

## TENDER EVALUATION REPORT MODB1907

### Description of Tender

This tender is to evaluate the current condition of the Brass Hill Wastewater Treatment Facility.

### Details of Invitation

Tender invitation method: Open tender posted on the Nova Scotia Procurement website.

Tender invitation date: November 24, 2019

Tender closing date: December 20, 2019

Tender packages were opened on December 20, 2019 at 2:15 p.m. In attendance: Cameron Whiteway (Director of Property Services) and Cora Scott (Arena & Property Services Administrative Assistant).

### Tenders Received

Number of Tenders Received: 3

Details of Tenders Received:

Tenderers	Tendered Sums (lowest first) + HST
Dillon Consulting Limited	\$9,740.00
ABLE Engineering Services Inc.	\$17,000.00
CBCL Limited	\$36,305.00

### Compliance with Tender Specifications

Tenderers (in order of tendered sum)	Compliance with tender specifications	Details of any non-compliance
Dillon Consulting Limited	Yes	N/A
ABLE Engineering Services Inc.	Yes	N/A
CBCL Limited	Yes	N/A

## **Budget Implications**

Last year, we received a grant of \$92,119.00 through the Provincial Capital Assistance Program for 50% of eligible project costs associated to the replacement of the clarifier and the assessment of the entire Brass Hill treatment plant.

The budgeted amount for this assessment was \$12,500, both Dillon Consulting Limited and ABLE Engineering Services Inc.'s proposals fall within budget. CBCL Limited's proposal would be \$5,500 over budget.

## **Outsourcing Analysis**

As we do not have the skillset or qualifications internally to perform this assessment, we are required to outsource.

## **Recommendation**

Although CBCL Limited did not attain the most points in our evaluation of the proposals using the evaluation matrix, it is recommended that their tender be selected for the following reasons:

1. They performed a cursory evaluation of the plant in 2009, therefore they have a good understanding of our treatment plant and a good baseline upon which to evaluate data provided in this study.
2. Their approach and methodology were clear and detailed and closely reflected our desired goals and outcomes of the assessment.
3. The project team has decades of experience and they have completed a number of recent projects, both locally and in the Province, similar in scope to this project.