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**POLICY NO. 42**

**MUNICIPAL GRANTS POLICY**

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1. This policy is entitled the “Municipal Grants Policy”.
2. For the purpose of this policy “Municipal Grants” means an amount specified by Council, by resolution.
3. “Grant Maximum” means an amount specified by Council in its annual operating budget as the maximum sum of grants approved by Council.
4. “Municipal Grants” means a project grant approved for the purpose of assisting with the cost of a specific project or an operating grant approved to assist with operating costs of an organization.
5. “Organizations” means any charitable, nursing, medical, athletic, educational, environmental, cultural or social organization, pursuant to Section 65(a)(vi) of the Municipal Government Act, except the church organizations, excluding cemeteries, that limit membership to a specific faith or denomination shall not be eligible for municipal grants. Church buildings that are no longer actively operated as churches but are nevertheless maintained as historic community properties shall qualify for consideration of Municipal Grants.
6. “Council” means the elected council of the Municipality of Barrington.
7. Council may make Municipal Grants to community organizations upon the completion of the attached application form. The following restrictions shall apply:
  - Cemeteries located in the Municipality of Barrington - maximum yearly grant \$500.00
  - Museums located in the Municipality of Barrington - maximum yearly operating grant \$500.00
8. Grant Applications must include the following:
  - a. the name and address of the organization
  - b. the purpose of the grant
  - c. the amount of the grant requested
  - d. the date the grant is required
  - e. copy of the most recent financial statements of the organization.

9. Funds not expended annually under this policy will not be accumulated from year to year.
10. Organizations receiving approval of Project Grants for work to be carried out must submit copies of written invoices for payment by the Municipality. Invoices will be paid up to the amount of the Municipal Grant approved by Council.
11. An advertisement will be placed in the local newspaper for two (2) issues each year informing organizations of the opportunity to apply for a Municipal Grant.
12. All grants paid during the fiscal year will be published in the local newspaper during the month of April.
13. This policy is to become effective in the 2012/2013 fiscal year.

**APPLICATION  
MUNICIPAL GRANT REQUEST**

**Name of Organization:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Civic Address:** \_\_\_\_\_

**Project Description:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Total Cost of Project:** \_\_\_\_\_

**Funding from other Sources:** \_\_\_\_\_

**Amount of Grant Requested from Council:** \_\_\_\_\_

**SUBMITTED BY:**

**Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Address:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Phone #:** \_\_\_\_\_

**NOTE:**     *Financial Statements must be provided.*