

# **JOINT EMERGENCY MEASURES ORGANIZATION**

## **PLANNING COMMITTEE**

### **MINUTES – March 16, 2017**

The meeting was called to order by the Emergency Measures Coordinator, Jim Newell at 7:00pm in the meeting room of the Barrington Municipal building with the following present:

- Jim Newell, EMO Coordinator
- David Kendrick, Municipality of Barrington
- Dick Crowell, Alternate EMO Coordinator
- Jennifer Jones, Town of Clark's Harbour and Secretary for the meeting
- MJ DeLuco, RCMP Barrington Detachment
- Rob Frost, CAO, MOB
- Tim Birt, Barrington Ground Search and Rescue
- Ronald Fitzpatrick, Bay Side Home
- Penny Duggan, Island & Barrington Passage Fire Dept

Absent were:

- Bonnie Lloyd, Western Regional Housing
- Bryant Newell, Town of Clark's Harbour
- Gordon Ross, Woods Harbour Fire Department
- Deanna Jacquard, Roseway Hospital
- Ryan Grist, EHS
- Charla Strang, Community Services
- Penny Duggan, Island & Barrington Passage Fire Dept
- Steve Stoddard, TCRSB
- Jim Newell, CCG
- Sherree Smith, Red Cross
- Ann Tingley, Red Cross

#### **1. ADDITIONS TO THE AGENDA:**

NONE

#### **2. APPROVAL OF THE AGENDA**

Moved by MJ DeLuco and seconded by D Kendrick that the Agenda be approved as circulated.

Motion carried unanimously.

### **3. APPROVAL OF PRVIOUS MINUTES**

Moved by D Kendrick and seconded by P Duggan that the Minutes from the meeting of January 26, 2017 be approved as circulated.

Motion carried unanimously.

### **4. BUSINESS ARISING FROM THE MINUTES:**

NONE

### **5. FINANCIAL UPDATE:**

EMO Coordinator Jim Newell presented to members present a draft budget for the 2017/2018 fiscal year. The overall budget was forecast at \$16 000 for the 2017/2018 fiscal year, the same as in previous years, the projected end for the 2016/2017 fiscal year was approximately \$13 403.00.

Member P Duggan motioned that the draft budget be presented to the executive committee for approval, member MJ DeLuco seconded this motion, motion carried.

### **6. MISSING ITEMS FROM THE EMO PLAN BOOK:**

There were several items missing from the EMO Plan Book, as was discovered when the Municipal Emergency Management Program Evaluation was done in November by EMO NS. EMO assistant coordinator, Dick Crowell, indicated that he was working on getting these items together. There was discussion at earlier meetings regarding using the Lion's Hall as a comfort centre, and that a generator would need to be purchased. At this meeting, it was stated that the Lion's Hall members may purchase their own generator, so any talks of a comfort centre was put on hold until further notice.

### **7. PRIORITY LIST:**

EMO planning priorities was discussed; the plan is ongoing, hazard analysis, training in communications and operations, etc.

On Tuesday March 28<sup>th</sup>, at 6:45, there is a telecommunications exercise using TMT2 radios and satellite phones at the Barrington Ground Search and Rescue building in Barrington Passage.

**8. NEXT MEETING DATE:** Next meeting is scheduled to take place on Wednesday April 26<sup>th</sup>, 2017 at the Barrington Municipal Building.

**9. ADJOURNMENT:** 8:30PM