

# Minutes

## Joint emergency Measures

### Planning Committee

Tuesday September 26, 2019 – 7 pm

Municipal Building Conference Room

In Attendance: Chair: Dwayne Hunt, Dave Kendrick (alt), Joel Goreham ( Bay Side Home), Dave Andrews (Mun Of Barr), Cameron Whiteway ( Mun Of Barr), Jim Newell (Fire), Shannon Newell (Fire), Dave Toope ( RCMP), Louann Link ( TOCH), Tammy Atwood (TOCH), Shawna Symmonds ( Senior Services), Rhonda Mathews (EMONS)

1. Meeting was called to order at 7pm by chair, Dwayne Hunt
2. **Agenda** – The chair called for any additions – there were none. It was moved by Dave Andrews and 2<sup>nd</sup> by Dave Kendrick that the agenda be accepted – Motion carried
3. **Minutes** – The minutes of the previous meeting were read and approved
4. **Secretary** - The chair requested the need for a new secretary. Tammy Atwood took the position as secretary and will take the minutes for the meetings going forward.
5. **Table Top Exercise**- A table top exercise was scheduled for Barrington EMO on November 14<sup>th</sup> beginning at 6pm. Rhonda Matthews and Dave Toope will prepare the details  
**Rhonda Mathews** – informed members about the exercise that was to be held in Yarmouth on Oct 2<sup>nd</sup> that this exercise has been moved to PEI. Yarmouth will be conducting their exercise on Nov 14<sup>th</sup>

- 6. Hurricane Dorian:** Members discussed what went well with emergency measures during the hurricane and what did not work well and also discussed areas that need improvement. Many suggestions were given on how to improve communication in the future during a storm and contacts were also given out for people to reach out to for help.
  
- 7. Comfort Centers-** The chair is going to call a meeting sometime in October with all comfort center representatives. Dave Kendrick will assist with this meeting with the comfort centers to try and get everybody on the same page as to when to open them and what needs to be in place when they are opened.
  
- 8. Other Business-**ICS 200&300 being offered in Liverpool Oct 23<sup>rd</sup> & 24<sup>th</sup> anyone interested can reach out to Dwayne.  
There has been a new Training and Exercise Coordinator hired Rhonda is going to send Dwayne a copy of the calendar up to March 2020.  
Chair is going to request that the CAO write a letter to province asking about funding for community emergency water stations.
  
- 9. Other Business -** Members suggested that they should have better access to the plan and Dwayne will look at different ways to accomplish this.  
Possibility of putting it in the cloud, printing off more copies to be placed at different locations (EOC) and emailing it as an attachment to members.
  
- 10.**Next meeting is November 28<sup>th</sup> , 7pm for regular meeting, November 14<sup>th</sup> for table top exercise which will begin at 6pm
  
- 11. Adjournment** – The meeting adjourned at 8:05 p.m.

