



POLICY NO. 44

PAYROLL DEDUCTION POLICY

1. It shall be the policy of the Municipality to permit employees and councillors to pay their property taxes through payroll deductions.
2. Participation in this program shall be done on a strictly volunteer basis at the discretion of employees and councillors.
3. Employees and councillors wishing to participate in the program are required to complete the attached authorization form.
4. Deductions will be made based on the information contained on the completed Authorization Form.
5. Deductions will be held and accumulated until March 31st and September 30th of each year.
6. Deductions will be applied to tax account(s) prior to current year's tax bills being sent out.
7. The Municipality will not pay interest on amounts deducted.

Approved - August 8, 2001

Revised - August 14, 2002

Amended – December 11, 2017

