

Minutes of the Regular Meeting of the Barrington Municipal Council held in the Council Chambers, in the Administrative Centre, in Barrington, N.S., on Tuesday, October 25, 2022. The meeting was called to order by the Warden at 7:05 p.m., with the following members present:

- Warden Lindsay (Eddie) Nickerson
- Deputy Warden Jody Crook
- Councillor Shaun Hatfield

- Councillor George El-Jakl – Absent due to work commitments.
- Councillor Andrea Mood-Nickerson – Absent due to vacation.

- Chris Frotten, CAO
- Lesa Rossetti, Municipal Clerk

APPROVAL OF THE AGENDA

Being duly moved and seconded that the agenda be approved as circulated.

Motion carried unanimously.

DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

APPROVAL OF MINUTES

Being duly moved and seconded that minutes of the Regular Council Meeting held September 27, 2022, be approved as circulated.

Motion carried unanimously.

MATTERS ARISING FROM PREVIOUS MEETINGS

There were no matters arising from previous meetings.

REPORT OF WARDEN

The Warden gave a brief report on his activities since the last meeting of Council.

ROSEWAY HOSPITAL CHARITABLE FOUNDATION MEETING

Minutes of the Roseway Hospital Charitable Foundation Meeting held June 21, 2022, were attached to the agenda posted on the Municipal Website.

REPORT OF COUNCILLORS

The Deputy Warden and each councillor provided a brief report on their activities since the last meeting of Council.

REPORT FROM COMMITTEE OF THE WHOLE COUNCIL

Deputy Warden Crook reported on recommendations from the Committee of the Whole Council.

Grant Request – Queens of Hearts Dory Club

A grant request has been received from the Queen of Hearts Dory Club for \$500.00 to assist with the cost of providing recreational rowing.

Resolution C221001

Being duly moved and seconded that the Queen of Hearts Dory Club be provided with a grant in the amount of \$500.00.

Motion carried unanimously.

MOU Re: Wastewater Services on Cape Sable Island

Resolution C221002

Being duly moved and seconded that the Municipality enter into the Memorandum of Understanding with the Town of Clarks Harbour to explore the feasibility of a regional wastewater service.

Motion carried unanimously.

MGA Review Consultation Survey

Resolution C221003

Being duly moved and seconded that the MGA Review Consultation Survey be submitted as presented.

Motion carried unanimously.

Request for Letter of Support – Woodland Multi-Use Trail Association

Resolution C221004

Being duly moved and seconded that a letter supporting the application submitted by the Woodland Multi-Use Trail Association for funding to assist with the cost to repair and refurbish the deck and railings of the Clyde River Trestle Bridge, be forwarded to the Department of Natural Resources, Department of Public Works and copied to all municipal units in Shelburne County.

Motion carried unanimously.

Appointment of AuditorsResolution C221005

Being duly moved and seconded that Grant Thornton be appointed to serve as Municipal Auditors for the Municipality of Barrington for 2022/23.

Motion carried unanimously.

Committee and Board AppointmentsResolution C221006

Being duly moved and seconded that appointments to the various committees and boards remain unchanged for 2022/23.

Motion carried unanimously.

GRANT REQUESTSThe Doctor's Cove Old Cemetery AssociationResolution C221007

Being duly moved and seconded that a grant in the amount of \$500.00 be provided to The Doctor's Cove Old Cemetery Association.

Motion carried unanimously.

Western Counties Regional Library Charitable AssociationResolution C221008

Being duly moved and seconded that a grant in the amount of \$400.00 be provided to the Western Counties Regional Library Charitable Association, for the Adopt-A-Book campaign.

Motion carried unanimously.

Set Meeting Dates for DecemberResolution C221009

Being duly moved and seconded that the Committee of the Whole Council Meeting be held on December 6th and the Council Meeting be held on December 13, 2022.

Motion carried unanimously.

STAFF REPORT

The Chief Administrative Officer provided his report to members in advance to the meeting for the period ending October 25, 2022 of which a copy is attached and forms part of the minutes.

Topics highlighted were as follows:

- New Recreation Centre
- Development of Asset Management Plan
- Continued Work Towards Additional Medical Services (Medical Clinic, Dialysis)
- Improve Active Transportation (sidewalks, trails, boardwalks)
- Christmas at the Causeway
- Nova Scotia Lobster Crawl
- Recreation Programming
- Building Permits & By-law Enforcement
- Fire Services & Emergency Management
- Capital Project Update

NEW OR OTHER BUSINESS

Draft Asset Management Policy

Notice was given on October 11, 2022, that Council would be considering the adoption of an Asset Management Policy. This policy will assist the Municipality in the development and maintenance of our asset inventory in order to provide residents with sustainable, reliable services which are regulatory compliant and will ensure that assets serve their designated life.

Resolution C221010

Being duly moved and seconded that:

WHEREAS municipal governments' infrastructure is critical to the collective economic health and;

WHEREAS stable, predictable and formula-based infrastructure funding allows municipal governments to plan and schedule investments in infrastructure and;

WHEREAS Nova Scotia municipal governments have asset management policies which set out a municipality's longer-term capital plan which reflects the infrastructure priorities of these asset management plans and;

BE IT RESOLVED THAT the Council of the Municipality of the District of Barrington adopts the Asset Management Policy as presented.

Motion carried unanimously.

Redrafted Construction and Demolition Debris Disposal Site Policy

Notice was given on October 11, 2022, that Council would be considering the adoption of a redrafted Policy No. 38 Construction and Demolition Debris Disposal Site Policy. The redrafted policy more accurately reflects activities at the site.

Resolution C221011

Being duly moved and seconded that redrafted Policy No. 38 Construction and Demolition Debris Disposal Site Policy be approved as presented.

Motion carried unanimously.

Page 5, Barrington Municipal Council Meeting, October 25, 2022.

Municipal Travel and Expense Policy

Notice was given on October 11, 2022, that Council would be considering amendments to the Municipal Travel and Expense Policy. Proposed amendments relate to travel outside of Nova Scotia and an increase in the Per Diem Meal Allowance.

Resolution C221012

Being duly moved and seconded that proposed amendments to Policy No. 78 Municipal Travel and Expense Policy be approved as presented.

Motion carried unanimously

CORRESPONDENCE

There was no correspondence to be dealt with.

AGENDA ITEMS FOR FUTURE MEETINGS

No items were brought forward.

ADJOURNMENT

The meeting was adjourned at 7:33 p.m.

Warden

Chief Administrative Officer

Secretary for the Meeting

Staff Report
October 25, 2022

KEY STRATEGIC AREAS

1. Infrastructure Renewal

a. New Recreation Centre

Following Council's decision last month to continue to the tendering phase, we reached out to our architect team and have a site visit scheduled for Friday, November 4. This site visit is the first step in their work to prepare the final design plans and tender package.

b. Development of Asset Management Plan

The majority of the condition assessments and data gathering is now complete. The draft asset management plan is now being developed and we expect it to be completed by the end of November. At that time, it will be presented to Council for approval.

c. Renewal or Expansion of Sewer System

The renovation work at our Brass Hill Treatment Plant continues.

2. Economic Growth

a. Development of Additional Business/Commercial Property

Nothing new to report at this time.

b. Reduction of Commercial Taxation

Nothing new to report at this time.

c. Improved Access to Internet

Nothing new to report at this time.

Promotion and Support of the Tourism Industry

d. Amenities at Beaches

Nothing new to report at this time.

e. Work to Attract Accommodations

Nothing new to report at this time.

Staff Report
October 25, 2022

3. Provision or Support of Services for Residents of the Municipality

a. Continued Work Towards Additional Medical Services (Medical Clinic, Dialysis)

The first draft of the conceptual design (layout and site plan) of the Community Health Centre has been shared with some of our local healthcare stakeholders to gather general feedback and input. We will be working with the architects to develop a second draft which will incorporate this feedback.

b. Develop Water Access Plan (docks, wharves, and marinas)

Nothing new to report at this time.

c. Improve Active Transportation (sidewalks, trails, boardwalks)

In the month of September, the trail tracker counted 758 people. We expect more usage during the fall as there will be more programs and activities that will happen on the trail, such as the Halloween event hosted by the Sherose Island Rocks group.

Staff Report
October 25, 2022

SUMMARY OF ACTIVITIES FROM SEPTEMBER 28TH TO OCTOBER 24TH, 2022

TOPICS

Christmas at the Causeway

Planning is underway for our annual Christmas events and the building of the Lobster Trap Christmas tree. The tentative date for the tree lighting ceremony is Thursday, November 24. We are working with South Shore Tourism and the Nova Scotia Lobster Crawl on some cross-promotional activities which will bring in some travel media to showcase the Christmas festival and the kick-off to our lobster season on dumping day.

In addition to our standard activities such as the tree lighting and fireworks, we are partnering with the Barrington Municipal Library to deliver a story trail at Sherose Island and a special edition of Tales & Tumblebugs (a program our Recreation Department started this summer with the library). We will also host the annual Reindeer Dash as well as a Capture Christmas field game for school-aged youth.

Nova Scotia Lobster Crawl

The 5th annual Nova Scotia Lobster Crawl will take place in February of 2023. Planning is well underway to create and support events to celebrate the lobster industry. 2023 also marks the 25th anniversary of the Municipality's "Lobster Capital of Canada" designation. We are working on ways to celebrate this through Lobster Crawl, Lobster Festival, and various other ways throughout the year. If anyone has any suggestions, please feel free to reach out to Suzy.

Recreation Programming

We are getting back into our regular and seasonal programming and activities. Here is a list of those that are upcoming:

- After the Bell, a youth leadership program for girls runs every Wednesday.
- We are doing a large field game of Humans vs Zombies as an after-school event on Nov 2.
- Pickleball drop in nights are starting on Oct. 24th: Mondays from 6-8 at Forest Ridge Academy and Wednesdays at Clarks Harbour Elementary.

We are also supporting several community recreation initiatives:

- BMHS Superhero Fun Run on October 29.



Staff Report
October 25, 2022

- Treat Trail on Sherose Island Trail on October 29th.
- Preschool Playgroup will meet on Wednesdays starting in November operated by the Shelburne County Family Resource Centre
- Fitness Fun for Seniors is offering Drum Fit, a new program for all ages that involves movement and rhythm with exercise balls and drumsticks.
- Special Olympics is expanding programming to include non-traditional sports such as archery and also incorporating music and crafts.

The Hiker challenge has been launched, and we received our badges. We have a Hiker badge hike on October 23 at Green Hills Trail to promote our challenge.

The Recreation Department has purchased 8 bicycles as part of our equipment loan program. This program, funded in part by the Active Communities Fund now has 6 mountain bikes, and 2 hybrid bikes to be loaned out to the public. There will be more promotion, and bicycle safety workshops in the near future.

We still share a good amount of Community Use of Schools funding to assist groups to use BMHS (a regional pilot school). We will be meeting again with administration because they have been able to hire more custodial staff to support weekend use of the gym. We will then promote the space to book for community events, sports and recreation.

Building Permits & By-Law Enforcement

From September 14 to October 20, 2022, 26 permits were issued with a total dollar value of \$611,800. This is a \$85,300 increase compared to the same period last year. 96 building inspections along with one fire re-inspection were carried out during this period.

Four new civic numbers were issued this period and 3 were deleted. 16 homes were visited to discuss civic numbering.

We received no new subdivision application but still have two outstanding and one pending.

We received four new by-law complaints and resolved 4 that were outstanding. We currently have 4 open complaints. As mentioned the last few of months, with the increased workload in the development office, by-law enforcement is taking a little longer than normal but we are still working through the complaints within the timeframes described in our complaints handling policy.

Staff Report
October 25, 2022

Finally, over the past few months, we have been working on developing our e-permitting software. We are currently tweaking the system and getting trained on it. We hope to have it implemented at some point in the new year.

Fire Services & Emergency Management

Our Fire Services Coordinator continues his training program. This month, a vehicle extrication course for 15 students is being held over two weekends, the Firefighter 1 course is ongoing, and the Safety Officer course was held September 17 and 18 with 7 students.

Our Coordinator is preparing a submission for funding from the volunteer insurance levy administered by the Fire Service Association of Nova Scotia for courses that we will provide in 2023. This year, we were successful in getting funding for three courses.

On the EMO front, our emergency plan was reviewed and the contact list for comfort centers was confirmed prior to Hurricane Fiona. Through the hurricane, our Coordinator monitored conditions and impacts, participated in provincial briefings and forwarded situation reports to the PCC throughout the hurricane and in the days after. Fortunately impacts to our area were minimal unlike other areas of the province.

Otherwise, our Coordinator is still monitoring precipitation and so far, drought conditions have not been experienced. He also continues to monitor hurricane activity as hurricane season is upon us. Otherwise, our Fire Services/EMO Coordinator continues to monitor COVID-19 updates from the province and EMONS and performed monthly fire and life safety inspections.

This September, the Fire Departments responded to 19 calls, compared to 12 in September 2021. Here is the data for this past month:

Staff Report
October 25, 2022

BARRINGTON MUNICIPAL FIRE SERVICE							
EMERGENCY CALLS September 2022							
FIRE DEPARTMENT	Fire	Mut	Auto	MFR	MVC	Other	TOTAL
		Aid	Aid				
Barrington/Port La Tour FD	3					3	6
Island Barrington Passage FD	3				2	4	9
Woods Harbour/Shag Harbour FD				4			4
TOTALS	6			4	2	7	19
B/PLT - 1 smoke sighted, 1 Bridge fire, 1 Chimney fire							
IBP - 1 Grass fire, 1 Debris fire, 1 Electrical							
WH/SH-							



Staff Report
October 25, 2022

CAPITAL PROJECT UPDATE

Here is an update on our 2022-2023 Capital Projects:

Rank	Project	Status
2	Arena Rubber Flooring Dressing Rooms	In Progress
7	Admin Office Parking Lot Resurface & Curbs	In Progress
8	Council AV System	In Progress
9	Healthcare Centre	In Progress
10	Recreation Centre (21/22)	In Progress
11	Brass Hill Clarifier & Screens (21/22)	In Progress
13	Municipal Admin Building Accessibility (21/22)	In Progress
14	Property Services Building (21/22)	In Progress
1	Barrington Ballfield Aluminum Seating	Completed
3	Stoney Island Accessible Mats & Wheelchairs	Completed
4	Property Services 3/4 Ton Truck	Completed
5	Property Services Equipment	Completed
6	Solar Speed Sign	Completed
12	Landfill Truck Scale (21/22)	Completed

