



**POLICY NO. 75  
CAMP SITE LEASE POLICY**

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1. It shall be the policy of the Municipality to issue a maximum of 30 camp site leases, for a term of not more than 19 years, on municipal lands in the Clements Pond and Goose Lake areas to residents or ratepayers of the Municipality of Barrington.
2. Camp site leases will be issued on the following properties:
  - Assessment Account No. 03394859
  - Assessment Account No. 03394921
  - Assessment Account No. 08441243
3. The Lessee shall use the premises for a cabin and for no other purpose. The cabin shall be for the purpose of shelter during the period the Lessee may be cutting wood on municipal property and/or during the hunting season.
4. The Lessee shall not use the camp site as his place of residence.
5. The Lessee shall pay an annual rental fee, which is set by Resolution of Council and is due April 1<sup>st</sup> of each year.
6. The Lessee shall pay all property taxes and rates that are levied on the leased land and building based on assessment of Property Valuation Services Corporation.
7. An administration fee, as set by Resolution of Council, will be charged to transfer a camp site from one Lessee to another.
8. The Lessee shall be responsible to pay all costs associated with establishing the camp site including legal fees.
9. It shall be the responsibility of the Lessee to obtain and pay all cost for required Development and Building Permits for the construction of the cabin.
10. It shall be the responsibility of the Lessee to obtain and pay the cost of any and all necessary approvals, permits and services. The Lessee shall comply with all Municipal, Provincial and Federal Laws, Regulations, Ordinances and By-laws, which apply to the premises, including those laws related to public health, forest fire protection, sewage and water facilities, garbage disposal, environmental protection, hunting, fishing and woodcutting.

11. A GPS positioning system is to be used to establish the location of the camp site and the camp site shall include the area within a 100 foot radius of a specific GPS location.
12. A Green Zone will be established in the Clements Pond and Goose Lake areas so that camp sites would be excluded in any area that is within 500 feet of the Goose Lake Road or within 500 feet of Highway 103.
13. The Municipality shall not be responsible for providing access to camp sites or any future maintenance and upkeep of roads.
14. Camp Site Leases will be renewed upon request of Lessee, subject to the Lessee complying with the terms and conditions of the Lease to the satisfaction of the Lessor.
15. Leases will be made with express condition that if the annual rental fee payment or taxes become in arrears or if the cabin has been determined by staff of the Municipality of the District of Barrington as uninhabitable and/or abandoned or if at any time during the term of the lease, the camp site is used for any purpose other than that for which it was leased, or if there is any default, breach or non-observance by the Lessee at any time, the lease shall be terminated and the Lessor shall give the Lessee notice of termination.

<b>Chief Administrative Officer’s Annotation for Official Policy Book</b>	
Date of Notice to Council members of Intent to Consider	February 8, 2021
Date of Passage of current Policy	February 22, 2021
I certify that this Policy No. 75 “Camp Site Lease Policy” was adopted by Council as indicated above.	
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Chris Frotten Chief Administrative Officer	Date

**VERSION LOG**

Version Number	Amendment Description	Amendment/Policy Owner	Approved By	Approval Date
1	Approved Policy of Council	CAO	Council	July 23, 2018