

**POLICY RE: COURT APPEARANCES
AND REPRESENTATION**

1. It shall be the policy of the Municipal Council to have the Municipal Clerk officially represent the Municipality in cases coming before the Provincial Magistrates Court, Small Claims Court, etc., unless otherwise determined by Council from time to time.
2. The Municipal Clerk shall generally attend all court cases involving or affecting the Municipality unless it is determined that an appearance is not necessary.
3. Where a decision on the part of the Municipality is necessary during court proceedings, and consultation with the Council or Warden is not possible, then the Clerk shall be empowered to make a decision on behalf of the Municipality and such decision shall be as if it were made by the Council.
4. If the circumstances surrounding the case involve legal questions or if it is believed the application of the Municipality may be contested the Clerk shall be authorized to have the Municipal Solicitor in attendance.