

COMMITTEE OF THE WHOLE COUNCIL MEETING

October 15, 2019

The meeting was called to order by the Chair at 7:00 p.m., in the Conference Room, in the Administrative Centre, in Barrington, NS, with the following members present:

- Lindsay (Eddie) Nickerson, Chair
- Murray Atkinson
- Jody Crook
- George El-Jakl
- Shaun Hatfield

- Chris Frotten, CAO
- Lesa Rossetti, Municipal Clerk

ADDITIONS TO THE AGENDA

It was agreed that the following items be added to the Agenda:

- Councillor Hatfield informed members that he would be declaring Conflict of Interest when dealing with Item 10 on the Agenda.
- Meeting Schedule.
- Woodland Multi-Use Trails Association.

APPROVAL OF AGENDA

Being duly moved and seconded that the agenda be approved as amended.

Motion carried unanimously.

APPROVAL OF MINUTES

Being duly moved and seconded that minutes of the last meeting held September 16, 2019, be approved as circulated.

Motion carried unanimously.

SHELBURNE COUNTY MENTAL HEALTH & WELLNESS ASSOCIATION

Marilyn Johnston, Secretary and Kevin Grant, Chairperson of the Shelburne County Mental Health & Wellness Association appeared before the meeting for the purpose of providing members with an overview of their organization and to provide an update and information on future plans for their Warm Line Program. The Association is currently recruiting volunteers to expand their hours of operation. A training session for volunteers is scheduled for later this month.

In order to bring more awareness to the Warm Line Program, their phone number 833-927-6546 will be posted on our social media networks.

Mrs. Johnston and Mr. Grant were thanked for appearing before members and making their presentation.

BARRINGTON LEISURE PARK ASSOCIATION

Evelyn Brannen, Chairperson and Krista Kenney, Director of the Barrington Leisure Park Association appeared before the meeting. They presented a proposal for funding to purchase land in Barrington Passage for an Outdoor Living Leisure Park. Future development of the park will include a scooter/skateboard park, splash pad and walking trail around the perimeter of the property.

The Association is requesting funding to purchase property in Barrington Passage, formerly known as the Victoria Hotel/Motel Property. The property owner is willing to sell the property to the Association for \$20,000.00 to cover all legal and realtor fees accrued to date, subject to the property being used for a Park in Memory of her husband, Mario Cormier. Mrs. Brannen informed members that the Association has until October 31st to confirm this purchase with the property owner. The Association is therefore requesting Council to provide funding in the amount of \$20,000.00, plus legal fees incurred by the Association to have the property transferred.

Fundraising has generated just under \$9,000.00 to date and many more fundraising events will be planned in the future to raise funds to develop the Park.

During discussion of this matter Mrs. Brannen advised that a Phase 2 Environment Assessment was carried out on the property which showed limited hydrocarbons. Mrs. Brannen was advised that her Association would have to take into consideration the condition of the property before proceeding and may want to engage a lawyer to review the assessment and to provide advice as to whether the property can be used for their intended purpose.

The Warden informed the presenters that no decision on their request would be made tonight in accordance with council policy. This matter will be placed on the October 21st Committee Agenda for consideration.

Mrs. Brannen and Ms. Kenney were thanked for appearing before the Committee and making their presentation.

RECREATION CENTRE DESIGN

Architect, Stephanie Nowe-Morris of SNMArchitect Ltd joined the meeting by way of phone call.

The CAO informed members that we have been working with SNMArchitect Limited since May 2018, to develop a design for a replacement of the 50 year old Recreation Centre. At the August 19, 2019 meeting of the Committee of the Whole Council, the possibility of attaching the new building to the arena was discussed. In order to make a final decision, Council requested an exact description of the upgrades required to attach the new building to the arena and the exact costs associated with these upgrades.

After discussing this matter with the architects, it was determined that connecting both buildings with a shared entrance would achieve our goal and would require minimal upgrades to the arena.

In advance to the meeting members were provided with amended designs and cost estimates to reflect Options B and C being joined to the arena with a shared entrance. If the building was a

free standing building and not connected to the arena, it may not require a sprinkler system, which can be very costly. One option that could be looked at to avoid having to install a sprinkler system in the new building is having a fire shutter (similar to a firewall) installed that would separate or lock down the 2 separate buildings.

The cost estimate of connecting both buildings together with a shared entrance is as follows:

Heating	\$ 7,500.
Ventilation	\$ 39,000.
Stormwater/Drainage	\$ 8,500.
Lighting, Power, Etc.	\$ 15,000.
Fire, Sprinklers	\$ 50,000.
Total	\$120,000.

Possible additional fire exits - \$10,000.

Connecting to the Arena would result in a number of parking spaces being lost. Our Land Use By-law requires there to be one parking space per 100 square/feet of building space. Based on this formula we would require 300 parking spaces to serve the Recreation Centre and Arena.

Discussion then took place regarding the location of Park Lane and parking.

Ms. Nowe-Morris was thanked for participating in tonight's discussion and left the meeting.

Resolution COW191001

Being duly moved and seconded that it be recommended to Council that the Municipality build the new Recreation Centre building next to the Arena and attach both buildings together with a shared entrance.

Motion carried unanimously.

POLICIES

Draft Flag Policy

It was reported that the draft Flag Policy was redrafted to require applications to be reviewed by the CAO for approval instead of Council.

The draft Flag Policy was discussed in detail with a number of items being brought forward.

It was agreed that "Notice of Consideration" of adoption of the draft Flag Policy be given this evening and Council consider adopting the policy at their next meeting.

Draft Amendments to Municipal Grants and Sponsorship/Advertising Policy

Draft amendments to the Municipal Grants and Sponsorship/Advertising Policy were circulated to members in advance to the meeting. Instead of dealing with historical societies and cemeteries only, the CAO drafted broader amendments to include Capital Investment Grants, Operating Investment Grants and Event Investment Grants. These three new categories were discussed in detail.

It was agreed that “Notice of Consideration” of amendments to the Municipal Grants and Sponsorship/Advertising Policy be given this evening and Council consider amendments at their next meeting.

Discussion Re: Municipal Procurement Policy

General discussion took place regarding the Municipal Procurement Policy. It was agreed that the policy be reviewed by the Municipal Solicitor for the purpose of providing clarity on our tendering process, as it relates to local contractors and the “Disclaimer” clause.

REQUEST FOR OPEN FIRE BY-LAW OR POLICY

It was reported that the Barrington/Port LaTour Volunteer Fire Department has passed a motion to encourage the Municipality to enact a policy regarding campfires and fireworks in regard to Provincial regulations. The department is also requesting that the Municipality consider making campgrounds adhere to Provincial regulations. According to the Department of Lands and Forestry, Provincial, Private and Federal campgrounds are exempt from restrictions and can have campfires during green, yellow and red burn or no burn days identified by the department.

The CAO reported that although there are municipalities within the Province that have their own Open-Air Burning By-laws, staff do not recommend implementing one for the following reasons:

- There are already restrictions in place Provincially and there are clear reasons why campgrounds are exempt.
- The enforcement of such a by-law would be very challenging. Not only would it be time consuming, but it would come at a cost of staffing, education, etc.

Resolution COW191002

Being duly moved and seconded that it be recommended to Council that the Barrington/Port LaTour Volunteer Fire Department be advised that the Municipality is not interested in developing a municipal by-law regulating campfires since there are already restrictions in place Provincially and there are clear reasons why campgrounds are exempt and the enforcement of such a by-law would be very challenging.

Motion carried unanimously.

TIR OVER ESTIMATE MEMO RE: RED SCHOOLHOUSE LANE

Correspondence has been received from the Department of Transportation and Infrastructure Renewal advising that under our cost shared agreement, the Province is required to notify the Municipality of any cost overruns of more than 10% on approved projects. The cost to pave the Red Schoolhouse Lane is \$212,000.00 which is 17.8% over the original estimate of \$180,000.00. The province is looking for the Municipality’s approval to proceed with this project at the revised municipal cost of \$106,000.00.

Resolution COW191003

Being duly moved and seconded that it be recommended to Council that the Municipality approve the new tender amount of \$212,000.00 to pave Red Schoolhouse Lane, in Centreville, of which the Municipality will be responsible for 50% of the cost, \$106,000.00.
Motion carried unanimously.

MEETING SCHEDULE

Concern was expressed regarding the length of meetings and the number of items on agendas.

WOODLAND MULTI-USE TRAILS ASSOCIATION

It was agreed that this item be removed from the Agenda due to the time.

APPOINTMENT OF MEMBERS TO BAY SIDE HOME BOARD OF DIRECTORS

Conflict of Interest

Councillor Hatfield declared conflict of interest and left the meeting room.

Councillor Hatfield has a family member in management at Bay Side Home.

It was reported that applications have been received to fill the two vacancies currently existing on Bay Side Home Board of Directors.

Applications have been reviewed by the Board of Directors and they are recommending that applications received from Andrea Mood-Nickerson and Amelia Daykin be accepted.

Resolution COW191004

Being duly moved and second that it be recommended to Council that the Municipality accept the recommendation of the Board of Directors of Bay Side Home and Andrea Mood-Nickerson and Amelia Daykin be appointed to serve on the Board.

Motion carried unanimously.

ADJOURNMENT

The meeting was adjourned at 10:44 p.m.

Chair

Secretary for the Meeting

