

**COMMITTEE OF THE WHOLE COUNCIL MEETING
January 17, 2022**

The meeting was called to order by the Chair at 7:00 p.m., by way of video conference, with the following members present:

- Jody Crook, Chair
- George El-Jakl
- Shaun Hatfield
- Andrea Mood-Nickerson
- Lindsay (Eddie) Nickerson

- Chris Frotten, CAO
- Lesa Rossetti, Municipal Clerk

ADDITIONS TO THE AGENDA

There were no additions to the agenda.

APPROVAL OF AGENDA

Being duly moved and seconded that the agenda be approved as presented.

Motion carried unanimously.

APPROVAL OF MINUTES

Being duly moved and seconded that minutes of the regular meeting held January 10, 2022, be approved as circulated.

Motion carried unanimously.

MATTERS ARISING FROM THE MINUTES

There were no matters arising from previous minutes.

PRESENTATION BY THE SHAG HARBOUR INCIDENT SOCIETY RE: GRANT REQUEST

Danny Reid, Vice Chair, of the Shag Harbour Incident Society appeared before the meeting in support of their grant application. The Society is requesting funding in the amount of \$3,000.00 to assist with the cost of holding their 2022 "UFO XPO" at the Grand Hotel, in Yarmouth. Yarmouth has been selected as the location due to required accommodations. This will be a two day event and there are plans to travel to Shag Harbour on the 2nd day. Money raised from the event will be used to improve the Shag Harbour UFO Interpretive Centre.

The total cost of the event is estimated to be \$13,800.00. The Town of Yarmouth, Municipality of Yarmouth and the Municipality of Argyle have also been asked to contribute towards the event.

They hope to be able to grow the event over time. However, they were unable to hold the event for the last two years due to COVID.

Mr. Reid was thanked for his presentation and was informed that his request will be considered during budget deliberations. He left the meeting at 7:50 p.m.

Councillor El-Jakl excused himself from the meeting at 7:50 p.m. to deal with a work related matter.

FINANCIAL REPORT

Leah d'Eon, Director of Finance, appeared before the meeting and presented the quarterly Financial Report to December 31, 2021. Explanations were provided where necessary. A copy of the Financial Report is attached and forms part of the minutes.

Councillor El-Jakl returned to the meeting at 8:07 p.m.

Members were asked to forward any capital project ideas they may have for inclusion in Capital Budget discussions to be held in February.

The Director of Finance was thanked for her presentation and left the meeting at 8:14 p.m.

MUNICIPAL POLICIES

Draft Community Litter Clean-up Program Policy

A draft Community Litter Clean-up Program Policy was prepared and circulated to members in advance to the meeting. The policy was drafted based on previous discussions with members. The policy, as drafted, provides for an incentive to non-profit groups of \$100.00 per kilometer for cleaning both sides of the road. Funding will be awarded on a first come first served basis. All participants will be required to first obtain a permit from the NS Department of Public Works to clean litter from the ditches along roadways.

Members expressed concern that the new policy only provides incentives to “non-profit groups” and they are interested in extending the policy to “individuals”, the same as our previous program.

During discussion of this matter many questions were raised. It was agreed that the matter be tabled and more information be collected and brought back to a future meeting of the committee.

Proposed Amendments to Policy 59 Re: Terms of Reference for NS Marathon Committee

The NS Marathon Committee is recommending that the Terms of Reference for the committee be revised. A redrafted copy of the Terms of Reference was circulated to members in advance of the meeting. The redrafted Terms of Reference provides clarification relating to members expectation, terms of office, roles and responsibilities, etc.

During discussion, question was raised as to whether revisions should include the requirement for non-council members serving on committees of council to provide criminal records and child abuse registry checks.

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It was agreed that this matter be discussed with the NS Marathon Committee and the Municipal Solicitor and information be brought back to the committee for further discussion.

TAX EXEMPTION REQUEST – BARRINGTON LEISURE PARK ASSOCIATION

Correspondence has been received from the Barrington Leisure Park Association advising that they recently acquired two additional properties in the vicinity of their Skateboard Park in Barrington Passage and are requesting tax exemptions for both. The properties in questions are identified as AAN 10540402 and 04969529. If member wish to grant the requested tax exemptions, it will be necessary to amend By-law No. 25 “Tax Exemption By-law”.

Resolution COW220104

Being duly moved and seconded that steps be taken to amend By-law No. 25 “Tax Exemption By-law” to provide a tax exemption for properties assessed to the Barrington Leisure Park Association, identified as AAN 10540402 and 04969529, located in Barrington Passage.

Motion carried unanimously.

SHEROSE ISLAND ROAD FLOODING ISSUE

In September, 2021, concern was expressed to the Deputy Minister of Public Works relating to flooding on Sherose Island Road. In November, 2021, correspondence was received advising that he will encourage staff to continue to look for opportunities to source funding to address the challenge of rising sea levels and the impact they are having on our coastal roads.

To date, we have not received anything further nor has any work been carried out on the Sherose Island Road to address the flooding issue.

It was agreed that the following officials of the Department of Public Works be invited to meet with members to discuss flooding on the Sherose Island Road:

Greg Newell, District Director, Western
Pamela Mehlman-Shand, Area Manager
Craig Smith, Construction Manager, Western

COMPLAINT RE: CONDITION OF BARRINGTON BAY TRAIL

Correspondence and photos have been received from Cecil Swimm expressing concern regarding the condition of the Barrington Bay Trail since it was taken over by the Woodland Multi-use Trails Association. Mr. Swimm is suggesting that the Municipality take over the upkeep of the trail so that it can be better utilized.

Much discussion took place regarding this matter and it was agreed that representatives of the Woodland Multi-use Trails Association be invited to meet with members to discuss trail development and maintenance and the matter be further discussed by Mayors and Wardens of Shelburne County at their next meeting.

BULK WATER SUPPLY

In advance to the meeting members were provided with a Staff Report regarding a bulk water source to address water shortages experienced by residents. It was agreed that this matter be deferred to a special meeting or a committee meeting with a short agenda to give members an opportunity to discuss the matter in detail.

NSFM CORRESPONDENCE

Correspondence from the Nova Scotia Federation of Municipalities dated December 13th, 20, 2021, January 4th and 10, 2022 were attached to the agenda for review by members.

ADJOURNMENT

The meeting was adjourned at 9:54 p.m.

Chair

Secretary for the Meeting



**2021-2022 Financial Report
Summary
December 31, 2021**

Type	Group Type	Section	21/22 Budget	21/22 YTD Budget	Actuals December 31, 2021	YTD Variance	
Revenue	Property & Other Taxes	Business Property	252,900	185,997	446,772	260,775	
		Health Services - Sewer	344,505	344,505	344,059	446	
		Taxes	5,833,181	5,833,181	5,849,029	15,848	
	Property & Other Taxes Total			6,430,586	6,363,683	6,639,861	276,178
	Grants in Lieu of Taxes	Federal Government	48,395	48,395	47,441	954	
		Provincial Government	99,637	-	-	-	
	Grants in Lieu of Taxes Total			148,032	48,395	47,441	954
	Services to Other Government	Services to Other Governments	117,769	99,488	112,945	13,457	
	Services to Other Governments Total			117,769	99,488	112,945	13,457
	Sale of Services	General Government Services		116,200	95,903	162,530	66,627
		Municipal Arena		109,600	68,677	49,152	19,525
		Recreation Programs		88,890	79,141	71,390	7,751
		Swimming Pool		19,400	19,400	15,597	3,804
	Sale of Services Total			334,090	263,121	298,669	35,548
	Other Revenue	Admin Revenue		25,500	20,625	22,774	2,149
		Interest on Investments		16,500	12,375	12,547	172
		Interest on Taxes		135,000	101,250	109,785	8,535
		Licenses and Permits		47,750	35,820	25,461	10,359
		Rentals		50,299	29,112	47,902	18,790
		Wind Turbine Revenue		65,000	48,753	35,753	13,000
	Other Revenue Total			340,049	247,935	254,222	6,287
	Unconditional Transfers	Provincial Government	184,635	156,335	230,414	74,079	
	Unconditional Transfers Total			184,635	156,335	230,414	74,079
Conditional Transfers	Federal Government	2,485,750	355,750	521,658	165,908		
	Provincial Government	337,655	75,811	70,061	5,750		
Conditional Transfers Total			2,823,405	431,561	591,719	160,158	
Other Transfers	Debenture Receipts		1,145,000	-	-	-	
	Other		-	-	-	-	
	Special Reserve Fund		1,254,000	200,000	200,000	-	
Other Transfers Total			2,399,000	200,000	200,000	-	
Revenue Total			12,777,566	7,810,518	8,375,271	564,753	



**2021-2022 Financial Report
Summary
December 31, 2021**

Type	Group Type	Section	21/22 Budget	21/22 YTD Budget	Actuals December 31, 2021	YTD Variance
Expense	General Government Services	Financial Management	21,000	12,375	12,375	-
		General Administrative	796,880	587,231	582,233	- 4,998
		Legislative	148,147	113,608	107,279	- 6,329
		Other General Government	110,500	97,125	96,805	- 320
		Property Services	350,318	267,403	258,901	- 8,502
		Taxation	297,933	247,983	236,188	- 11,795
		General Government Services Total		1,724,778	1,325,725	1,293,781
	Protective Services	Building Inspection Services	127,850	98,051	94,936	- 3,115
		By-Law Enforcement	7,500	5,996	3,200	- 2,796
		EMO	14,902	12,975	11,096	- 1,879
		Fire Services Coordinator	74,930	57,436	52,704	- 4,732
		Law Enforcement	10,500	7,875	5,158	- 2,717
		Police Protection	1,119,434	839,575	840,272	697
	Protective Services Total		1,355,116	1,021,908	1,007,367	- 14,541
	Transportation Services	Community Clean-up Program	1,000	1,000	-	- 1,000
		Road Transportation	100,500	79,828	87,297	7,469
		Street Lighting	158,000	118,503	140,379	21,876
	Transportation Services Total		259,500	199,331	227,676	28,345
	Environmental Health	Landfill	251,546	194,637	209,045	14,408
		Sewage Collection and Disposal	7,200	5,400	1,208	- 4,192
		Sewage System - Barrington	194,629	146,450	164,929	18,479
		Sewage System - Woods Harbour	94,429	71,309	62,521	- 8,788
		Sewer System - Sherose Island	22,400	16,803	12,014	- 4,789
		Solid Waste Management	847,000	647,744	644,173	- 3,571
	Environmental Health Total		1,417,204	1,082,343	1,093,890	11,547
	Public Health and Welfare	Housing	39,000	29,250	29,250	-
		Public Health	100,000	52,497	55,977	3,480
Public Health and Welfare Total		139,000	81,747	85,227	3,480	
Environmental Development	Community Development	6,834	6,337	5,409	- 928	
	Planning Advisory Committee	5,000	5,000	4,897	- 103	
	Regional Enterprise Network	39,000	39,000	38,745	- 255	
	Senior Services Coordinator	114,380	92,330	113,716	21,386	



**2021-2022 Financial Report
Summary
December 31, 2021**

Type	Group Type	Section	21/22 Budget	21/22 YTD Budget	Actuals December 31, 2021	YTD Variance	
Expense	Environmental Development	Tourism and Community	114,191	86,869	74,159	- 12,710	
		Visitor Information Centre	25,534	19,396	21,773	2,377	
		Wind Turbine Generator	20,500	15,372	19,697	4,325	
	Environmental Development Total			325,439	264,304	278,396	14,092
	Recreation and Cultural	Arena Canteen	-	-	-	-	
		CED Centre/Library	24,700	18,522	20,512	1,990	
		Curling Club	14,500	10,872	14,624	3,752	
		Learning Centre	-	-	-	-	
		MPAL	58,117	44,521	40,654	- 3,867	
		Municipal Arena	334,420	239,320	215,133	- 24,187	
		Municipal Swimming Pool	68,936	68,561	49,709	- 18,852	
		Recreation Centre	-	-	-	-	
		Recreation Department	82,347	63,052	60,348	- 2,704	
		Recreation Facilities	78,450	61,327	74,748	13,421	
		Recreation Programs	110,560	90,455	95,889	5,434	
		Summer Staff	79,174	79,174	51,645	- 27,529	
	Western County Regional Library	46,000	46,000	44,470	- 1,530		
	Recreation and Cultural Total			897,204	721,804	667,734	- 54,070
	Education	Education	1,387,325	1,040,490	1,052,188	11,698	
	Education Total			1,387,325	1,040,490	1,052,188	11,698
	Financing	Debt Charges	70,000	70,000	70,000	-	
		Transfers to Own Reserves	5,202,000	830,000	990,553	160,553	
	Financing Total			5,272,000	900,000	1,060,553	160,553
Expense Total			12,777,566	6,637,652	6,766,811	129,159	
Grand Total			-	1,172,866	1,608,460	435,594	