

July 13, 2020

The meeting was called to order by the Chair at 7:14 pm, by videoconference, with the following members present:

- Lindsay (Eddie) Nickerson, Chair
- Murray Atkinson
- Jody Crook
- George El-Jakl
- Shaun Hatfield
  
- Chris Frotten, CAO
- Lesa Rossetti, Municipal Clerk

ADDITIONS TO THE AGENDA

Deputy Warden Crook informed members that he would be declaring Conflict of Interest when dealing with appointments to the Recreation Advisory Committee.

There were no additional items added to the agenda.

APPROVAL OF AGENDA

Being duly moved and seconded that the agenda be approved as circulated.

Motion carried unanimously.

APPROVAL OF MINUTES

Being duly moved and seconded that minutes of the Committee of the Whole Council Meeting held June 15, 2020 be approved as circulated.

Motion carried unanimously.

POLICIES

Proposed Amendments – Policy No. 16 “Guidelines for Funding and Awarding a Bursary”

It is proposed that Section 2 of Policy No. 16 “Guidelines for Funding and Awarding a Bursary” be amended to require members to score applicants based on certain criteria which will include, field of study, school activities, volunteering, community interest, etc.

It was agreed that Notice of Consideration be given tonight and amendments to the Guidelines for Funding and Awarding a Bursary be considered at the July 27, 2020, Council Meeting.

Proposed Amendments – Policy No. 40 “Notice of Meetings”

It is proposed that Section 1(b) of Policy No. 40 “Notice of Meetings” be amended by deleting “when possible,” as meetings are always posted on the Municipal Website.

It was agreed that Notice of Consideration be given tonight and amendments to the Notice of Meetings Policy be considered at the July 27, 2020, Council Meeting.

Proposed Amendments – Policy No. 42 “Municipal Grants and Sponsorship/Advertising Policy”.

It is proposed that Section 3.0 of Policy No. 42 “Municipal Grants and Sponsorship/Advertising Policy be amended to allow applications from non-registered organizations to be considered on a case by case basis. It is further proposed that Section 21.0 be amended to allow an advertisement to be placed in the local newspaper for two (2) issues and/or on social media informing organizations of the opportunity to apply for a grant.

After discussing proposed amendments to Section 3.0, it was felt that the wording was too broad and requires further consideration. It was agreed that Section 3.0 be redrafted and brought back to a future meeting of the Committee.

Repeal – Policy No. 67 “Recreation Department Policy”

It is proposed that Policy No. 67 “Recreation Department Policy” be repealed as it is very operational and written for internal practices and procedures.

It was agreed that Notice of Consideration be given tonight and the repeal of the Recreation Department Policy be considered at the July 27, 2020, Council Meeting.

PLASTIC WASTE REQUEST

Further to the June 15, 2020 meeting of the Committee, the CAO has further investigated the disposal of plastic waste from the repair of lobster crates and is suggesting that a user fee of \$290.73 per tonne would have to be charged, just to break even. The suggested fee is based on tipping fees charged at the Queen’s Landfill and transportation costs.

During discussion of this matter it was noted that in order to accept this type of waste at the C & D Landfill approval would have to be obtained from the Department of the Environment.

It was noted that the plastic waste from the lobster crates is recyclable and is accepted at the Yarmouth and Queens Landfills and is collected at roadside by the Municipal Collector if bagged properly. Previously it was indicated that the plastic material has the same composite as rope, but it should be noted that rope is not recyclable.

Resolution COW200701

Being duly moved and seconded that it be recommended to Council that a letter be forwarded to Sterling Belliveau advising that the Municipality is not willing to accept the recyclable plastic waste from lobster crate repairs at the C. & D Landfill and explain reasons brought forward during discussion.

Motion carried unanimously.

CROW NECK BEACH

Members were brought up to date regarding communication with Mr. Hodd of Nature Trust regarding Crow Neck Beach. Previously it was felt that the Municipality had the support of Nature Trust to provide access to the beach and develop a small parking lot. Mr. Hodd recently expressed concern regarding the Municipality’s announcement of this development.

Members once again agreed that it is not their intention to promote Crow Neck Beach. Local access and a small parking lot is all Council is seeking.

A number of complaints have been received by Deputy Warden Crook that Crow Neck Beach is not easily accessible. In the last three months, three people have fallen trying to gain access to the beach.

Much discussion took place regarding this matter. The CAO will continue to work on the concept plan for Crow Neck Beach and the Deputy Warden will invite Mr. Hodd to visit the area.

#### REQUEST FROM DR. YEE FOR PLEXIGLASS SEPARATOR AND WIN 7 UPGRADES

Dr. Yee is requesting Council to reconsider their decision to pay 50% of the cost of new computers to replace the existing computers used for the residency program and other medical students, as the computers belong to the Municipality. Dr. Yee is requesting the Municipality to cover 100% of the cost to purchase new computers.

#### Resolution COW200702

Being duly moved and seconded that it be recommended to Council that the Municipality fund the other 50% of the cost to purchase new computers for the residency program and that this be a one time purchase.

#### AFFIRMATION

Murray Atkinson  
Shaun Hatfield  
Eddie Nickerson

#### NEGATIVE

Jody Crook  
George El-Jakl

It was agreed that "Medical Strategy" be added to a future agenda for discussion.

#### BARRINGTON PASSAGE WATER SUPPLY

It was reported that some wells in the area have already gone dry.

Accessible water for residents was discussed. Possible locations were identified as West Head, Soccer Field well and Wireless Road.

It was noted that last year, a joint request was submitted to the Province for funding to assist with the cost of providing water to residents. The CAO advised that no decision has been made on our request.

#### Resolution COW200703

Being duly moved and seconded that contact be made with the Province to determine whether funding can be accessed for the development of public water sources to address the shortage of water being experienced by our residents.

Motion carried unanimously.

The CAO agreed to provide information to members on the short term plan to address water issues.

#### RECREATION ADVISORY COMMITTEE APPOINTMENTS

##### CONFLICT OF INTEREST

Deputy Warden Crook declared Conflict of Interest and did not participate in discussions relating to the appointment of members to the RAC.

Deputy Warden Crook is the General Manager at Kenney and Ross Limited at which Jonathan Langille is employed.

It was reported that Expressions of Interest to serve on the Recreation Advisory Committee have been received from the following:

- Charla Strang – District 3
- Jonathan Langille – District 4

Background information on both applicants was circulated to members in advance to the meeting.

##### Resolution COW200704

Being duly moved and seconded that it be recommended to Council that Charla Strang of District 3 and Jonathan Langille of District 4 be appointed to serve on the Recreation Advisory Committee.

Motion carried unanimously.

#### ACCESSIBILITY ADVISORY COMMITTEE APPOINTMENTS

An application has been received from Loretta Nickerson, Executive Director of SASI, to serve on the Accessibility Advisory Committee. A copy of the application was forwarded to members in advance to the meeting.

##### Resolution COW200705

Being duly moved and seconded that it be recommended to Council that Loretta Nickerson of Shelburne Association Supporting Inclusion be appointed to serve on the Accessibility Advisory Committee.

Motion carried unanimously,

It was noted that two more community vacancies still exist on the committee.

#### SURPLUS MUNICIPAL PROPERTIES

Information was provided to members listing all remaining surplus properties in Category “A” which have been identified for sale.

Resolution COW200706

Being duly moved and seconded that staff take steps to sell surplus municipal properties identified in Category A on the property listing.

Motion carried unanimously.

It was noted that the sale of properties will require Council approval.

LIBRARY AIR CONDITIONING UNIT REPLACEMENT

It was reported that one of the two air conditioning units at the Library/CED Centre is no longer working properly and is in need of replacement. The unit in question serves the dental office. Not only will it be necessary to replace the unit, but the handling unit and duct work will also need to be replaced. The cost to address this equipment breakdown will surpass the budgeted amount for library maintenance. Four suppliers were contacted for quotes and replies were received from two.

As this was urgent due to the unsafe conditions this created for our tenant, a replacement unit was ordered from Tri County Heating and Cooling since they provided the lowest quote in the amount of \$16,613.59.

Resolution COW200707

Being duly moved and seconded that it be recommended to Council that a replacement air conditioning unit, handling unit and duct work be purchased from Tri County Heating & Cooling at the quoted price of \$16,613.59.

Motion carried unanimously.

GRANT REQUESTS

Hawk Dayze Committee

It was reported that a grant request has been received from the Hawk Dayze Committee for \$3,335.00 to improve existing wharf facilities at Fish Plant Road, The Hawk and The Cape. It was noted that these wharves are used for loading and off loading visitors to the Cape Light.

Resolution COW200708

Being duly moved and seconded that it be recommended to Council to provide funding to the Hawk Dayze Committee in the amount of \$3,335.00 to assist with the cost of improving existing wharf facilities at The Hawk and The Cape in accordance with Section 23.2 of Policy No. 42 Municipal Grants and Sponsorship/Advertising Policy.

AFFIRMATION

Murray Atkinson  
Jody Crook  
Shaun Hatfield  
Eddie Nickerson

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NEGATIVE

George El-Jakl

Motion carried.

Goodwill Club

It was reported that a grant request has been received from the Goodwill Club for funding in the amount of \$500.00 to assist with the cost of maintenance of their building.

Resolution COW200709

Being duly moved and seconded that it be recommended to Council that a grant of \$500.00 be provided to the Goodwill Club to assist with the cost of maintenance of their building.

Motion carried unanimously.

ADJOURNMENT

The meeting was adjourned at 10:12 p.m.

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Chair

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Secretary for the Meeting