
	Beach Initiatives	-	-	15,000
	Tourism and Community Total		93,790	111,611



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Lobster Crawl \$ 4,000
Beach Initiatives \$ 15,000 for beach signage



Expenses – Environmental Development

Grouping	GL Description	2019 - 2020 Actuals to Date	Budget 2019 - 2020	Budget 2020 - 2021
Senior Services Coordinator	Salaries/Wages	44,398	53,391	54,730
	Employment Insurance	1,034	1,211	1,220
	Canada Pension	2,056	2,366	2,510
	Workers Compensation	650	849	880
	Group Insurance	2,080	2,243	2,390
	Pension Premiums	2,612	2,840	2,950
	Training/Development	-	500	500
	Supplies	2,413	3,450	3,000
	Advertising	195	2,100	2,100
	Telephone	920	1,100	1,100
	Property Maintenance	55	-	

Expenses – Environmental Development

Grouping	GL Description	2019 - 2020 Actuals to Date	Budget 2019 - 2020	Budget 2020 - 2021	
Senior Services Coordinator	Travel	4,568	4,004	5,352	
	Insurance	991	1,000	1,000	
	Miscellaneous	76	-	500	
	Income Tax Program	889	-	1,130	
	Bus Tours	41,541	28,000	32,810	
	Senior Safety	1,895	1,000	1,500	
	Tea Parties	2,643	1,200	1,500	
	Seniors Expo	-	800	800	
	Internet/Computer	-	-	1,000	
	Prior Year's Deficit	20,888	-		
	Adult Day Program	500	-	500	
	Senior Services Coordinator Funding	15,936	16,000		
	Senior Services Coordinator Total		146,337	122,054	117,472
	Environmental Development Total		352,391	348,536	362,089



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Expenses – Recreation and Cultural

Grouping	GL Description	2019 - 2020 Actuals to Date	Budget 2019 - 2020	Budget 2020 - 2021
Recreation Department	Salaries/Wages	56,530	51,415	55,100
	Employment Insurance	1,008	1,167	1,210
	Canada Pension	2,128	2,444	2,710
	Workers Compensation	707	818	880
	Group Insurance	1,921	2,446	2,270
	Pension Premiums	2,877	2,571	3,590
	Training/Development	40	1,000	1,000
	Membership Fees	70	150	150
	Office Supplies	4,937	4,200	5,000
	Advertising	309	500	1,000
	Telephone	762	1,200	1,000
	Travel	2,428	3,400	3,400
	Miscellaneous	279	500	500
	Conferences/Meetings	1,068	1,000	1,000
Recreation Department Total		74,983	72,811	78,810



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Expenses – Recreation and Cultural

Grouping	GL Description	2019 - 2020 Actuals to Date	Budget 2019 - 2020	Budget 2020 - 2021
MPAL	Salaries/Wages	37,131	37,856	40,290
	Employment Insurance	836	859	895
	Canada Pension	1,729	1,753	1,940
	Workers Compensation	517	602	650
	Group Insurance	1,235	2,172	2,275
	Pension Premiums	1,679	2,461	2,620
	Training/Development	46	1,000	1,200
	Membership Fees	342	100	100
	Office Supplies	818	1,000	-
	Advertising	153	250	-
	Telephone	944	500	800
	Travel	1,770	2,750	2,500
	Miscellaneous	46	500	-
	Conferences/Meetings	1,222	750	1,200
	Programing	2,416	1,250	2,000
MPAL Total		50,884	53,803	56,470

Expenses – Recreation and Cultural

Grouping	GL Description	2019 - 2020 Actuals to Date	Budget 2019 - 2020	Budget 2020 - 2021
Summer Staff	Salaries/Wages	29,975	26,714	35,000
	Employment Insurance	680	606	670
	Canada Pension	1,105	470	660
	Workers Compensation	477	425	480
	Training/Development	278	700	500
	Travel	787	800	800
	Summer Staff Total		33,302	29,715



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1 additional summer staff



Expenses – Recreation and Cultural

Grouping	GL Description	2019 - 2020 Actuals to Date	Budget 2019 - 2020	Budget 2020 - 2021
Municipal Swimming Pool	Salaries/Wages	34,112	23,694	26,500
	Employment Insurance	769	538	590
	Canada Pension	601	495	660
	Workers Compensation	539	377	430
	Training/Development	616	1,000	1,000
	Chemicals	904	3,000	3,000
	Red Cross Fees	108	1,000	1,000
	Maintenance	844	2,000	4,500
	Telephone	124	250	250
	Equipment	516	2,500	13,000
	Promotion	-	200	200
	Electrical/Propane	5,020	5,500	5,500
	Municipal Swimming Pool Total		44,154	40,554

Maintenance \$ 4,5000 – Sunshade \$ 2,000
 Equipment \$ 13,000 – Privacy Fence and
 automatic chlorinator



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Expenses – Recreation and Cultural

Grouping	GL Description	2019 - 2020 Actuals to Date	Budget 2019 - 2020	Budget 2020 - 2021
Municipal Arena	Salaries/Wages	79,925	81,084	89,500
	Employment Insurance	1,793	1,839	1,990
	Canada Pension	3,714	3,600	4,150
	Workers Compensation	1,165	1,290	1,720
	Group Insurance	2,806	3,835	4,200
	Pension Premiums	3,796	4,765	5,820
	Training/Development	4,288	2,000	2,000
	Water and Sewer	-	500	-
	Clothing/Footwear	1,229	1,000	1,200
	Office Supplies	2,285	2,000	2,000
	Telephone	2,797	2,900	2,900
	Property Maintenance	138	1,000	1,000
	Travel	2,166	8,000	2,000
	Insurance	2,695	2,500	2,500
	Miscellaneous	479	2,500	1,500
	Freight/Courier	-	500	-
	Janitorial Supplies	3,458	3,500	3,500
	Building Maintenance	39,870	40,000	50,000



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Building Maintenance – Install new showers in locker room, new bathroom fixtures, fix air exchanger on roof



Expenses – Recreation and Cultural

Grouping	GL Description	2019 - 2020 Actuals to Date	Budget 2019 - 2020	Budget 2020 - 2021
Municipal Arena	Refrigeration Eqpt Maint	38,697	20,000	39,000
	Olympia Maintenance	2,473	4,000	2,000
	Other Eqpt Maintenance	11,255	4,000	7,500
	Grounds Maintenance	963	1,200	1,200
	Licenses/Fees/Permits	313	1,500	500
	Electrical	84,094	85,000	80,000
	Propane	1,384	2,000	2,000
	Olympia Propane	3,535	4,500	4,500
	Furnace Oil	9,334	9,000	9,000
	Canteen Costs	96	-	-
	Vending Machine Costs	3,306	3,500	3,500
	Special Events	626	-	-
	Small Tools and Equip	715	800	500
	Merchandise	688	-	500
	HST - Arena	- 49	-	-
	Municipal Arena Total		310,033	298,313



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Refrigeration Eqpt Maintenance – Increase to rebuild compressor



Expenses – Recreation and Cultural

Grouping	GL Description	2019 - 2020 Actuals to Date	Budget 2019 - 2020	Budget 2020 - 2021
Curling Club	Curling Club-Insurance	1,711	1,600	1,600
	Curling Club-Maintenance	6,416	5,000	7,000
	Curling Club-Eqpt Maint	-	5,000	2,500
Curling Club Total		8,126	11,600	11,100
Recreation Facilities	Parks	6,090	10,000	10,000
	Playgrounds	760	4,000	4,000
	Trails	-	3,000	3,000
	Sherose Ball Field	18,595	9,000	5,000
	Centreville Ball Field	3,829	6,000	5,000
	Barrington Ball Field	8,059	10,000	10,000
	Richard Swaine Soccer Field	3,896	3,500	4,000
	Portable Facilities Rentals	15,533	15,000	7,500
	Recreation Ctr - Power	6,595	7,000	8,000
	Recreation Ctr - Telephone	884	700	750
	Recreation Ctr - Maintenance	3,444	7,500	7,000
	Recreation Ctr - Miscellaneous	2,258	4,000	4,000
	Recreation Ctr - Janitorial Supplies	735	1,500	500
	Recreation Facilities Total		70,678	81,200



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Portable Facilities Rentals – Reduced budget to cleaning only, purchasing portable toilets in capital budget



Expenses – Recreation and Cultural

Grouping	GL Description	2019 - 2020 Actuals to Date	Budget 2019 - 2020	Budget 2020 - 2021
Recreation Programs	Program Supplies	731	500	500
	Program Equipment	1,295	500	500
	Program Eqpt Maintenance	-	200	200
	Program Promotion	280	200	300
	Program Miscellaneous	4,794	250	1,250
	Kids in Motion	-	1,000	-
	Summer Day Camps	2,221	2,500	2,500
	March Break Day Camp	-	-	500
	Sports Day	-	100	100
	Seniors Activities	2,821	1,700	2,500
	Marathon/Half Marathon	31,492	23,500	34,000
	Workshop series	-	1,500	1,500
	Summer Special Events	222	600	3,600
	BMHS Usage Fees	-	100	100
	Outdoor Activities	706	3,000	2,500
	Other Special Events	2,273	2,200	2,400
	Volunteer Week	1,144	1,700	1,250
	Lobster Festival	1,756	2,500	2,400
	Festival of Lights	5,275	6,000	7,750

Expenses – Recreation and Cultural

Grouping	GL Description	2019 - 2020 Actuals to Date	Budget 2019 - 2020	Budget 2020 - 2021
Recreation Programs	After The Bell	-	1,000	-
	Kayaking	-	500	-
	Reindeer Dash Expenditures	65	500	500
	Archery	-	2,000	2,000
	Rope Skipping	18	500	200
	Ball Hockey	-	75	50
	Walking Program	229	200	500
	Junior Leadership Program	-	450	750
	MPAL Instructors	1,200	-	1,000
	Kids Fair Play Fund	-	-	1,000
	Youth Program	-	-	2,500
	Active Communities Grant	6,385	-	-
	Recreation Programs Total		62,905	53,275

Expenses – Recreation and Cultural

Grouping	GL Description	2019 - 2020 Actuals to Date	Budget 2019 - 2020	Budget 2020 - 2021
CED Centre/Library	Library Insurance	1,643	1,500	1,500
	Library Maintenance	8,197	6,000	7,000
	Library Heat & lights	14,057	11,000	12,000
	Library Telephone/Internet	415	600	600
	Library Janitorial	547	1,000	1,000
CED Centre/Library Total		24,860	20,100	22,100
Western County Regional Library	Transfer to Regional Library	44,470	44,470	44,470
Recreation and Cultural Total		724,390	705,841	774,970
Education	Education - TCRSB Payments	1,220,509	1,331,464	1,340,000



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Expenses – Financing and Capital

Grouping	GL Description	2019 - 2020 Actuals to Date	Budget 2019 - 2020	Budget 2020 - 2021
Transfers to Own Reserves	Transfers to Operating Reserve	-	70,000	
	Transfers to Other Funds	514,713	700,000	350,000
	Recreation Centre	18,771	100,000	3,000,000
	Arena Renovations	344,197	377,000	
	Sewer Renovations	36,113	100,000	65,000
	Public Works Equipment	-	-	24,000
	Beach Facilities	52,397	50,000	25,000
	Road Repairs	-	25,000	
	Tourism Improvements	137,626	125,000	14,000
	Ballfield Facilities	13,218	15,000	14,000
	Newell Lane	-	90,000	
	Vehicle Replacement	25,288	34,500	
	Lease Improvements	73,000	70,000	
	Library Improvements]	-	-	80,000
	Internet Project	-	-	200,000
Transfers to Own Reserves Total		1,215,324	1,756,500	3,997,000
	Term Loan Principal Repayments	-	-	-
Debt Charges Total		70,000	70,000	70,000
Financing Total		1,285,324	1,826,500	4,067,000
Total Expenses		8,460,305	9,432,957	12,385,024

Beaches – Strategic Outcomes

- Everyone can experience a day at the beach
- Our beaches are vibrant, healthy and clean
- Our infrastructure compliments the beach and nature of the beach and is respected and maintained
- Our beaches are easy to find and help to tell our history, heritage and habitat
- There is collaborative stewardship of our beaches



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Beaches - Budget

- 3D Renderings \$10,000
- Beach Signage \$15,000
- Beach Facilities Construction \$25,000



20/21 Operating Budget Barrington Sewer

Rev/Exp	Type	Account Name	Actuals 2017 - 2018	Actuals 2018 - 2019	Actuals 2019 - 2020 to Date	Budget 2020 - 2021
Revenue	Barrington Sewer	Barrington Sewer	215,503	215,805	244,262	244,632
Expense	Sewer - Barrington	Canada Pension	1,165	1,204	950	1,000
		Clothing/Footwear	-	542	143	-
		Collection System	8,707	11,908	7,569	8,000
		Employment Insurance	579	598	454	500
		Group Insurance	1,114	1,250	1,094	1,180
		Lift Station Insurance	407	408	470	500
		Lift Station Power	24,215	21,324	18,632	23,500
		Lift Station Repairs/Maintenance	20,351	28,063	20,151	42,000
		Pension Premiums	1,637	1,673	1,345	1,460
		Salaries/Wages	26,217	25,883	20,114	22,440
		Sewer System Equipment	1,113	977	1,213	4,000
		STP - Chemicals	23	-	80	500
		STP - Insurance	791	813	816	850
		STP - Lab Testing	3,961	4,505	3,330	4,200
		STP - Power	33,354	30,935	30,023	32,000
		STP - Repairs/Maintenance	25,321	20,855	21,993	22,000
		STP - Solids Removal	12,504	12,528	13,583	20,000
		STP - Telephone	363	353	365	-
		Training/Development	604	427	313	1,000
		Vacation Accrual	- 54	- 896	-	-
		Vehicle Costs (Sewer Vehicle Only)	2,795	3,675	1,387	2,500
		Workers Compensation	393	415	293	360
Expense Total			165,558	167,437	144,318	187,990
	Net Income (Loss)		49,946	48,368	99,944	56,642



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20/21 Operating Budget WH Sewer

Rev/Exp	Type	Account Name	Actuals 2017 - 2018	Actuals 2018 - 2019	Actuals 2019 - 2020 to Date	Budget 2020 - 2021
Revenue	Woods Harbour Sewer	Woods Harbour Sewer	86,826	86,419	97,216	97,405
Expense	Sewer - Woods Harbour	Canada Pension	1,165	1,204	992	1,000
		Clothing/Footwear	-	311	76	-
		Collection System	3,768	453	4,351	4,500
		Employment Insurance	579	598	474	500
		Group Insurance	1,114	1,250	906	1,180
		Lift Station Insurance	213	213	228	500
		Lift Station Power	4,097	4,354	3,857	4,200
		Lift Station Repairs/Maint	15,312	24,652	15,583	27,000
		Pension Premiums	1,637	1,673	1,190	1,460
		Salaries/Wages	26,217	25,883	21,104	22,440
		Sewer System Equipment	664	534	576	4,000
		STP - Chemicals	3,296	3,234	5,556	5,000
		STP - Insurance	378	387	388	500
		STP - Lab Testing	3,952	4,539	3,382	4,000
		STP - Power	4,600	4,284	3,596	4,500
		STP - Repairs/Maint	2,258	5,402	4,998	6,000
		STP - Solids Removal	-	756	756	2,000
		STP - Telephone	340	353	366	-
		Training/Development	604	360	-	1,000
		Vacation Accrual	- 54	- 896	-	-
		Vehicle Costs (Sewer Vehicle)	2,795	3,680	1,387	2,800
		Workers Compensation	393	399	308	360
Expense Total			73,327	83,620	70,076	92,940
Grand Total			160,153	170,039	167,292	190,345
		Net Income (Loss)	13,499	2,798	27,140	4,465

Capital Budget

Projects	Project Cost	Current Year	General Operating Fund	Operating Reserve Fund	Capital Reserve Fund	Gas Tax Fund	Grants	Borrowing	Total
Recreation Centre	3,000,000	3,000,000					2,130,000	870,000	3,000,000
Beach Facilities	25,000	25,000			25,000				25,000
Roof Replacement - Library / CED	110,000	80,000	80,000						80,000
Replace Fencing Barrington Ballfield	14,000	14,000	14,000						14,000
Replace Cargo Trailer	12,000	12,000	12,000						12,000
Roof Replacement - Brass Hill TP	15,000	15,000	15,000						15,000
Manhole Covers	20,000	20,000	20,000						20,000
Fencing WH Treatment Plant	15,000	15,000	15,000						15,000
Zero Turn Mower	12,000	12,000	12,000						12,000
Fall's Point Lift Station Retrofit	15,000	15,000	15,000						15,000
Flow Meters Treatment Plant	20,000	20,000	20,000						20,000
Portable Toilets	14,000	14,000	14,000						14,000
Municipal Admin Office Renovations	350,000	225,000			225,000				225,000
Internet Project	200,000	200,000				200,000			200,000
	3,822,000	3,667,000	217,000	-	250,000	200,000	2,130,000	870,000	3,667,000

Capital Budget

Parking Lot Long Term Projects

Year	5 Year Projects	Cost Estimate	10 - 15 Year Projects	Cost Estimate
1	SCADA/PUMP Station Upgrades	420,000	Arena Replacement	4,000,000
1	Beaches	200,000	Highway Property Sewer	1,800,000
1	Internet Project	300,000	Brass Hill Treatment Plant	8,000,000
1	Property Services Building	500,000	Woods Harbour Treatment Plant	4,000,000
1	Little League Ballfield	120,000	Business Park - Former Knowles	1,500,000
1	Signage Strategy	200,000		
2	Former Knowles Property - Road	250,000		19,300,000
2	Admin Centre Renos / New Bldg	1,000,000		
3	Landfill Cell	350,000		
4	Medical Centre	4,500,000		
		7,840,000		