

## COMMITTEE OF THE WHOLE COUNCIL MEETING

August 12, 2019

The meeting was called to order by the Chair at 7:00 p.m., in the Conference Room, in the Administrative Centre, in Barrington, NS, with the following members present:

- Lindsay (Eddie) Nickerson - Chair
- Murray Atkinson
- Jody Crook
- George El-Jakl
  
- Shaun Hatfield - Absent due to vacation.
  
- Chris Frotten, CAO
- Lesa Rossetti, Municipal Clerk

### ADDITIONS TO THE AGENDA

It was agreed that the following items be added to the agenda:

- Sewer Lateral - Barrington Passage
- Kenney Road Property - Stoney Island.

### APPROVAL OF AGENDA

Being duly moved and seconded that the agenda be approved as amended.

Motion carried unanimously.

### APPROVAL OF MINUTES

Being duly moved and seconded that the minutes of the last meeting held July 15, 2019, be approved as circulated.

Motion carried unanimously.

### NS NATURE TRUST - SWAINE'S ROAD BOG

Jessica Bradford, Conservation Project Coordinator and Ross Firth, Director of Conservation, of Nova Scotia Nature Trust, appeared before the meeting.

Ms. Bradford provided a power point presentation which outlined who they are and provided details on conservation and stewardship work in South West Nova Scotia and in particular the Municipality of Barrington. Currently Nature Trust has conservation lands in the Municipality at Bon Portage Island, Crow Neck Beach, East Baccaro and Purgatory Point, Blanche.

Future opportunities were discussed which included the Swaine's Road Bog and Port LaTour Bog areas. It was reported that these bogs are Nationally-significant due to the large concentration of the endangered Thread-leaved Sundew plant. Nature Trust is interested in entering into a conservation easement with the Municipality for the above noted two bogs. The

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easement would outline permitted and not permitted uses of the land, allowance for maintenance of trails, etc. The purpose of the agreement is to ensure the continued conservation of the land and protection of the endangered species. The Conservation Easement does not transfer title. Title will remain with the property owner.

During discussion it was noted that there are five bogs in Nova Scotia, all of which are located in Shelburne County, that have been identified as containing the Thread-Leaved Sundew. Bogs identified are Swaine's Road Bog, Port LaTour Bog, Quinns Meadow, Villagedale Bog and West Baccaro Bog.

After much discussion, it was agreed that members would consider their request and would get back to them at a later date. Mr. Firth agreed to provide the CAO with Property Identification Numbers of properties with existing conservation easements.

Ms. Bradford and Mr. Firth were thanked for appearing before members and making their presentation.

#### DRAFT AMENDMENTS TO PERSONNEL POLICY PERFORMANCE EVALUATION

In advance to the meeting members were provided with draft amendments to the Personnel Policy dealing with Performance Evaluations.

Proposed amendments simplify the Performance Evaluation Form to be used for staff, excluding the CAO and suggests that the CAO also be evaluated by senior management and possible external colleagues to assist Council in their evaluation.

Proposed amendments also specify that all evaluations will be carried out during the month of September.

It was agreed that notice be given tonight and proposed amendments be considered by Council at their meeting on August 26, 2019.

#### BARRINGTON AREA SOCCER ASSOCIATION GRANT REQUEST

An application has been received from the Barrington Area Soccer Association requesting a municipal grant in the amount of \$2,000.00 for the purchase of 4 soccer nets for under 12 participants.

It was agreed that this matter be researched and placed on the agenda for the next meeting.

#### TENDERS

##### SUV for Building Inspection Department

Tenders were called for the supply of a new 2019 SUV to replace the existing vehicle used by the Building Inspection Department.

Tenders were received from the following:

Tenderers	Tendered Sums (lowest first)	Compliance with tender specifications	Details of any non-compliance
Murray GM	\$24,114 + HST	Yes	N/A
Tusket Ford	\$29,514 + HST	Yes	N/A
Tusket Toyota	\$31,000 + HST	Yes	N/A
Smith & Watt	\$33,110 + HST	Yes	N/A

Resolution COW190801

Being duly moved and seconded that it be recommended to Council that the lowest tender submitted by Murray GM in the amount of 24,114.00 plus hst, for the purchase of a 2019 Chevy Trax AWD, be accepted.

Motion carried unanimously.

North East Point Boardwalk

Tenders were called for the replacement of the wood portion of the 825 foot McGray Avenue Boardwalk.

Tenders were received from the following:

Tenderers	Tendered Sums (lowest first)	Compliance with tender specifications	Details of any non-compliance
C&K Gillis Contracting	\$47,493 + HST	Yes	N/A
Garian Construction	\$57,270 + HST	Yes	N/A
Gardiner Allen	\$58,640 +HST	Yes	N/A
Ross Construction	\$65,752.94 +HST	Yes	N/A

It is the recommendation of staff that the tender submitted by Gardiner Allen, in the amount of \$58,640.00 plus hst, be accepted for the following reasons:

1. Our past experiences with both timeline and invoicing were unsatisfactory with C&K Gillis Contracting.
2. Gardiner Allen is a local contractor that will employ local tradesmen.
3. There is only a \$1,370 (2%) difference between Garian Construction and Gardiner Allen.
4. Gardiner Allen built a portion of the boardwalk in the past.

During discussion of this matter the CAO reported that after the above recommendation was made, additional information was received from Garian Construction. They have advised that they will be buying all materials from Wilson's Home Hardware and will be hiring R & T Excavating to assist with the job.

Resolution COW190802

Being duly moved and seconded that it be recommended to Council that the tender received from Garian Construction in the amount of \$57,270.00 plus hst, for the replacement of the wood portion of the 825 foot McGray Avenue Boardwalk, be accepted.

Motion carried unanimously.

BAY SIDE HOME BOARD OF DIRECTORS VACANCY

Correspondence has been received from the Chair of the Board of Directors of Bay Side Home advising that Carla Nickerson has resigned from the Board and requesting that the vacancy be filled.

The Board is also asking that Council allow a representative from the board to be present during the evaluation and selection process.

It was agreed that the Municipality will take steps to advertise the vacancy, accept applications and then refer them to Bay Side Home for review and recommendation to Council for appointment.

Resolution COW190803

Being duly moved and seconded that it be recommended to Council that the Municipality advertise the vacancy currently existing on Bay Side Home Board of Directors as a result of the resignation of Carla Nickerson.

Motion carried unanimously.

REQUEST FROM BAY SIDE HOME FOR SUPPORT OF PROPOSED EXPANSION

Correspondence has been received from the Chair of the Board of Directors of Bay Side Home requesting the Municipality to support in principle the expansion of Bay Side Home. The initial process of surveying the land, completing a valuation report of the current footprint, engaging the services of additional staff and investigating the requirements and initial steps required for the undertaking of a project of this scope have been initiated.

The Chair advised that it is the Board's goal to compile letters of support not later than August 30, 2019, in order to move forward with the process.

Resolution COW190804

Being duly moved and seconded that it be recommended to Council that the Municipality provide support, in principle, for the expansion of Bay Side Home, as requested by the Board of Directors of Bay Side Home.

Motion carried unanimously.

LETTER OF RESPONSE - NSFM RESOLUTIONS PROCESS

Correspondence has been received from NSFM in response to our letter suggesting improvements to their resolutions process. Their letter advised that they are currently undergoing significant changes and part of the review will include by-laws and the resolutions process. Given the time needed to undertake the review, any changes to be voted on by the membership will not take place until 2020.

REQUEST FROM SWRCAC FOR FREE USE OF ARENA FOR A FUNDRAISER

The South West Recreation Complex Advisory Committee withdrew their request for free use of the Arena.

REGIONAL PLANNING INITIATIVE

In advance to the meeting the CAO informed members that due to the lack of planning services within units of the Tri-Counties, he volunteered to lead a small committee to draft a request for decision to all Councils to develop a regional model. A draft has been completed and will be shared with other CAOs to review before discussing it at the Regional AMA Meeting in September. Following the September meeting the Request for Decision will be presented to respective Councils. At that time they will be looking for support to approach the Province to help develop the model by funding the initiative. Any long-term municipal funding will be presented and discussed at a later date.

SEWER LATERAL - BARRINGTON PASSAGE

Question was raised as to what is happening with the installation of a 200 foot sewer lateral in Barrington Passage from Highway No. 3 to the former Knowles Property. The CAO advised that prices are currently being obtained.

KENNEY ROAD PROPERTY - STONEY ISLAND BEACH

A brief update was provided on planned development of the property located in the Stoney Island Beach area.

ADJOURNMENT

The meeting was adjourned at approximately 10:00 p.m.

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Chair

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Secretary for the Meeting

