

Minutes of the Regular Meeting of the Barrington Municipal Council held in the Council Chambers, in the Administrative Centre, in Barrington, N.S., on Monday, November 25, 2024.

The meeting was called to order by the Warden at 7:00 p.m. with the following members present:

- Warden Shaun Hatfield - Chair
- Councillor Amy MacKinnon
- Councillor Lindsay (Eddie) Nickerson
- Deputy Warden Cynthia Bazinet
  
- Chris Frotten, CAO
- Debbie Mader, Municipal Clerk
  
- George El-Jakl – absent due to work commitments

#### ADDITIONS TO THE AGENDA

There were no items added to the agenda.

#### DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

#### APPROVAL OF MINUTES

Being duly moved and seconded that the minutes from September 24, 2024, Regular Council Meeting and November 6, 2024, Special Council Meeting be approved as circulated.

Motion carried unanimously.

#### MATTERS ARISING FROM PREVIOUS MEETINGS

##### Second Reading Re: Proposed Amendments to By-law No. 35 "A By-law Respecting the Maintenance and Improvement of Private Roads in the Goose Lake Area"

At 7:05 p.m., Council considered proposed by-law amendments to By-law No. 35 "A By-law Respecting the Maintenance and Improvement of Private Roads in the Goose Lake Area."

It was reported that Notice of Second Reading of the by-law amendments was advertised in the Lobster Bay Shopper on October 31, 2024.

##### Resolution C241101

Being duly moved and seconded that the proposed amendments to By-law No. 35 "A By-law Respecting the Maintenance and Improvement of Private Roads in the Goose Lake Area" be approved in Second and final reading.

Motion carried unanimously.

REPORT OF WARDEN

The Warden provided a brief report on his activities since the last meeting of Council.

REPORT OF COUNCILLORS

Deputy Warden Bazinet and each councillor gave a brief report on their activities since the last meeting of Council.

REPORT FROM COMMITTEE OF THE WHOLE COUNCIL

Warden Hatfield reported on the recommendations from the Committee of the Whole Council.

Code of Conduct for Municipalities

Resolution C241102

Being duly moved and seconded to adopt the following resolution:

Whereas the Minister of Municipal Affairs and Housing for the Province of Nova Scotia has made the Code of Conduct for Municipal Elected Officials regulations, N.S. Reg. 220/2024 (“the Regulations”); and,

Whereas municipalities are required to adopt the model code of conduct prescribed by the Regulations on or before December 19, 2024, pursuant to section 4(1) of the Regulations and section 23A of the Municipal Government Act;

Therefore, be it resolved that the Council of the Municipality of the District of Barrington hereby adopt the model code of conduct as set forth in Schedule “A: to the Regulations, which shall be titled the “Code of Conduct for Elected Officials of the Municipality of the District of Barrington”.

Motion carried unanimously.

Appointment to Committees

Resolution C241103

Being duly moved and seconded to approve the appointment of Councillors to various committees of the Municipality as well as other outside committees that require municipal representation. The list is attached and forms part of the minutes.

Motion carried unanimously.

Shag Harbour UFO Incident Society

A request for land was received from the Shag Harbour UFO Incident Society.

185.

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Resolution C241104

Being duly moved and seconded to develop a Memorandum of Understanding to commit the land requested, either by long term lease or purchase, to the Shag Harbour UFO Incident Society once they have further commitment for development of the land.

Motion carried unanimously.

SolarBank Corp

SolarBank Corp was initially looking for a letter of support for three solar projects in the Municipality. They have decided to not pursue the project at Lower Shag Harbour at this time.

Resolution C241105

Being duly moved and seconded to provide SolarBank with a letter of support from the Municipality for their two solar projects located at 7740 Highway 3 and 244 Forbes Point Road.

Growth and Renewal for Infrastructure Development Program – Arena Accessibility

The CAO provided information regarding possible funding for the accessibility portion of the new recreation centre. A motion of support is requested to apply for this funding.

Resolution C241106

Being duly moved and seconded to support an application to the Growth and Renewal for Infrastructure Development Program to offset some of the accessibility components of the new Recreation Centre.

Motion carried unanimously.

Grants to Organizations – Forest Ridge Academy Home & School

Resolution C241107

Being duly moved and seconded to provide a \$500 community grant to Forest Ridge Academy Home & School.

Motion carried unanimously.

STAFF REPORT

The Chief Administrative Officer provided his report to members in advance of the meeting for the period ending November 25, 2024, of which a copy is attached and forms part of the minutes.

NEW OR OTHER BUSINESS

There was no new or other business.

CORRESPONDENCE

Public Safety Advisory Committee Member Update – Cellphone Coverage for Emergency Preparedness

The CAO provided correspondence from the NSFM Safety Advisory Committee concerning a motion to the NSFM that recommends that Rural Cellphone Coverage for Emergency Preparedness become an advocacy priority of the NSFM.

ADJOURNMENT

The meeting was adjourned at 7:40 p.m.

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Warden

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Chief Administrative Officer

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Secretary for the meeting

## LIST OF COMMITTEES 2024/2025

| COMMITTEE   | CHAIRMAN | OUTSIDE APPOINTMENTS   | MEMBERSHIP   |
|---|----------|--|--|
| <b>Standing Committees</b>                              |          |  |  |
| Committee of the Whole Council                          | Warden   |  | ALL  |
| Planning Advisory Committee (3)                         |          | Jessica Swaine<br>Trudy Peterson<br>Bobbi Maxwell<br>(Expires Mar. 31/24)  | 1.Cynthia Bazinet<br>2.Amy MacKinnon<br>3.Shaun Hatfield   |
| Audit Committee (3)<br>(2) minimum citizen appointments |          | Donna LeBlanc-Messenger<br>Bradley Goreham<br>(2 years - expires Mar. 31/25)   | 1.Eddie Nickerson<br>2.George El-Jakl<br>3.Shaun Hatfield  |
| Joint EMO Executive Committee<br>(2)                    |          | Town of Clark's Harbour Reps   | 1.Shaun Hatfield<br>2.George El-Jakl                       |
| Joint Police Advisory Board<br>(2)                      |          | Penny Duggan Mun<br>Cindy Nickerson Mun<br>Russell Atkinson & Trudy Quinlan Town Council<br>Public appointments for Town:<br>Clay Kenney and 1 is vacant<br>1 – Provincial Rep Donna Messenger applied | 1.Shaun Hatfield<br>2.Amy MacKinnon                        |
| Accessibility Advisory Committee (3)                    |          | Loretta Nickerson – SASI<br>Mickayla Peters<br>Denise Nickerson – Southwest Employment Services<br>Student position - vacant<br><i>Term expires 2 years March 31/25</i>                                | 1.Eddie Nickerson<br>2.Shaun Hatfield<br>3.Cynthia Bazinet |
| <b>External Committees</b>                              |          |  |  |
| Region 6 Waste (1)                                      |          |  | 1.Cynthia Bazinet<br>Alternate 2 Amy MacKinnon             |
| Western REN Liaison and Oversight Committee             |          |  | 1.Shaun Hatfield<br>Alternate 2.Amy MacKinnon              |
| Western Counties Reg. Library (1)                       |          |  | 1.Amy MacKinnon  |
| Roseway Hospital Charitable Foundation (1)              |          |  | 1.Shaun Hatfield   |
| Yarmouth Hospital Charitable Foundation (1)             |          |  | 1.Cynthia Bazinet  |
| Yarmouth Region Medical Professional Recruitment        |          |  | 1.Cynthia Bazinet  |

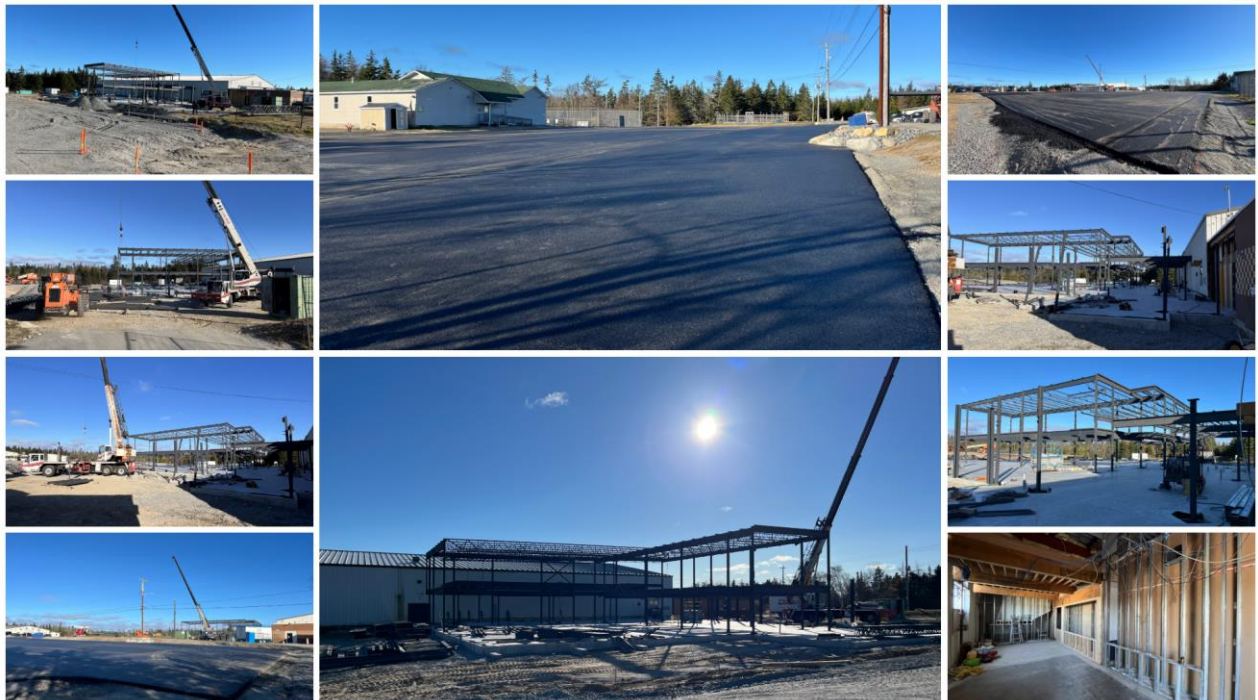
## Staff Report November 25, 2024

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### OPERATIONAL HIGHLIGHTS

Work has started on erecting the steel frame of our new Recreation Centre. This is an exciting milestone as the structure begins to take shape, bringing us closer to a new space for our community.

Last week, one of the parking areas was paved, and the second one is scheduled to be paved this week.



Steel erection and the installation of the exterior wall layout, base track, and waterline will continue in the next few weeks, followed by secondary framing for the exterior walls.

The municipal and CSAP elections were held on October 19 and the swearing-in ceremony of the new Council took place on November 6.

At the ceremony, Councillor Shaun Hatfield was elected Warden and Councillor Cynthia Bazinet was elected Deputy Warden.

More information relating to our members of Council can be found on our municipal website at: <https://barringtonmunicipality.com/Council/council-members>.



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*From left to right: Deputy Warden Cynthia Bazinet, Councillor Eddie Nickerson, Councillor George El-Jakl, Warden Shaun Hatfield, Councillor Amy MacKinnon.*

Our Recreation Department met with TEAL Architects and Planners, the firm assessing the condition of our swimming pool, and are awaiting their initial report on their assessment of its condition as well as that of the fire suppressant system for the arena.

Due to the deterioration of the old recreation centre, all regular user groups that were able to be moved to alternate spaces have been. The growth of black mold in the old Recreation Centre means that the next move for everyone will be into the new centre.

The Connect2 pathway project that connects the Barrington Bay Trail to Island View Park has been completed. The pathway will be finished by December. This 150m path makes our business district more walkable, and enhances Island View Park.



## **Staff Report**

### **November 25, 2024**

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As part of the Active Communities Fund, play pockets have been placed along the Sherose Island Nature Trail. There are two play pockets: 1) a sailboat Sandbox and 2) mud kitchen play set. The two play sets were constructed by our Public Works Department and the goal is for these play pockets to allow for more creativity, imagination and an increased time outdoors for families that visit our trail.

Our Recreation Department partnered with NS Walks to host a walking audit on November 20. We have audited the sidewalk from Barrington Leisure Park to No Frills. The results of the audit will be shared with Council to help shape future recommendations on sidewalk improvements.

From September 15 to November 17, 38 permits were issued for a total construction value of \$1,419,500. This represents a \$2,109,700 decrease from the same period last year. 3 development permits were issued for solar farms with an estimated value of \$21,691,800. 161 building inspections, 12 fire inspections and 3 re-inspections were conducted over this period. 16 locations were visited to discuss civic numbering with 5 new numbers being issued and 1 number being deleted. 4 new subdivision applications were received and 3 were sent for registration. We currently have 7 open subdivision files. Several by-law complaints were resolved and none were received so we now have 8 outstanding.

This past month, our Fire Services and EMO Coordinator completed firefighter I training with 3 new firefighters, met with chief fire officers to continue the work of updating policy 54, met with Barrington and Area Ground Search & Rescue concerning the designation of their building as an EOC and insurance and budget questions, reviewed a fire department registration application, and attended a training session and took delivery of the new encrypted EMO radios.

Our Coordinator also conducted fire and life safety inspections on municipal properties, and continued to monitor precipitation amounts and maintain situational awareness of any tropical storm development.

Fire departments responded to 26 calls this October compared to 25 in October 2023.





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| <b>BARRINGTON MUNICIPAL FIRE SERVICE</b> |             |            |             |            |            |              |              |
|--|-------------|------------|-------------|------------|------------|--------------|--------------|
| <b>EMERGENCY CALLS October 2024</b>      |             |            |             |            |            |              |              |
| <b>FIRE DEPARTMENT</b>                   | <b>Fire</b> | <b>Mut</b> | <b>Auto</b> | <b>MFR</b> | <b>MVC</b> | <b>Other</b> | <b>TOTAL</b> |
|  |             | <b>Aid</b> | <b>Aid</b>  |            |            |              |              |
| Barrington/Port La Tour FD               | 2           |            |             |            | 2          | 2            | <b>6</b>     |
| Island Barrington Passage FD             | 1           |            | 1           |            | 2          | 6            | <b>10</b>    |
| Woods Harbour/Shag Harbour FD            | 1           |            | 1           | 6          | 1          | 1            | <b>10</b>    |
| <b>TOTALS</b>                            | <b>4</b>    |            | <b>2</b>    | <b>6</b>   | <b>5</b>   | <b>9</b>     | <b>26</b>    |
| B/PLT - 1 vehicle fire, Lightning strike |             |            |             |            |            |              |              |
| IBP - 1 chimney                          |             |            |             |            |            |              |              |
| WH/SH- 1 chimney                         |             |            |             |            |            |              |              |
|  |             |            |             |            |            |              |              |
|  |             |            |             |            |            |              |              |



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### **UPCOMING INITIATIVES**

With Canada Summer Jobs having an earlier deadline than normal and facility availability being uncertain at this time, planning for summer recreation programming is proving more challenging than usual. We have done a scan of other programming done in neighboring and other similar sized municipalities. We also have a good amount of experience and feedback from both staff and participants of our programming over the past few years. We aim to have an outline along with updated job descriptions complete by December 6.

Our Fire Services & EMO Coordinator is working with Fire Underwriters Survey (FUS) to possibly have our dry hydrants recognized which could positively impact insurance ratings for areas of the municipality. He will also be planning a training session for staff on the new radios and satellite phone and will be scheduling fall and spring training for the fire departments.



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**CAPITAL PROJECT UPDATE**

Here is an update on our 2024-2025 Capital Projects:

| <b>Project</b>                            | <b>Status</b> |
|---|---------------|
| Portable Restrooms (Stoney Island)        | In Progress   |
| Portable Restrooms (Barrington Ballfield) | In Progress   |
| Digital Road Sign                         | In Progress   |
| Community Health Centre                   | In Progress   |
| Recreation Centre                         | In Progress   |
| Sidewalk Extension – Barrington Passage   | In Progress   |
| Barrington Ballfield Lights               | Completed     |
| Sidewalk Crossing Improvements            | Completed     |
| Administration Office Roof Replacement    | Completed     |
| Pool Lift                                 | Completed     |
| Curling Club Heat Pumps                   | Completed     |
| Arena Board Replacement                   | Completed     |
| Property Services Vehicle                 | Completed     |
| Goose Lake Road Improvements              | Completed     |
| Kiack Brook Parking Lot Resurfacing       | Cancelled     |



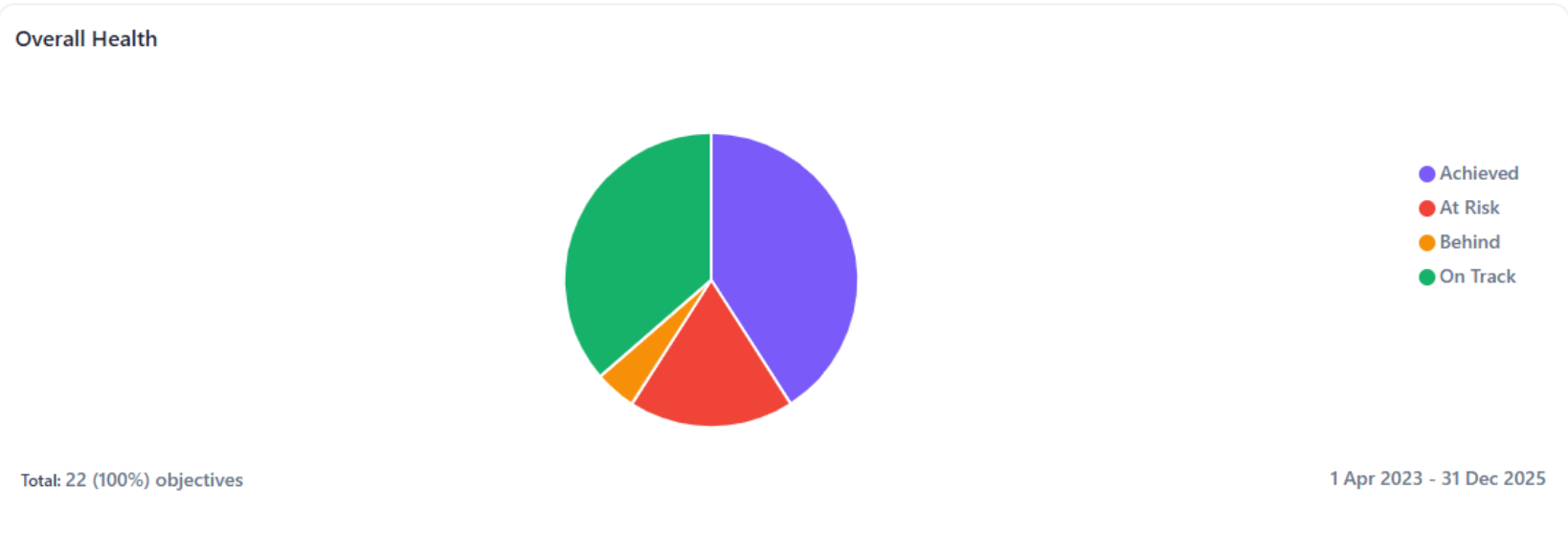
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## 2022-2025 Strategic Plan Update

Here is a brief update on our strategic plan's progress. This update outlines our achievements, key performance indicators, and the impact of initiatives.



## Staff Report November 25, 2024

| FOCUS AREA: GROW OUR ECONOMY       |  |  |                       |                              |
|------------------------------------|--|--|-----------------------|------------------------------|
| PLAN: 2022-2025 STRATEGIC PLAN     |  |  |                       |                              |
| +                                  | Objective                                      | Health   | Progress Change (MoM) | Time Frame                   |
|                                    | Attract Accommodations                         | <span style="color: green;">●</span> On Track  | ↑ 95%<br>(0% - 95%)   | Mar 01, 2023<br>Dec 31, 2024 |
|                                    | Renewable Energy                               | <span style="color: purple;">●</span> Achieved | ↑ 100%<br>(0% - 100%) | Mar 01, 2023<br>Dec 31, 2023 |
|                                    | Improved Cell Service                          | <span style="color: green;">●</span> On Track  | ↑ 83%<br>(0% - 83%)   | Apr 01, 2024<br>Dec 31, 2025 |
|                                    | Municipal Property Development                 | <span style="color: red;">●</span> At Risk     | ↑ 35%<br>(0% - 35%)   | Mar 01, 2023<br>Dec 31, 2024 |
|                                    | Invest in our Beaches and Parks                | <span style="color: green;">●</span> On Track  | ↑ 91%<br>(0% - 91%)   | Mar 01, 2023<br>Dec 31, 2024 |
| FOCUS AREA: KEEP BARRINGTON MOVING |  |  |                       |                              |
| PLAN: 2022-2025 STRATEGIC PLAN     |  |  |                       |                              |
| +                                  | Objective                                      | Health   | Progress Change (MoM) | Time Frame                   |
|                                    | Sidewalk Expansion                             | <span style="color: green;">●</span> On Track  | ↑ 83%<br>(0% - 83%)   | Apr 01, 2024<br>Dec 31, 2025 |
|                                    | Trail Expansion                                | <span style="color: purple;">●</span> Achieved | ↑ 100%<br>(0% - 100%) | Jan 01, 2024<br>Dec 31, 2024 |
|                                    | Enhance Recreation Programs                    | <span style="color: purple;">●</span> Achieved | ↑ 100%<br>(0% - 100%) | Apr 01, 2023<br>Dec 31, 2024 |
|                                    | Increase the Number of Outdoor Spaces Strategy | <span style="color: purple;">●</span> Achieved | ↑ 100%<br>(0% - 100%) | Apr 01, 2023<br>Dec 31, 2024 |
|                                    | Sherose Island Recreation Complex Strategy     | <span style="color: orange;">●</span> Behind   | ↑ 65%<br>(0% - 65%)   | Apr 01, 2024<br>Dec 31, 2025 |



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| FOCUS AREA: OPERATE EFFICIENTLY  |  |            |                       |                              |
|----------------------------------|--|------------|-----------------------|------------------------------|
| PLAN: 2022-2025 STRATEGIC PLAN   |  |            |                       |                              |
| +                                | Objective ▾                            | Health ▾   | Progress Change (MoM) | Time Frame ▾                 |
| 🎯                                | Transparency                           | ● Achieved | ↑ 100%<br>(0% - 100%) | Apr 01, 2023<br>Dec 31, 2024 |
| 🎯                                | Create an Economic Development Office  | ● At Risk  | ↑ 31%<br>(0% - 31%)   | Jan 01, 2024<br>Dec 31, 2024 |
| 🎯                                | Develop an Employee Retention Program  | ● Achieved | ↑ 100%<br>(0% - 100%) | Mar 01, 2023<br>Dec 31, 2023 |
| 🎯                                | Consider the Expansion of the C&D Site | ● On Track | ↑ 67%<br>(0% - 67%)   | Apr 01, 2024<br>Dec 31, 2025 |
| FOCUS AREA: INVEST IN OUR PEOPLE |  |            |                       |                              |
| PLAN: 2022-2025 STRATEGIC PLAN   |  |            |                       |                              |
| +                                | Objective ▾                            | Health ▾   | Progress Change (MoM) | Time Frame ▾                 |
| 🎯                                | Doctor Recruitment & Retention         | ● On Track | ↑ 83%<br>(0% - 83%)   | Mar 01, 2023<br>Dec 31, 2024 |
| 🎯                                | Community Health Centre                | ● On Track | ↑ 76%<br>(0% - 76%)   | Mar 01, 2023<br>Sep 01, 2025 |
| 🎯                                | Public Transit                         | ● Achieved | ↑ 100%<br>(0% - 100%) | Mar 01, 2023<br>Dec 31, 2023 |



## Staff Report November 25, 2024

| FOCUS AREA: STRENGTHEN OUR COMMUNITIES |                             |   |                       |                              |
|--|-----------------------------|---|-----------------------|------------------------------|
| PLAN: 2022-2025 STRATEGIC PLAN         |                             |   |                       |                              |
|  | Objective                   | Health  | Progress Change (MoM) | Time Frame                   |
|  | Housing                     | <span style="color: red;">●</span> At Risk    | ↑ 75%<br>(0% - 75%)   | Jan 01, 2024<br>Dec 31, 2024 |
|  | Infrastructure Renewal      | <span style="color: blue;">●</span> Achieved  | ↑ 100%<br>(0% - 100%) | Mar 01, 2023<br>Dec 31, 2023 |
|  | Accessibility               | <span style="color: blue;">●</span> Achieved  | ↑ 100%<br>(0% - 100%) | Apr 01, 2023<br>Dec 31, 2024 |
|  | Improve Wastewater Services | <span style="color: red;">●</span> At Risk    | 0%<br>(0% - 0%)       | Apr 01, 2024<br>Dec 31, 2025 |
|  | Diversity and Inclusion     | <span style="color: green;">●</span> On Track | ↑ 67%<br>(0% - 67%)   | Jan 01, 2024<br>Dec 31, 2025 |

