

UNAPPROVED

JOINT EMERGENCY MANAGEMENT ORGANIZATION

EXECUTIVE COMMITTEE MEETING

May 14, 2015

The meeting was called to order by the Warden at 7:18 p.m., in the Conference Room, in the Administrative Centre, in Barrington, N.S., with the following members present:

- Warden Lindsay (Eddie) Nickerson, Chair
- Mayor Leigh Stoddart
- Deputy Mayor Cecil Brannen
- Councillor Russell Atkinson

- Jim Newell, Emergency Management Coordinator
- Jennifer Jones, Town Clerk, Town of Clark's Harbour
- Brian Holland, Municipal Clerk, Municipality of Barrington

Absent were members Shaun Hatfield due to work commitments and Donna LeBlanc-Messenger.

ADDITIONS TO THE AGENDA

There were no additions to the agenda.

APPROVAL OF AGENDA

Moved by C. Brannen and seconded by L. Stoddart that the agenda be approved as circulated.

Motion carried unanimously.

APPROVAL OF MINUTES

Moved by L. Stoddart and seconded by R. Atkinson that minutes of the meeting held September 18, 2014 be approved as circulated.

Motion carried unanimously.

ANNUAL REVIEW

The EMO Coordinator provided a written Coordinator's Report for the 2014/2015 fiscal year. He then verbally reviewed this report for members. The Coordinator indicated that it was a relatively quiet year for the Emergency Management Organization. The Emergency Plan had been updated during the year. New brochures had been completed and sent around to all residents of the Municipality and Town.

There were no further comments.

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Members were informed that Brian Crowell has retired from the Town of Clark's Harbour and will no longer be the secretary of the Emergency Planning Committee.

Moved by C. Brannen and seconded by L. Stoddart that a letter of thanks and appreciation be sent to Brian Crowell for his participation in the EMO organization.

Motion carried unanimously.

BUDGET

A proposed budget for the coming year was circulated to members for their information and review. The total of the budget is \$16,000.00 which is the same as the previous year.

Moved by L. Stoddart and seconded by R. Atkinson that the proposed Emergency Management Organization budget be recommended to Council for approval.

Motion carried unanimously.

Members then discussed the possibility of reserving the surplus that was available from 2014/2015 fiscal year. This surplus amounts to approximately \$1,500.00.

It was the consensus of members that this surplus could be put in reserve and held for future capital purchases that may become necessary such as the replacement of generators.

Moved by C. Brannen and seconded by R. Atkinson that it be recommended to councils that the EMO surplus for the 2014/2015 fiscal year be transferred to reserves for future use of the EMO.

Motion carried unanimously.

SCHOOL BOARD MOU

There was some discussion whether or not a Memorandum of Understanding with the Tri-County Regional School Board is necessary in order to provide for the use of buses and buildings in the case of emergency. This will be investigated by the Coordinator and the Clerk-Treasurer in order to determine if it is necessary, and how it will be put in place.

ADJOURNMENT

The meeting was adjourned by mutual of members at 7:46 p.m.