

**Roseway Hospital Charitable Foundation  
February 4, 2019**

**Present:**                    Bob Legere                    Ray Harris                    Barb Henderson-Townsend  
                                      Mags Brown                    John Dexter                    Eddie Nickerson  
                                      Jennie Huskilson

**Regrets:**                    Norm Wallet  
**Guest via skype:**        Wanda Matthews, WZ Operations Executive Director  
                                      Sherry Dexter

**Recorder:**                    Colette Perham-Seaboyer, Administrative Assistant

ITEM	DISCUSSION	ACTION
1.0	<b>Approval of agenda</b>	Barb moved for adoption of the agenda. Irene seconded the motion. Motion carried.
2.0	<b>Approval of minutes of November 26, 2018 meeting</b>	Barb moved for adoption of the minutes as noted. Eddie seconded the motion. Motion carried.
3.0	<p><b>Business Arising</b>  <b>Update re meeting to strategize ways to increase public awareness of Foundation</b></p> <p>Jennie has reached out to the TOS in hopes of securing additional membership, this will be added to the agenda for discussion at their next meeting, Robin Smith is interested in being a member if there is no interest from council.</p> <p>Plan to approach the Yarmouth Hospital Foundation to see if they are willing to share information/ give us some ideas to help increase awareness. Hopes there may be an opportunity to share resources.</p>	

<p>Added focus to collaborate with the RH Auxiliary and support each other. Vision to strengthen and build relationships.</p> <p>Social media is a great way to increase awareness (i.e. face book page). How do we do this? May be beneficial to hire someone to help with fundraising campaigns and social media blitz, etc.</p> <p><b>Update re increasing awareness for Auxiliary funded items (portable xray unit &amp; digital u/s)</b></p> <p>Barb has been in contact with Fraser Mooney and NSHA Media in Halifax regarding a publicity blitz for the RH Auxiliary regarding recently purchased equipment (Digital U/S &amp; Portable Xray Unit). This story will be released in the Roseway newsletter, hopes it will be picked up by other sources.</p> <p><b>Update re parking fees, xray equipment and status of satellite dialysis for Shelburne</b></p> <p>The NSHA finance team connected with Yarmouth Foundation for clarification of the funds disbursed. The arrangement for disbursement of parking fees was made by the former district when parking was implemented. The foundation receives a percentage of the HST savings portion of the parking revenue. Initially government allowed 100% of the HST collected from the parking fees to be kept however the rules changed in 2013. The percentage decreased to 40% which impacted the funds received by the foundation. Effective January 1, 2019 the rules have changed, the amount of HST that is allowed to be kept is 0%. The foundations will no longer receive any proceeds from parking.</p> <p>Parking fees collected throughout NSHA are used for operational and capital purposes. \$10,000,000 was collected for the fiscal year April 1,</p>	<p>Wanda to forward information to Colette for clarification.</p> <p>Wanda will follow up with Deborah Nickerson &amp; Allan</p>
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	<p>2017 – March 31, 2018. All of these fees stay within NSHA except of the HST portion and are used for operational and capital purposes. Concerns expressed that NSHA is not transparent or accountable for what these funds are used for.</p> <p>Concerns expressed that the fee is a burden for people who use the parking lot.</p> <p><b>X-ray Equipment</b> The fixed x-ray equipment was purchased in 1998. There have been some unplanned downtimes in the past with this equipment. It has been placed on the Capital Equipment List as a need however, it has not been rated as one of the top priority item as there are more urgent equipment needs. Chris Connolly, WZ Director DI/CIU &amp; Randy Wallace, Manager DI/CIU would be happy to come discuss the replacement cost for this equipment at a future meeting.</p> <p><b>Satellite Dialysis</b> Working through ongoing plan with the Renal Program. We have 3 construction areas in the zone - South Shore, Valley &amp; Digby. There are no clear recommendation or plans for other areas at this time.</p> <p><b>Shelburne Health Centre</b> The clinic project is complete, care providers have moved and are currently seeing patients. Thank you to the Foundation for your contribution.</p>	<p>Horsburgh to discuss reporting on what the funds are being used for.</p> <p>Wanda will continue to request updates on where they are in the process and will let us know if there are any changes.</p> <p>Wanda</p>
<p><b>4.0</b></p>	<p><b>Financial Notes</b> Reviewed financial notes.</p> <p>\$2000 MOB for Locum Lodging \$9000 MOS for Locum Lodging</p>	<p>Ray moved for adoption of the financial notes. John seconded the motion. Motion carried.</p>

	<p>We currently have over \$1 000 000 in the RBC PIM Account. Now that the clinic project is complete a request for funds will be received.</p> <p>\$10, 687.25 earmarked from proceeds of the Smile Cookie Campaign.</p>	
5.0	<p><b>Correspondence</b></p> <p><b>Ltr response Allan Horsburgh</b> Reviewed letter of response.</p> <p><b>Ltr Municipality of Barrington re Student Sponsorship</b> Letter confirming the MOB contribution to the Student Sponsorship for the next 5 years (\$1500/year).</p>	
6.0	<p><b>Chair Items</b></p> <p><b>Smile Cookie Campaign</b> \$2456 received from Smile Cookie Campaign. These funds can be used to assist families who are in need financially (i.e. prescriptions, travel). Discussion re donating a portion of the funds to the Fidelis House, Ronald Macdonald House and The Lodge That Gives. These are utilized by families within Shelburne County.</p> <p><b>HCFNS Minutes &amp; Next Meeting</b> Minutes of previous meeting forwarded to members for review. The next meeting is scheduled for April 25<sup>th</sup> &amp; 26<sup>th</sup>.</p> <p><b>Clinic</b> Bob was contacted regarding the new clinic re naming of the Collaborative Room to "Dr. John Keeler Collaborative Space". This room is used to train residents, collaborate with other providers, etc... NSHA will be connecting with funding partners and Municipal Units for their input.</p>	<p>Invite Tracy Smith, Palliative Care Nurse to the April meeting to discuss funds and ways to utilize the funds to assist families in need.</p>

	<p><b>GIC</b> \$450,000 earmarked for the MOS for the clinic project that was put into a GIC has gained interest in the amount of \$9,721.01.</p> <p><b>Student Sponsorship Program</b> Jodi &amp; Fraser will be touching base with managers to determine where the staffing shortages area. A meeting will be scheduled with the site committee once these have been identified.</p> <p><b>Update re Dr. McFarlane</b> Have not received a request for a release of the funds earmarked for the MOS to retain Dr. McFarlane for an additional 2 years.</p>	<p>Invite Fraser Mooney to the April meeting to discuss health care issues.</p>
6.0	<p><b>Next Meeting</b> April 8, 2019 @ 1PM in the classroom</p>	

Meeting Adjourned at 1513 hrs.

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Robert Legere  
Chair

