

# **JOINT EMERGENCY MEASURES ORGANIZATION**

## **PLANNING COMMITTEE**

### **MINUTES – March 01, 2018**

The meeting was called to order by the Alternate Emergency Measures Coordinator, Dick Crowell at 7:00pm in the meeting room of the Barrington Municipal building with the following present:

- Dick Crowell, Alternate EMO Coordinator
- Jennifer Jones, Town of Clark's Harbour and Secretary for the meeting
- Shannon Newell, Wood's Harbour/Shag Harbour Fire Department
- Sherree Smith, Red Cross
- Ann Tingley, Red Cross
- Dave Andrews, MOB, Building Inspector
- Tim Birt, Barrington Ground Search and Rescue
- Charla Strang, Community Services
- Shawna Symonds, Senior Services
- Jim Newell, Canadian Coast Guard
- Ronnie Fitzpatrick, Bay Side Home
- Cameron Whiteway, Municipality of Barrington

#### **1. ADDITIONS TO THE AGENDA: a) Message from Steve Mills**

#### **2. APPROVAL OF THE AGENDA**

Moved by D Andrews and seconded by R Fitzpatrick that the Agenda, as well as the additions, be approved as circulated.

Motion carried unanimously.

#### **3. APPROVAL OF PREVIOUS MINUTES**

Moved by T Birt and seconded by C Whiteway that the Minutes from the meeting of January 25th, 2018 be approved as circulated.

Motion carried unanimously.

#### **4. BUSINESS ARISING FROM THE MINUTES:**

Ten more cots have been purchased and stored at the GSAR building.  
The corrections have been made to the pamphlets and have been mailed out.

## **5. OPENING COMFORT CENTRES DISCUSSION:**

It was discussed among those present, who has the say as to when a Comfort Centre is opened. It was decided that the decision remains with those that operate them.

## **6. OPERATION HANDSHAKE:**

There is an "Operation Handshake" held the last Tuesday of each month at 7pm. Emergency providers throughout the province check in using the TMRs.

A discussion also took place regarding the SAT phone. It was thought that the SAT phone should be used on a regular basis, if only to use up minutes purchased each month, as these minutes do not carry over.

## **7. EMO Plan:**

Steve Mills (EMONS) had suggested a few minor changes to the plan and new to the plan is the incorporation of the Harbour Authorities along with their contact numbers.

D Crowell motion that the new plan as well as the suggested changes by Steve Mills be accepted as presented, C Whiteway seconded this motion, motion carried.

## **8. APPENDICES:**

D Crowell indicated that the Appendices for the plan should be sent out within the next week or two for review.

## **9. INTERNET COSTS AT THE GSAR:**

GSAR has requested that EMO share the internet service costs at the GSAR building.

S Symonds motioned that EMO share the internet service costs with GSAR, C Strang seconded this motion, motion carried.

## **ADDITIONS TO THE AGENDA:**

In correspondence received from Steve Mills (EMONS) stated that there would be a course on March 20<sup>th</sup>, 21<sup>st</sup> and 22<sup>nd</sup> on an All Hazard Section Chief. No one from the EMO planning committee is qualified for this course.

**10. OTHER BUSINESS:** No other business to discuss at this time.

**11. Adjournment was at 7:45pm, motioned by R Fitzpatrick.**

Tentatively, the next meeting of EMO Planning will be March 29<sup>th</sup>.