

JOINT EMERGENCY MEASURES ORGANIZATION

PLANNING COMMITTEE

MINUTES – January 25, 2018

The meeting was called to order by the Emergency Measures Coordinator, Dave Kendrick at 7:00pm in the meeting room of the Barrington Municipal building with the following present:

- David Kendrick, EMO Coordinator
- Dick Crowell, Alternate EMO Coordinator
- Jennifer Jones, Town of Clark's Harbour and Secretary for the meeting
- Shannon Newell, Wood's Harbour/Shag Harbour Fire Department
- MJ DeLuco, RCMP Barrington Detachment
- Sherree Smith, Red Cross
- Ann Tingley, Red Cross
- Rob Frost, CAO, MOB
- Dave Andrews, MOB, Building Inspector
- Tim Birt, Barrington Ground Search and Rescue
- Charla Strang, Community Services
- Steve Mills, EMONS
- Shawna Symonds, Senior Services
- Brian Nickerson, Island Barrington Fire Department

1. ADDITIONS TO THE AGENDA: a) EMO Pamphlet b) Folding Cots

2. APPROVAL OF THE AGENDA

Moved by MJ DeLuco and seconded by D Andrews that the Agenda, as well as the additions, be approved as circulated.

Motion carried unanimously.

3. APPROVAL OF PREVIOUS MINUTES

Moved by D Andrews and seconded by MJ DeLuco that the Minutes from the meeting of October 12th, 2017 be approved as circulated.

Motion carried unanimously.

4. BUSINESS ARISING FROM THE MINUTES:

D Andrews inquired if the “Authorized Personnel Only” sign had been placed on the gate at the Heli Pad on Brass Hill.

5. OPENING COMFORT CENTRES: WHO, WHEN AND WHY:

There is a 72 hour window (winter weather could dictate a shorter period of time) after the storm has ended that dictates whether opening a Comfort Centre is necessary. It was felt among those present that the opening of some of the Comfort Centres during the storms of December 25th, 2017 and that of January 04, 2017 were done too soon.

Dave Kendrick will ask to meet with the Comfort Centre Operators so all can be on the same consensus when the next storm arrives.

6. WHO CAN CLOSE THE CAUSEWAY?:

Depending on the nature of the emergency whether it be of the mother nature kind or of human causes, the RCMP, the fire departments and EMO have the authority to close the causeway if need be. It was determined, during the storm of December 25th 2017, when winds were high and debris was ‘flying’ across the causeway, that the Department of Transportation would not consider this at all.

ADDITIONS TO AGENDA

(1a) Senior Services and EMO Pamphlet:

Shawna Symonds, Senior Services Coordinator and her staff put together a pamphlet outlining the locations of the various Comfort Centres throughout Shelburne County along with contact numbers for each of these centres in order for seniors to know who to contact and where one should go if the need arises. Shawna sought permission from EMO to mail these out to everyone, not just seniors.

MJ DeLuco motioned, seconded by S Nickerson, that Shawna mail out these pamphlets once the noted changes had been made and had been approved by the EMO Coordinator, David Kendrick. Motion carried.

(1b) Folding Cots:

D Andrews motioned that D Kendrick purchase 10 additional cots from Wilson’s Shopping Centre, B Nickerson seconded this motion, motion carried.

8. NEXT MEETING DATE: Next meeting is scheduled to take place on Thursday March 1st, 2018 at the Barrington Municipal Building.

9. ADJOURNMENT: 8:15PM motioned by MJ DeLuco