

Minutes of the Regular Meeting of the Barrington Municipal Council held in the Council Chambers, in the Administrative Centre, in Barrington, N.S., on Tuesday, January 24, 2023. The meeting was called to order by the Warden at 7:00 p.m., with the following members present:

- Warden Lindsay (Eddie) Nickerson
- Deputy Warden Jody Crook
- Councillor Shaun Hatfield
- Councillor Andrea Mood-Nickerson

- Councillor George El-Jakl – Absent due to work commitment

- Chris Frotten, CAO
- Lesa Rossetti, Municipal Clerk

APPROVAL OF THE AGENDA

Being duly moved and seconded that the agenda be approved as circulated.

Motion carried unanimously.

DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

APPROVAL OF MINUTES

Being duly moved and seconded that minutes of the Regular Council Meeting held December 13, 2022, be approved as circulated.

Motion carried unanimously.

MATTERS ARISING FROM PREVIOUS MEETINGS

Old Post Road, Barrington

As a result of Council's request for a quote to chip seal the Old Post Road, in Barrington, the Department of Public Works has provided a generic estimate of 200K to 250K per km. This estimate is not site specific.

REPORT OF WARDEN

The Warden provided information to members on his activities since his last report to Council and provided details on upcoming events.

The Warden, on behalf of Council, extended congratulations to the following:

- Terry Zinck and Bruce Atkinson – Inducted into the Atlantic Canada Marine Industries Hall of Fame.
- Jessica MacKinnon and Cohan Stoddard – Representing Nova Scotia in hockey at the Canada Games to be held in PEI.

- Sophie Blades – Representing Nova Scotia in curling at the Canada Games to be held in PEI.
- Zoe Axell – Representing Nova Scotia in gymnastics at the Canada Games to be held in PEI.

REPORT OF COUNCILLORS

The Deputy Warden and each councillor provided a brief report on their activities since the last meeting of Council.

REPORT FROM COMMITTEE OF THE WHOLE COUNCIL

Deputy Warden Crook reported on recommendations from the Committee of the Whole Council.

Shag Harbour Incident Society Grant Request

Resolution C230101

Being duly moved and seconded that the Shag Harbour Incident Society be provided with funding in the amount of \$3,000.00 to assist with the cost of the 2023 UFO XPO and these funds be taken from the 2023/24 Special Events Budget.

Motion carried unanimously.

Barrington Leisure Park Association Grant Request

It was reported that on January 22, 2023, a letter was received from the Barrington Leisure Park Association asking that their grant request be increased from \$50,000.00 to \$84,343.00 which represents 1/3 of the total cost of the Natural Playground Project. This request is being made due to increased project cost.

Being duly moved and seconded that the Municipality provide a letter in support of the Barrington Leisure Park Association's RFD Grant Application, provide funding of \$50,000.00, as per their request, and request the Accessibility Advisory Committee to provide a site visit and review of the natural playground design to assist with the completion of Section 3.2 of the grant application.

Being duly moved and seconded that the above motion be amended by striking out "\$50,000.00, as per their request," and replacing it with "1/3 of the total project cost up to \$84,343.00".

Motion carried unanimously.

The amended motion now reads as follows:

Resolution C230102

Being duly moved and seconded that the Municipality provide a letter in support of the Barrington Leisure Park Association's RFD Grant Application, provide funding of 1/3 of the total project cost up to \$84,343.00, and request the Accessibility Advisory Committee to provide a site visit and review of the natural playground design to assist with the completion of Section 3.2 of the grant application.

Motion carried unanimously.

Recreation Centre Maintenance and Property Services Building Budgets

It was reported to members that Recreation Centre maintenance and Property Services building budgets will exceed their allocated amounts due to unforeseen additional work being required and an increase in trade quotes. Members were therefore requested to approve increased budget amounts for these projects.

Resolution C230103

Being duly moved and seconded that the Municipality approve up to an additional \$10,000 for GL 01-27190-003 *Recreation Ctr – Maintenance* and up to an additional \$75,000 to GL 01-28224-030 *Public Work Building*, both being funded by the general operating budget or, if needed, the operating reserve.

Motion carried unanimously.

STAFF REPORT

The Chief Administrative Officer provided his report to members in advance to the meeting for the period ending January 23, 2023 of which a copy is attached and forms part of the minutes.

NEW OR OTHER BUSINESSConsideration of adoption of the “Municipal Tent Rental Policy”

It is proposed that the draft “Municipal Tent Rental Policy” be approved by Council as presented.

It was noted that Notice of Consideration was given to members at the Committee of the Whole Council Meeting held on January 10, 2023.

Resolution C230104

Being duly moved and seconded that the draft “Municipal Tent Rental Policy” be approved as presented.

Motion carried unanimously.

Consideration of amendments to “Holiday” Personnel Policy

It is proposed that amendments be made to the “Holiday” Personnel Policy to provide clarification regarding holidays.

It was noted that Notice of Consideration was given to members at the Committee of the Whole Council Meeting held on January 10, 2023.

Resolution C230105

Being duly moved and seconded that proposed amendments to the “Holiday” Personnel Policy be approved as presented.

Motion carried unanimously.

CORRESPONDENCE

Letter Re: 12 Month Notice – Construction and Demolition Debris Regulations and Guidelines.

It was reported that effective July 5, 2023, chemically treated wood will no longer be accepted for disposal at C & D debris facilities. Instead, these materials can be reused, repurposed, or disposed of in Municipal Solid Waste Landfills. Storage, transfer and processing will continue to be permitted for treated wood.

Diocesan Environmental Committee – EV Charging Stations

It was reported that correspondence has been received from the Diocesan Environmental Committee – Anglican Diocese of NS and PEI, advising that they are interested in offering church parking lots for the establishment of EV charging stations.

AGENDA ITEMS FOR FUTURE MEETINGS

No items with brought forward.

ADJOURNMENT

The meeting was adjourned at 8:04 p.m.

Warden

Chief Administrative Officer

Secretary for the Meeting

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KEY STRATEGIC AREAS

1. Growing our Economy

3.1 Attract Accommodations

Nothing new to report at this time.

3.2 Invest in our Beaches and Parks

Nothing new to report at this time.

3.3 Improved Cell Service

The Western Regional Enterprise Network has launched a cellular coverage survey and they will use the information gathered through the survey to better understand how cell service gaps impact workplace productivity.

To access the survey, visit: <https://questionnaire.simplesurvey.com/f/s.aspx?s=0F6A8B04-4779-48D2-B7EF-14FF4B5FC369&fbclid=IwAR2RNmhEo6d9KDIPPu1vMJbHnuG70C4fjyVW1mbOetikC05j5GY3ckA3lW8>

Individual responses are confidential. Results will only be used once data is pooled together.

3.4 Municipal Property Development

An update relating to municipal property development is included in section 3.2.

3.5 Renewable Energy

Nothing new to report at this time.

2. Investing in our People

2.1 Community Health Centre

With Council's decision to move forward with detailed designs of the concept presented in December, we are now preparing the Request for Proposal for architect services. We hope to issue the RFP in February.

2.2 Doctor Recruitment & Retention

Nothing new to report at this time.

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2.3 Public Transit

Nothing new to report at this time.

3. Strengthening our Communities

3.1 Infrastructure Renewal

The draft asset management plan is now being developed and we expected it to be completed by the end of this December, but are still waiting. We expect to receive it by the end of this month as our final reporting is due by the end of February.

3.2 Housing

We've reissued a Request for Proposal (RFP) seeking development proposals from qualified firms or individuals for the opportunity to purchase and develop a portion of municipally owned properties along Highway 3 in Barrington Passage (PID# 80051063 and 82569138). The deadline to submit proposals is Thursday, March 2. The RFP can be found at <https://procurement.novascotia.ca/tender-details.aspx?id=MODB2304> and has also been publicized through our website and Facebook page.

3.3 Improved Wastewater Services

Nothing new to report at this time.

3.4 Accessibility

At the end of last year, the Accessibility Advisory Committee has performed accessibility audits on all of our municipal properties and facilities. These audits will help us better understand the needs of our community and plan and budget accordingly.

A copy of the audits can be viewed on the agenda of the December 1 Accessibility Advisory Committee meeting at: <https://barringtonmunicipality.com/197-other-municipal-meetings/1890-accessibility-advisory-committee>.

3.5 Diversity and Inclusion

Provincial legislation was passed on April 1, 2022, which requires the provincial government and other public bodies (including the municipality) to do work to dismantle systemic inequity, hate and racism. There are two key commitments in that legislation – the creation of an Equity and Anti Racism Strategy, and the requirement for prescribed public bodies to have equity and anti

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racism plans. The province's strategy is required by July 31, 2023, and the legislation will require prescribed public bodies to develop and implement plans to address systemic inequity and racism at a to-be-determined date.

The next step of this legislation will be in the form of community engagement on the Equity & Anti-Racism Strategy the rest of this year and engaging with public bodies, including municipalities regarding anti-racism plan requirements this winter. Following the completion of the province's strategy, I will be able to provide further details on the scope and requirements of the prescribed plans.

Furthermore, our new strategic plan includes an objective of diversity and inclusion under the strategic goal titled "strengthening our communities". This objective has three specific action items. They are:

- Organize diversity and inclusion training & education sessions for both Council and Staff.
- Create a Diversity and Inclusion Committee or Action Team.
- Work with the Nova Scotia Office of Equity and Anti-Racism Initiatives to create a plan to address systemic hate, inequity and Racism, as prescribed for in the Act to Dismantle Racism and Hate

4. Operating Efficiently

4.1 Develop an Employee Retention Program

Nothing new to report at this time.

4.2 Create an Economic Development Office

Nothing new to report at this time.

4.3 Consider the Expansion of the C&D Site

Nothing new to report at this time.

4.4 Transparency

Nothing new to report at this time.

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5. Keeping Barrington Moving

5.1 Enhance Recreation Programs

Nothing new to report at this time.

5.2 Sherose Island Recreation Complex Strategy

Nothing new to report at this time.

5.3 Increase the Number of Outdoor Spaces Strategy

Nothing new to report at this time.

5.4 Trail Expansion

In the month of December, the trail tracked 583 people on the trail. The highest single day was 145 on December 1, however that was the day Joel updated the tracker, therefore it tracked unnecessary movement. The second highest day was on December 21, with 46 people on the trail.

The final report from our partners at Dalhousie is complete and we are just waiting for a one-pager infographic to share with community partners. The full report is being shared with the Recreation Advisory Committee to help develop priorities from the recommendations in the report.

5.5 Sidewalk Expansion

Nothing new to report at this time.

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SUMMARY OF ACTIVITIES FROM DECEMBER 13TH, 2022 TO JANUARY 23RD, 2023

TOPICS

Tax Sale

Our annual tax sale will be done by tender once again this year. There are currently 23 properties on the tax sale list. Tenders will be accepted until 2:00 p.m. AST on Tuesday, February 14, 2023. For complete details on the process, as well as the properties available, residents can visit <http://bit.ly/3arkg9a>.

Nova Scotia Lobster Crawl

Preparations for the 5th annual Lobster Crawl are well underway. We will be hosting Lucy's big day on February 2 at the Cape Sable Island Causeway at 8:00 a.m. We encourage members of Council and staff to join in the festivities as we kick off the Lobster Crawl. This year, we have partnered with Tourism Nova Scotia and South Shore Tourism to host travel media from the US, UK and Canada, in the municipality over three days. They will participate in Lucy's event, lobster pound tours, museum tours, workshops, and events, as well as eat lots of lobster! Visit <http://www.lobstercrawl.ca> to see what's happening all month long along Nova Scotia's South Shore to celebrate this vital industry.

Lobster Capital of Canada Designation

This year marks the 25th anniversary of our *Lobster Capital of Canada* designation. We are planning some events and activities to help recognize this distinction over the course of the year. If you have any ideas, please pass them along to Suzy.

Cruise Ship Visits

Shelburne will be welcoming 10 cruise ships this coming year. We will be working to see if local businesses and organizations are willing to partner with the Town in various capacities to welcome visitors to our end of the County.



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Recreation Programming

The Reindeer Dash was held on December 17, however due to the poor weather conditions, we decide to host the race virtually. We handed out 30 medals. We will try this race again next year in hopes the weather cooperates with us.

Our Guided Hike series is ongoing and winter hikes include:

- Woods Harbour Trail Segment – Jan. 22
- Sherose Island Trail Family Fun Hike – February 20 (Heritage Day)
- Port Clyde Trail Segment – March 18

These hikes are also being promoted by Hike NS with prizes donated as well. They are also a part of the Barrington Hiker Badge Challenge.

We are working with arena staff to plan future skating events on in-service and March Break after the success of themed skates over the holidays. The Glow Skate, in particular, was extremely popular.

We are reviewing our equipment loan program and adding inventory to suit community needs. There is new funding available through RNS to assist as well as some para-sport specific funding that we can access for adaptive equipment. We also need to make the equipment easy for community members to access and use so creating storage solutions, booking and calendar access and programmable key access are being implemented.

We have also been in contact with Schools Plus staff at BMHS. We will be applying for funding to purchase 15 skates to loan out to international students at BMHS. These skates will also be loaned to the general public. The skates will be housed at the Sandy Wickens Memorial Arena. The skates will be free to borrow, but people will need to sign in and sign out the equipment.

The Community Use of Schools conversations are continuing for the TCRCE. We have a small working group from Digby, Yarmouth, Shelburne and Barrington with support from Anna Haanstra from CCTH and Cara Sunderland, with TCRCE and formerly the MPAL in Digby. We are extending the funding to community groups to cover the costs of custodial services through to the end of August 2023. We also continue to push for a policy on Community Use of Schools within the TCRCE.



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Finally, Joel will be presenting three workshops at FRA noontime staff to support the school on increasing outdoor play and loose parts play at their school. Joel also put his name down to become an Active Smarter Kids (ASK) trainer. ASK is a teaching style that incorporates physical activity to school lessons. The training will be done in February and March and once Joe is trained, he will reach out to all schools in the Municipality to collaborate.

Building Permits & By-Law Enforcement

From December 11, 2022, to January 14, 2023, 14 permits were issued for a total value of \$944,000. This is a decrease of \$427,000 compared to the same period last year. 62 building inspections along with 11 fire inspections and 2 fire re-inspections were carried out during this period.

One new civic number was issued. 17 homes were visited to discuss civic numbering.

We received one new subdivision application and now have three outstanding.

One new by-law complaint was received. We currently have 3 open complaints that we continue to work on. We also received two streetlight complaints, with one being resolved.

Finally, we continue to develop our new e-permitting software. We are currently tweaking the system and getting trained on it. We hope to have it implemented at some point this year.

Fire Services & Emergency Management

Our Fire Services Coordinator is working with the fire departments to develop their budgets and is preparing his own. He provided registration forms to all of the departments and Ground Search and Rescue.

Otherwise, our Fire Services/EMO Coordinator continues to monitor COVID-19 updates from the province and EMONS and performed monthly fire and life safety inspections.

This past December, the Fire Departments responded to 18 calls, compared to 19 in December 2021. Here is the data for this past month:

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BARRINGTON MUNICIPAL FIRE SERVICE							
EMERGENCY CALLS December 2022							
FIRE DEPARTMENT	Fire	Mut	Auto	MFR	MVC	Other	TOTAL
		Aid	Aid				
Barrington/Port La Tour FD			1				1
Island Barrington Passage FD	3	1			1	2	7
Woods Harbour/Shag Harbour FD			1	7	1	1	10
TOTALS	3	1	2	7	2	3	18
B/PLT -							
IBP - 2 Chimney Fire, 1 Structure (False Alarm)							
WH/SH-							

In addition, here are the year-end statistics for 2022, which gives a snap shot as to the status of fire departments memberships, training, responses to calls and more. In total, Fire Departments responded to 213 calls in 2022, compared to 188 in 2021.



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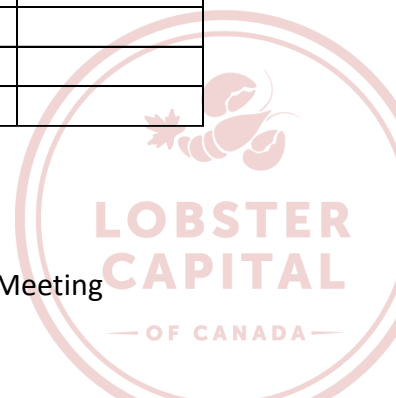
BARRINGTON MUNICIPAL FIRE SERVICE															
CALLS FOR ALL MUNICIPAL DEPARTMENTS 2022															
All Departments	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	O/M	All F D's
Boat Fire							1						1		Boat Fire
Chimney Fire	2		2	1					1		1	2	9	2	Chimney Fire
Electrical Fire	1					1			1	1			4		Electrical Fire
Forest Fire					2		1		1				4		Forest Fire
Grass/Brush Fire			1	2	3		2	5	1	1			16		Grass/Brush Fire
Rekindle															Rekindle
Structure Fire		2		1	1	1			1		1	1	8	1	Structure Fire
Trash Fire							1		1				2		Trash Fire
Vehicle Fire		1			1	2							4		Vehicle Fire
Mutual Aid		1		3	1					2		1	8	6	Mutual Aid
Automatic Aid		4	2	2	2	2				2	2	2	16		Automatic Aid
Total Fire	3	8	5	9	10	6	5	5	6	4	4	6	71	9	Total Fire
Medical Calls	9	4	2	6	2	1	8	5	4	2	4	7	55	1	Medical Calls
Assist Other Agency		1		1		2		1					5	1	Assist Other Agency
Vehicle Collisions	3	1	2	2	4	2	2	1	2		3	2	24	1	Vehicle Collisions
NS Power	2	1	1	1	1				1			1	8	1	NS Power
Alarm	3	6	1	3	4		5	5	6	5	6	1	45	6	Alarm
Flood Base	1	1										1	3	3	Flood Base
Investigate		1											1		Investigate
Misc.					1								1		Misc.
Pump Boat							1						1		Pump Boat
Stand By															Stand By
Total Non Fire	18	15	6	13	12	5	16	12	13	7	13	12	142	13	Total Non Fire
Total	21	23	11	22	22	11	21	17	19	11	17	18	213	22	Total
Total calls to Other Municipal Units 22(10%)															
Fire Dept	Fire	MFR	MVA	Other	Total										
WHSB	13	53	6	23	95										
IBP	28	1	14	28	71										
BPLT	30	1	4	12	47										
TOTAL	71	55	24	62	213										



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Municipality of Barrington Fire Departments Information 2022

	BPLTFD	IBPFD	WHSHFD	Total
Trained to FF-2	3	9	14	26 (23%)
Trained to FF-I	20	26	35	81 (73%)
Exterior	5	9	2	16 (14%)
Some FF-I Training (New)	1	3	1	5 (5%)
No FF-I Training Admin	4	4	1	8 (7%)
Membership	30	42	39	111
	27%	38%	35%	
Vehicles	5 (33%)	5 (33%)	5 (33%)	15
Future Vehicles	4 (33%)	5 (42%)	3 (25%)	12
Assesment	\$157,042,900	\$219,223,400	\$107,482,900	\$483,749,200
	32%	45%	22%	
Operating cost	\$209,615	\$343,990	\$219,414	\$773,019
	27%	45%	28%	
MOB Area Rates Generate	\$201,713	\$274,133	\$209,123	\$684,971
	29%	40%	31%	
Fire	23	23	3	49
Medical	1	1	53	55
MVA	4	14	6	24
Auto or Mutual Aid	9	5	10	24
Other	10	28	23	61
Total calls	47	71	95	213
23% of firefighters in the municipality are trained to FF-2				
73% of the firefighters in the Municipality are trained to Firefighter I				
14% of the firefighters are exterior trained firefighters				
5% New Members no training				
7% no formal training Administration				



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Fire Departments Response info 2016 - 2022					
Fire Department	Year	Call	Page to On Scene	Page to back in Hall	# of FF's
Barrington Port la Tour	2016	MFR/MVC	14 min	1 hr 17 min	8.5
Barrington Port la Tour	2016	Fire	17 min	1 hr 34 min	12.2
Barrington Port la Tour	2017	MFR/MVC	13 min	1 hr 16 min	9.9
Barrington Port la Tour	2017	Fire	18 min	58 min	11
Barrington Port la Tour	2018	MFR/MVC	14 min	42 min	10
Barrington Port la Tour	2018	Fire	19 min	97 min	12
Barrington Port Latour	2019	MFR/MVC	16 min	57 min	11
Barrington Port Latour	2019	Fire	17 min	68 min	14
Barrington Port Latour	2020	MFR/MVC	15 min	61 min	10
Barrington Port latour	2020	Fire	19 min	89 min	10
Barrington Port Latour	2021	MFR/MVC	17 min	73 min	10
Barrington Port Latour	2021	Fire	19 min	81 min	11
Barrington Port Latour	2022	MFR/MVC	19 min	206 min	11
Barrington Port Latour	2022	Fire	21 min	71 min	10
Fire Department	Year	Call	Page to On Scene	Page to back in Hall	# of FF's
Island Barrington Passage	2016	MFR/MVC	14 min	59 min	10.3
Island Barrington Passage	2016	Fire	15 min	1 hr 16 min	13.4
Island Barrington Passage	2017	MFR/MVC	13 min	44 min	10.6
Island Barrington Passage	2017	Fire	15 min	1 hr 16 min	11.1
Island Barrington Passage	2018	MFR/MVC	13 min	63 min	12.5
Island Barrington Passage	2018	Fire	14min	70 min	12.2
Island Barrington Passage	2019	MFR/MVC	12 min	45 min	12
Island Barrington Passage	2019	Fire	16 min	55 min	18
Island Barrington Passage	2020	MFR/MVC	13 min	37 min	11
Island Barrington Passage	2020	Fire	16 min	67 min	15
Island Barrington Passage	2021	MFR/MVC	13 min	54 min	13
Island Barrington Passage	2021	Fire	15 min	53 min	12
Island Barrington Passage	2022	MFR/MVC	13 min	72 min	11
Island Barrington Passage	2022	Fire	16 min	55 min	10
Fire Department	Year	Call	Page to On Scene	Page to back in Hall	# of FF's
Woods Harbour Shag Harbour	2016	MFR/MVC	8 min	32 min	9.3
Woods Harbour Shag Harbour	2016	Fire	13 min	1 hr 24 min	14.5
Woods Harbour Shag Harbour	2017	MFR/MVC	8 min	34 min	6.5
Woods Harbour Shag Harbour	2017	Fire	14 min	1 hr 18 min	12.5
Woods Harbour Shag Harbour	2018	MFR/MVC	9 min	34 min	7.6
Woods Harbour Shag Harbour	2018	Fire	15min	135 min	12.6
Woods Harbour Shag Harbour	2019	MFR/MVC	9 min	34 min	8
Woods Harbour shag Harbour	2019	Fire	15 min	59 min	14
Woods Harbour Shag Harbour	2020	MFR/MVC	10 min	37 min	10
Woods Harbour Shag Harbour	2020	Fire	14 min	64 min	14
Woods Harbour Shag Harbour	2021	MFR/MVC	11 min	33 min	12
Woods Harbour Shag Harbour	2021	Fire	14 min	48 min	16
Woods Harbour Shag Harbour	2022	MFR/MVC	11 min	45 min	11
Woods Harbour Shag Harbour	2022	Fire	16 min	54 min	13

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CAPITAL PROJECT UPDATE

Here is an update on our 2022-2023 Capital Projects:

Rank	Project	Status
2	Arena Rubber Flooring Dressing Rooms	In Progress
7	Admin Office Parking Lot Resurface & Curbs	In Progress
8	Council AV System	In Progress
9	Healthcare Centre	In Progress
10	Recreation Centre (21/22)	In Progress
13	Municipal Admin Building Accessibility (21/22)	In Progress
1	Barrington Ballfield Aluminum Seating	Completed
3	Stoney Island Accessible Mats & Wheelchairs	Completed
4	Property Services 3/4 Ton Truck	Completed
5	Property Services Equipment	Completed
6	Solar Speed Sign	Completed
11	Brass Hill Clarifier & Screens (21/22)	Completed
12	Landfill Truck Scale (21/22)	Completed
14	Property Services Building (21/22)	Completed

