BY-LAW NO. 15

THE DESTRUCTION OF CERTAIN DOCUMENTS

1. The Council may, by Resolution which may be in the form as set out in Schedule "A" of this By-law or to the like effect, cause the destruction of any documents or records of the Municipality after they are no longer required, provided that the Clerk submits to the Council his affidavit setting forth each of the documents or records to be destroyed and that he has personally examined each of the documents or records proposed to be destroyed and that there is nothing of value therein.

2. The affidavit of the Clerk setting out that he has personally examined each document or record and that there is nothing of value therein may be in the form as set out in Schedule "B" of this By-law, or to the like effect.

3. Nothing in this By-law shall authorize the destruction of the following documents:

3. (a) Deeds, Mortgages or other documents or records relating to the title of real property;

3. (b) Court Records

3. (c) Records required to be kept by any Statute;

3. (d) Records less than five (5) years old;

3. (e) Minutes, By-laws, or Resolutions of the Council;

3. (f) Plans and surveying Records, and

3. (g) Affidavit of the Clerk made pursuant to this by-law.

SCHEDULE "A"

MUNICIPALITY OF THE DISTRICT OF BARRINGTON

RESOLUTION OF COUNCIL

WHEREAS the documents and records of the Municipality of the District of Barrington as set out in the Affidavit of _____, the Municipal Clerk, sworn to the _____ day of _____, A.D., 1972___, are no longer required;

AND WHEREAS according to the said Affidavit the said documents and records have been personally examined by the said Clerk and he has determined that there is nothing of value therein and that the said documents and records do not include any documents or records which are exempt from destruction pursuant to Section 3 of the Destruction of Documents By-law;

BE IT THEREFORE RESOLVED that the said documents and records as set out in the said Affidavit of the said Clerk be forthwith removed and destroyed.

This is to certify that the foregoing is a true copy of a Resolution duly passed at a duly called meeting of the Municipal Council of the Municipality of the District of Barrington duly held on the, day of , A.D., 197

A.D., 1973

_____
Clerk

SCHEDULE "B"

MUNICIPALITY OF THE DISTRICT OF BARRINGTON
AFFIDAVIT

IN THE MATTER OF: THE MUNICIPAL ACT, REVISED STATUTES OF NOVA SCOTIA, 1967, CHAPTER 192

- and -

IN THE MATTER OF: The destruction of Documents By-law of the Municipality of the District of Barrington

I, _____ of _____in the County of Shelburne and the Province of Nova Scotia, Clerk of the Municipality of the District of Barrington, do make the oath and say:

1. **THAT** I am the Municipal Clerk of the Municipality of the District of Barrington.

2. **THAT** I have personally examined each of the documents and records listed immediately below, pursuant to the Destruction of Documents By-law of the Municipality of the District of Barrington which permits the destruction of documents and records which are no longer required.

2. a)
2. b)
2. c)
2. d)
2. e)

3. **THAT** the aforesaid list does not contain any document or record exempt from destruction pursuant to Section 3 of the said By-law.

4. **THAT** to the best of my knowledge and belief there is nothing of value contained therein.

5. **THAT** the said documents and records are no longer required by the said Municipal Council.

SWORN to at _____
in the County of _____
and the Province of Nova Scotia, this _____ day of
_____, A.D., 19 ____

A Commissioner of the
Supreme Court of Nova Scotia