

Sample – Letter of Support

[LETTERHEAD OF THE RECIPIENT]

<date>

<Address>

Municipal Asset Management Program
Federation of Canadian Municipalities
24 Clarence Street
Ottawa, Ontario K1N 5P3

Re: Letter of Support for MAMP Application: <Project Title>, <Name of Lead Applicant>

Dear Sir/Madam,

This letter is to confirm that we are aware that <Lead Applicant> is applying for funding through the Municipal Asset Management Program to advance asset management practices related to <Infrastructure asset(s) or municipal service(s)>. <Municipality> supports the project mentioned above and recognizes that this project will benefit residents in our community.

Yours sincerely,

<Authorized Person>

<Name of Organization>

Note: If you choose to draft your own letter of support, it must include the following points:

- Acknowledgement that the applicant is submitting the application; and
- Acknowledgement that the outcomes of the proposed project will ultimately benefit residents of the partner municipality.