

**Roseway Hospital Charitable Foundation  
June 21, 2022**

**Present:** Norm Wallet                      Jack MacLean                      Sheldon Ringer  
Penny Smith                      Barb Henderson-Townsend

**Regrets:** Dayle eShelby                      Irene Baker  
**Recorder:** Colette Perham-Seaboyer, Administrative Assistant

ITEM	DISCUSSION	ACTION
1.0	<p><b>Approval of Agenda</b></p> <p>Subcommittee Updates – Add Fundraising Committee</p>	<p>Barb moved for adoption of the agenda as presented, Penny seconded the motion. Motion carried.</p>
2.0	<p><b>Approval of Minutes of March 8, 2022 meeting</b></p>	<p>Sheldon moved for adoption of the minutes as presented, Jack seconded the motion. Motion carried.</p>
3.0	<p><b>Business Arising</b></p> <p><b>X-ray Donor Recognition</b> Committee (Barb, Penney &amp; Wanda) to connect and review options for donor recognition and bring back to the committee for discussion at September meeting.</p> <p>Once final decision is made on how we will recognize donors a meeting will be scheduled to include Colette, Barb &amp; Norm to review the list and ensure there are no duplications and that everyone who donated are captured.</p> <p><b>News Release</b> Draft news release reviewed.</p>	<p>Colette has been working at separating the list into donation amounts (i.e. \$100,000; \$10,000 etc).</p>
4.0	<p><b>Financial Notes</b> Reviewed.</p> <p>The RBC PIM Account has a total of \$1,004,13.83 as of May 31st which is favourable given the current market.</p>	<p>Barb moved for acceptance of the Financial Notes as presented, Penny seconded the motion. Motion carried.</p>
5.0	<p><b>Subcommittee Updates</b></p> <p><b>Policy Committee</b> Deferred</p> <p><b>Finance Committee</b> Jack and Norm met with Matt Kempton, RBC to review our investment portfolio and discuss options going forward. We are in a good place with regards to our investments, just below the million dollar mark. This will continue given the</p>	

	<p>nature of our investments. We do not require any funds from investments at this time and will continue with what we are currently doing.</p> <p>Matt indicated that there is a guy at RBC who is available to work with new recruits (foreign) coming into NS to work. If they need help in setting up finances RBC have processes in place to help them and make it easier for them to access money. He has offered to introduce us to the person involved in that program should we require their assistance.</p> <p><b>Fundraising Committee</b> Requests for funding for equipment is ongoing which further reiterates the need for a fundraising committee. Ideally 4 or 5 people are necessary to have a successful committee which we do not have at this point. If anyone knows of someone who would be a good fit as a member of the fundraising committee or as a Director of the Foundation please bring their name forward for consideration. They do not need to be a Director of the Foundation to be a member of the Fundraising Committee.</p>	<p>We will remain Status Quo at this time.</p>
<p>6.0</p>	<p><b>Correspondence</b> Ltr. Municipality of Shelburne Letter confirming support for both the Student Sponsorship Program and Locum Housing</p> <p><b>Ltr. Town of Shelburne</b> Letter confirming support for the Student Sponsorship Program</p> <p><b>Ltr. Yarmouth Hospital Foundation</b> Cheque in the amount of \$759 representing the prorated income from the staff lottery for January-March 2022.</p> <p><b>Email re travel for Dr. Chowdhury</b> Request from PHC requesting assistance with travel from Yarmouth for Dr. Chowdhury.</p>	<p>Cheque for \$100 to cover drive x 2 days.</p>
<p>7.0</p>	<p><b>Other</b> Looking for a replacement Director to replace vacancy as a result of Mags resignation. Member should be a community representative given we have representation from our 5 Municipal Units and Auxiliary.</p> <p>Gift shop and NU2U have reopened.</p>	

8.0	<b>Next Meeting</b> - September 27 <sup>th</sup> at 1PM in the classroom.	Barb moved for adjournment, Jack seconded the motion. Motion carried
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Norman Wallet, Chair

