

COMMITTEE OF THE WHOLE COUNCIL MEETING
March 21, 2023

The meeting was called to order by the Chair at 7:00 p.m., in the Conference Room, in the Administrative Centre, in Barrington, N.S., with the following members present:

- Shaun Hatfield, Chair
- Jody Crook
- Andrea Mood-Nickerson
- Lindsay (Eddie) Nickerson – Arrived at 7:10 p.m.

- George El-Jakl - Absent due to work commitments

- Chris Frotten, CAO – Arrived at 7:13 p.m.
- Lesa Rossetti, Municipal Clerk

APPROVAL OF AGENDA

Being duly moved and seconded that the agenda be approved as circulated.

Motion carried unanimously.

APPROVAL OF MINUTES

Being duly moved and seconded that minutes of the special meeting held March 11th and regular meeting held March 14, 2023 be approved as circulated.

Motion carried unanimously.

GOOSE LAKE ROAD COMMITTEE – PRESENTATION

Corey Crowell and Ralph Flemming of Goose Lake appeared before the meeting. They expressed concern regarding increased vehicular traffic on Goose Lake Road as a result of new development, activity and growth in the area, as well as individuals using the road to access leased camp lots and wood lots. Additional funds are required to carry out required improvements and maintenance to the road.

They suggested that additional funds could be raised by increasing the annual improvement/maintenance levy imposed in By-law No. 35 “A By-law Respecting the Maintenance and Improvement of Private Roads in the Goose Lake Area”. Mr. Crowell will discuss this matter with the Goose Lake Association and a request will be presented at a later date.

It was also suggested that a road maintenance fee be charged to camp lease holders and individuals issued woodcutting permits. It was agreed that this matter be placed on a future agenda for discussion.

During discussion of this matter it was noted that \$25,000.00 has been allocated for upgrades to the Municipal portion of the Goose Lake Road.

Warden Nickerson joined the meeting at 7:10 p.m.

Chris Frotten joined the meeting at 7:13 p.m.

Members of the Goose Lake Road Committee were thanked for their presentation to members.

DRAFT BUDGET ADJUSTMENTS

Leah d'Eon, Director of Finance, was present for this portion of the meeting.

All adjustments suggested at the Special Committee of the Whole Council Meeting held March 11, 2023 were presented to members for review and direction was requested on a few items that have not yet been dealt with.

Adjustments noted will be incorporated into the 2nd draft of the 2023/24 Municipal Budget and presented to members at their next meeting for further review.

The Director of Finance was thanked for appearing before members.

MATTERS ARISING FROM PREVIOUS MEETINGS

Draft Amendments to Policy 42 Municipal Grants

Draft amendments were made to Policy 42 "Municipal Grants and Sponsorship/Advertising Policy", as a result of discussions at the last meeting. Proposed amendments were reviewed in detail and a few more changes were noted. Policy 42 will be further revised and brought back to the next meeting for further discussion.

RFP – CURBSIDE COLLECTION AND TRANSPORTATION OF WASTE – MODB2303

In advance to the meeting, members were provided with a Tender Evaluation Report for the RFP issued for curbside collection of source-separated residential and commercial solid waste. A copy of the report is attached and forms part of the minutes.

Resolution COW230303

Being duly moved and seconded that it be recommended to Council that the RFP received from Ridge Road Waste Management for curbside collection and transportation of source separated solid waste, in the amount of a monthly average of \$67,083.33, for weekly collection, for the period May 1, 2023 to March 31, 2028, be accepted as presented.

Motion carried unanimously.

Resolution COW230304

Being duly moved and seconded that it be recommended to Council that both spring and fall clean-ups be held during the 2023/24 fiscal year and then move to a single clean-up in 2024/25 and beyond.

Motion carried unanimously.

CAPE SABLE ISLAND CAUSEWAY

This matter was placed on the agenda at the request of Warden Nickerson.

Page 3, Committee of the Whole Council Meeting, March 21, 2023.

It has been suggested that the Department of Public Works be requested to resurface the Cape Sable Island Causeway and the community be approached for their support. It was further suggested that the resurfacing project include the installation of guardrails.

This matter will be further explored by the Warden and brought back to the committee at a later date.

SUPPORT LETTER RE: CROSSWALK NEAR BAY VISTA APARTMENTS

Councillor Mood-Nickerson requested that this topic be placed on the agenda.

Resolution COW230305

Being duly moved and seconded that it be recommended to Council that a letter be sent to MLA Nolan Young supporting the request of citizens to have a crosswalk installed in the vicinity of Bay Vista Apartments located in Barrington Passage and the MLA be provided with past correspondence relating to this matter.

Motion carried unanimously.

NSFM UPDATE

In advance to the meeting members were provided with a NSFM Monday Memo Summary Sheet covering the period February 21st to March 20, 2023.

IN-CAMERA SESSION

At 9:15 p.m. an In-Camera Session was held to deal with Personnel Matters under Section 22(2)(c) of the Municipal Government Act

The regular meeting was called back to order at approximately 10:00 p.m.

REPORT ON IN-CAMERA SESSION

A report outlining HR recommendations was presented to members in the In-Camera Session.

Resolution COW230306

Being duly moved and seconded that it be recommended to Council that HR recommendations 1, 2, 3, 4, 5, and 7 be approved as presented.

Motion carried unanimously.

097

Page 4, Committee of the Whole Council Meeting, March 21, 2023.

Resolution COW230307

Being duly moved and seconded that HR recommendation 6 be rejected.

Motion carried unanimously.

AGENDA ITEMS FOR FUTURE MEETINGS

No items were brought forward.

ADJOURNMENT

The meeting was adjourned at 10:10 p.m.

Chair

Secretary for the Meeting

REQUEST FOR PROPOSAL EVALUATION REPORT MODB2303

Description of RFP

This RFP was issued to invite proposals for the services of collection of source-separated residential and commercial solid waste i.e., recyclables, organics and residual waste within the Municipality. The contract will commence from May 1, 2023, and continue for a term of 59 months, ending March 31, 2028.

Details of Invitation

Tender invitation method: Open tender posted on the Nova Scotia Procurement website.

Tender invitation date: February 1, 2023

Tender closing date: February 23, 2023

Proposals Received

The proposals were opened on March 1, 2023 at 9:00 a.m.

In attendance: Chris Frotten (Chief Administrative Officer) and Leah d'Eon (Director of Finance) and Debbie Mader (Executive Assistant).

Number of Proposals Received: 2

Details of Proposals Attached.

Compliance with Tender Specifications

Proponent	Compliance with RFP specifications	Details of any non-compliance
Ridge Road Waste Management	Yes	N/A
GE environmental	Yes	N/A

Budget Implications

The cost of our waste collection and disposal costs are accounted for within GL 01-24320-000. Note that tipping fees are accounted for in a separate GL.

Both proposals represent a significant increase on the cost of the service compared to previous years. Over the last 5 years, waste collection and disposal services has cost approximately \$480,000 per year (including our portion of HST). Therefore, these proposals represent a \$360,000 to \$895,000 increase for a weekly service and

Recommendation

The proposals were evaluated by the CAO, Director of Finance and Director of Property Services to determine the degree to which they responded to the requirements as set out in the RFP. The evaluation was based on the following matrix:

Criteria	Points
Relevant Skills	75
Experience	100
Comprehension of Objectives	50
Equipment	75
Cost	200
Total	500

Upon evaluation, the results were the following:

Proponent	Score
Ridge Road Waste Management	435
GE environmental	431.3

Both proponents had strengths and weaknesses that resulted in scores that are very similar. For example, Ridge Road Waste Management's proposal scored better when it came to experience (understanding local conditions) and cost, while GE|environmental's proposal scored better when it came to relevant skills and equipment.

In the end, the decision really lies in whether Council wishes to maintain a weekly service and pay a premium or is willing to consider a bi-weekly collection schedule to reduce costs.

As a comparison, the vast majority of municipalities and towns in the province have a bi-weekly service (42 out of 50). In addition, all municipalities and towns in the Tri-Counties (Digby, Yarmouth and Shelburne) and the Region of Queens, other than our Municipality and the Town of Clark's Harbour, have a bi-weekly service.

Waste collection and disposal is one of the most important services we provide and is also one of the costliest, so serious consideration should be given to all factors.

Proposal Details**MODB2303**

Proponent	Weekly Service/ Month (Avg.)	Bi-Weekly Service/Month (Avg.)	Spring Clean-Up (Avg.)	Fall Clean-Up (Avg.)	Diesel Fuel Benchmark	Gasoline Fuel Benchmark
Ridge Road Waste Management	\$67,083.33	\$67,083.33	\$25,000	\$20,000	\$2.20	\$2.00
GE environmental	\$109,979.28	\$71,392.60	\$101,534.19	\$101,534.19	\$1.4933	\$1.2787

*Note: costs exclude HST.***Alternative Proposal**

GE|environmental provided an alternative proposal which proposes an 8-zone bi-weekly collection schedule. The municipality would be divided into eight zones – with four zones being collected on week one and the other four zones collected on week two. Collection would take place from Tuesday-Friday, leaving Monday for storm or holiday recovery days. They explain that this collection schedule is similar to Municipalities such as East Hants, Colchester, Kings and Annapolis.

Proponent	Weekly Service/ Month (Avg.)	Bi-Weekly Service/Month (Avg.)	Spring Clean-Up (Avg.)	Fall Clean-Up (Avg.)	Diesel Fuel Benchmark	Gasoline Fuel Benchmark
GE environmental Alternative Proposal	N/A	\$60,359.77	\$55,716.71	\$55,716.71	\$1.4933	\$1.2787

Note: costs exclude HST.