

JOINT EMERGENCY MEASURES ORGANIZATION

PLANNING COMMITTEE MEETING

MINUTES - MARCH 24, 2011

The meeting was called to order by the Emergency Measures Coordinator at 7:00pm in the meeting room at the Barrington Ground Search & Rescue Building with the following members present:

- Jim Newell, EMO Coordinator
- Dick Crowell, Alternate EMO Coordinator
- Sharon Brannen, Municipality of Barrington
- Mike Swim, Municipality of Barrington
- Mike Hopkins, Barrington Ground Search & Rescue
- Gilles Demaire, Bayside Home
- Jim Newell, Canadian Coast Guard
- Constable Dave Toope, RCMP
- Penny Duggan, Island & Barrington Passage Fire Department
- Sue Hennigar, VON

- Brian Crowell, Town of Clark's Harbour and Secretary for the meeting

Absent were:

- Brian Holland, Municipality of Barrington
- Cameron Whiteway, Municipality of Barrington
- Bryant Newell, Town of Clark's Harbour
- Trudy Smith, Department of Community Services
- Bonnie Lloyd, Tri County Housing Authority
- Phillip Stoddard, Roseway Hospital
- Crystal Larkin, EHS
- Jason Goodwin, Canadian Red Cross
- Steve Stoddard, Tri County Regional School Board
- John Nickerson, Barrington Fire Department
- Dennis Smith, Shag Harbour/Bear Point Fire Department
- Gordon Ross, Wood's Harbour Fire Department
- Ian Hicks, Port Clyde Fire Department
- Blanchard Chetwynd, Port LaTour Fire Department

ADDITIONS TO THE AGENDA

There were no Additions to the Agenda

APPROVAL OF THE AGENDA

Moved by M. Swim and seconded by M. Hopkins that the Agenda be approved as circulated.

Motion carried unanimously.

APPROVAL OF MINUTES

Moved by P. Duggan and seconded by S. Hennigar that the Minutes for the January 24, 2011 meeting be approved as circulated.

Motion carried unanimously.

JOINT EMO EXERCISE

The EMO Coordinator informed the Committee that the mock disaster planned for April 2, 2011 at the CSI Causeway has been cancelled due to too many problems getting approvals, etc. It has been rescheduled for September in the Clyde River area.

BARRINGTON GROUND SEARCH & RESCUE MOU

The Committee was informed that the Barrington Ground Search & Rescue has completed a MOU for the EMO to have use of their building although a copy of the MOU has not been received yet.

EMO BUDGET 2011/2012

A proposed 2011/2012 budget for the Joint EMO was presented to the Committee for discussion. The proposed budget was \$26,500.00, \$250.00 more than the 2010/2011 budget.

Moved by M. Swim and seconded by S. Brannen that the proposed budget of \$26,500.00 be recommended to the Executive Committee for approval.

Motion carried unanimously.

SELF EVALUATION

The Committee was presented with the Self Evaluation report that has been sent to the Provincial EMO. Deficiencies were noted in updating the Response Plan and completion of Evacuation Plans. These are being worked on.

RISK ANALYSIS

A periodic Risk Analysis must be completed by each EMO. It was decided by the Committee that this would be done at the next meeting provided the updated documentation has been received from the Provincial EMO.

TRAINING

The Committee discussed training for the Committee. The Provincial EMO is now conducting training sessions in different areas of the province at no charge. The Shelburne East EMO is attempting to get at training session at the fire hall in Shelburne. A number of Committee members were interested in more training.

As the planned mock disaster has been cancelled, the Committee decided to work on a table top exercise for the May EMO meeting.

FAN OUT EXERCISE

It was decided that a "Fan Out" exercise of the Response Plan should be done during April or May to gauge the effectiveness of the Fan Out plan.

NEXT MEETING

The next meeting will be held on May 5, 2011 instead of April 28, 2011 due to the absence of a number of members.

ADJOURNMENT

As there was no further business, the meeting was adjourned at 8:00pm by the mutual consent of the members.