

UNAPPROVED

JOINT EMERGENCY MEASURES ORGANIZATION

EXECUTIVE COMMITTEE MEETING

April 30, 2013

The meeting was called to order by the Warden at 7:20 p.m., in the Conference Room, in the Administrative Centre, in Barrington, N.S., with the following members present:

- Mayor Leight Stoddart, Town of Clark's Harbour
- Deputy Mayor Cecil Brannen, Town of Clark's Harbour
- Councillor Russell Atkinson, Town of Clark's Harbour
- Warden Eddie Nickerson, Municipality of Barrington

- Brian Holland, Municipal Clerk, Municipality of Barrington
- Brian Crowell, Town Clerk-Treasurer, Town of Clark's Harbour
- Jim Newell, EMO Coordinator
- Steve Mills, EMO Zone Coordinator

2013/2014 BUDGET

A copy of the proposed budget for the coming fiscal year was circulated to members. The budget totals \$15,200.00, and is shared 85% to be paid by the Municipality, 15% to be paid by the Town.

Moved by L. Stoddart and seconded by C. Brannen that the proposed EMO Budget for the 2013/14 fiscal year be recommended to councils for approval.

Motion carried unanimously.

PLANNING COMMITTEE MEMBERSHIP AND MEETINGS

The EMO Coordinator informed members that it was not necessary to have the large number of members currently listed on the EMO Planning Committee. There are approximately 20 members listed although there is a core group of 7 or 8 members who usually attend the meetings and deal with emergencies. It was also indicated that there had been 9 to 10 meetings held in the course of a year and that this number of meetings was not necessary. It was believed that quarterly meetings would suffice and that additional meetings could be called as required.

After some discussion, it was agreed by members that the EMO Planning Committee should determine the core group of members that it requires, and the number and frequency of meetings that would be held during the course of the year.

FIRE SERVICES REP

It was indicated that the Fire Services Coordinator should be serving on the Executive Committee as well as the EMO Planning Committee. The Fire Services Coordinator has been attending and participating in the Planning Committee meetings. He will now be asked to attend the Executive Committee meetings in future.

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OTHER BUSINESS

Members were informed that Incident Command System training should be done for members of the EMO Planning Committee. ICS training courses are being scheduled in the Municipality in the near future at which members may attend.

Members were also informed that the EMO Plan will be revamped during the coming year as a result of the self evaluation completed by the EMO Planning Committee. Provision has been made in the budget for revision of the plan.

ADJOURNMENT

The meeting was adjourned by mutual consent of members at 8:15 p.m.

