

Minutes

Joint emergency Measures

Planning Committee

Tuesday June 25, 2019 – 6:30 pm

GSAR Building

In Attendance: Chair: Dwayne Hunt, Dave Kendrick (alt), Joel Goreham (Bay Side Home), Dave Andrews (Mun Of Barr), Jim Newell (Fire), Shannon Newell (Fire), Tim Birt (GSAR), Dave Toope (RCMP), Tammy Atwood (TOCH), Rhonda Mathews (EMONS)

1. Meeting was called to order at 18:40 by chair, Dwayne Hunt
2. **Agenda** – The chair called for any additions – there were none. It was moved by Dave Andrews and 2nd by Shannon Newell that the agenda be accepted – Motion carried
3. **Minutes** – The minutes of the previous meeting were read and approved
4. The chair informed members that Dick Crowell had retired and that Dave Kendrick had been appointed the Alternate and also Jim Newell was the new IBPFD Representative. We will need a new secretary going forward. No one at this meeting was willing to take on the job so the chair took the minutes for this meeting.
5. Members participated in operation handshake to give all a chance to find the appropriate channel on the TMR
6. The chair went over the use of the IAMRESPONDING system and how it will be utilized going forward

7. Training and contact information: all members were asked to review a list provided with contact information and courses taken and to provide any changes so the list can be updated

8. Meeting Schedule: The next 2 meetings are scheduled for Thursday Sept. 26 and Nov. 28, Both will be held at the conference room of the municipal building and there will be a tabletop exercise at the September meeting. The time for both meetings will be 7:00 pm

9. Plan Evaluation – The plan is scheduled to be evaluated in November and Dwayne is working on some minor changes to the plan.

10. Rhonda Mathews – informed members of 2 exercises taking place on Oct. 2. One is in Yarmouth involving Bay ferries and the Coast guard, the other is in Bridgewater which will be a mass casualty event. If you are interested in going to observe please let Rhonda know.

Rhonda also talked about the upcoming Hurricane briefing on July 3, also a exercise and course calendar that is being developed.

11. Other Business - Members suggested that they should have better access to the plan and Dwayne will look at different ways to accomplish this. Possibility of putting it in the cloud, printing off more copies to be placed at different locations (EOC) and emailing it as an attachment to members.

There was also a suggestion that a meeting be set up with the comfort centers to try and get everybody on the same page as to when to open them and what needs to be in place when they are opened.

12. Adjournment – The meeting adjourned at 8:30 p.m.