

Minutes of the Regular Meeting of the Barrington Municipal Council held in the Council Chambers, in the Administrative Centre, in Barrington, N.S., on Tuesday, July 23, 2024. The meeting was called to order by the Warden at 7:12 p.m., with the following members present:

- Warden Lindsay (Eddie) Nickerson
- Deputy Warden Jody Crook
- Councillor George El-Jakl
- Councillor Shaun Hatfield
- Councillor Andrea Mood-Nickerson

- Chris Frotten, CAO - absent
- Debbie Mader, Municipal Clerk

APPROVAL OF THE AGENDA

Being duly moved and seconded that the agenda be approved as circulated.

Motion carried unanimously.

DECLARATIONS OF CONFLICT OF INTEREST

Councillor Hatfield informed members that he would be declaring conflict of interest when members deal with the appointment to Bay Side Home Board of Directors.

APPROVAL OF MINUTES

Being duly moved and seconded that minutes of the Regular Council Meeting held June 25, 2024 be approved as circulated.

Motion carried unanimously.

MATTERS ARISING FROM PREVIOUS MEETINGS

There were no matters arising from previous meetings.

REPORT OF WARDEN

The Warden provided a brief report on his activities since the last meeting of Council.

REPORT OF COUNCILLORS

The Deputy Warden and each Councillor provided a brief report on their activities since the last meeting of Council.

REPORT FROM COMMITTEE OF THE WHOLE COUNCIL

Councillor Shaun Hatfield reported on recommendations from the Committee of the Whole Council.

WREN Recruitment and Nomination Committee Composition Request

Resolution C240701

Being duly moved and seconded to approve the changes to Section 10, Section (a) of the Intermunicipal Agreement, as requested.

Motion carried unanimously.

Recreation Centre Project – West Parking Area Paving

Resolution C240702

Being duly moved and seconded that the CAO negotiate the pricing for paving the west parking area to resolve the paving issue.

Motion carried unanimously.

Condition of the Cape Sable Island Causeway

Resolution C240703

Being duly moved and seconded to request a meeting with all government departments and agencies that may be responsible for the Causeway to discuss the concerns.

Motion carried unanimously.

It was noted that Izzie Collier, Climate Lean, Clean Foundation would like to be in attendance for this meeting as well.

Tender Evaluation Report – MODB 2403 Administrative Centre Flat Roof Replacement

Resolution C240704

Being duly moved and seconded to accept the tender in the amount of \$205,677.50 including HST from CentiMark Ltd. for replacing the flat roof at the Administrative Centre.

Motion carried unanimously.

New Arena Sponsorship Package

A copy of the new arena sponsorship package is attached and forms part of the minutes.

Resolution C240705

Being duly moved and seconded to accept the new sponsorship package as presented.

Motion carried unanimously.

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Grants to Organizations

Resolution C240706

Being duly moved and seconded to provide Cove Cemetery, Barrington Hillside Cemetery Society and Old Farm Cemetery Society with grants in the amount of \$500 each.

Motion carried unanimously.

Resolution C240707

Being duly moved and seconded to provide Barrington Bay Horse & Pony Club with a grant in the amount of \$500.

AFFIRMATION

Lindsay (Eddie) Nickerson
Jody Crook
Shaun Hatfield
Andrea Mood-Nickerson

NEGATIVE

George El-Jakl

Motion carried.

Appointment to Bay Side Home Board of Directors

Declaration of Conflict of Interest

Councillor Hatfield declared conflict of interest, vacated his seat and left the meeting room. Councillor Hatfield's sister-in-law is the Administrator of Bay Side Home.

Resolution C240708

Being duly moved and seconded to appoint Patricia Atkinson as a member of the Bay Side Home Board of Directors.

Motion carried unanimously.

Report on In-Camera Session Re: MGA Section 22 (2)(a)

Resolution C240709

Being duly moved and seconded to proceed with the sale of PID 82503061 to Butler Estates Ltd. as the property is insufficient in size to be capable of any reasonable use to the Municipality. The selling price being \$1250.00 including HST.

Motion carried unanimously.

STAFF REPORT

The Chief Administrative Officer prepared a report for the period ending July 23, 2024 of which a copy is attached and forms part of the minutes.

NEW OR OTHER BUSINESS

Consideration of Amendments to Policy 10 – Pension Plan

It is proposed that amendments be made to Policy 10 – Pension Plan to provide a tiered pension plan for full time employees.

It was noted that Notice of Consideration was given to members at the Committee of the Whole Council Meeting held on July 9, 2024.

Resolution C240710

Being duly moved and seconded that the proposed amendments to Policy 10 – Pension Plan to provide a tiered pension plan for full time employees be accepted, as presented.

Motion carried unanimously.

CORRESPONDENCE

Department of Municipal Affairs Housing Coordination on Emergency Alert System

Correspondence was received from Municipal Affairs and Housing concerning the Coordination on Emergency Alert System which outlines the process to be followed when issuing an emergency alert.

Nova Scotia Provincial Housing Agency

A reply was received from Nova Scotia Provincial Housing Agency concerning our inquiry of the Port La Tour housing properties. It was felt that the letter didn't fully elaborate on what the plan was for the Municipality of Barrington. For this reason, the issue will be referred to the next Committee of the Whole Council for further discussion.

Department of Municipal Affairs and Housing – Canada Community Building Fund

Correspondence has been received confirming a new 10 year agreement with the federal government under the Canada Community-Building Fund (CCBF). It was the consensus of Council to refer this matter to a Committee of the Whole Council in August for further discussion.

ADJOURNMENT

The meeting was adjourned at 7:45 p.m.

Warden

Chief Administrative Officer

Secretary for the Meeting

Staff Report **July 23, 2024**

OPERATIONAL HIGHLIGHTS

Our summer newsletter was mailed out two weeks ago to all residents of the Municipality. It can be accessed online at <https://bit.ly/3zOjuCc>. If anyone would like a few copies to have on hand, please let us know as we always have extra.

Debbie Mader was hired on as our new Municipal Clerk, effective July 2, 2024. Debbie has been with us since August 2018 in the role of Executive Assistant, and most recently as Finance Clerk. With a wealth of relevant experience garnered from her time as Executive Assistant, Debbie is set to hit the ground running and bring a new level of efficiency to our municipal operations.

The Nova Scotia Marathon is this weekend and for the first time ever, we are at a sell-out. Online registration is closed as of July 17 to allow for a few in-person registrations as usually needed. The kids run remains open for registration. The medal this year commemorates the 75th anniversary of the Causeway and that has attracted many local runners. This sell-out, coupled with the fact there are less virtual registrations than in previous years, means we will see far more runners in our area this weekend.

Summer recreation programming has seen an increase in registration numbers, possibly associated with the numbers of newcomers in the area. We are seen as a good space for youth to socialize with other children in preparation for school. Construction of the new Recreation Centre has presented challenges but adjustments have been made to ensure that safety has been top of mind.

We have trained a number of new lifeguards and swim instructors and all are currently being evaluated to be moved to full guard positions. Our aquatic program manager is taking an aquatics management course in 2 weeks. This certification builds in an additional layer of protection against liability for pool operations.

Our Physical Activity Coordinator has been leading try it kayaking clinics every Wednesday for the month of July. There has been a total of 8 different participants come to the sessions. Ranging from kids aged 10, to seniors aged 67. The purpose of the try it clinics is to promote safe kayaking opportunities, and to promote our equipment loan program.

In the month of July, the Recreation Department offered a variety of SUP opportunities to the community. First, we offered Girls on Board which is a paddling program for teenage girls to work on empowerment and physical activity. We have 7 girls in one group, and 3 in the other group. Ages vary between 9-15. We are also offering try it SUP for the public on Monday evenings. In which we had 10 people participate. Ranging from ages of 7 to 34.

Staff Report
July 23, 2024

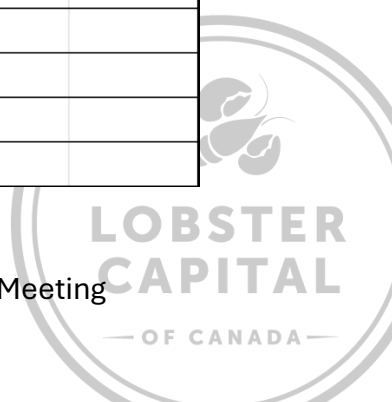
From June 17 to July 13, 28 permits were issued for a total construction value of \$1,617,000. This represents a \$977,500 decrease from the same period last year. 113 building inspections, 7 fire inspections and 3 re-inspections were conducted over this period. 27 locations were visited to discuss civic numbering with 6 new numbers being issued and 1 number being deleted. 2 new subdivision applications were received and 8 were sent for registration. We currently have 4 open subdivision files. 1 new by-law complaint was received so we now have 6 remaining outstanding.

The new Junior Building Official / By-Law Enforcement Officer position has been filled with the hiring of Devan Waybret. Devan is a certified firefighter that has spent the last 14 years on forest fire fighting crews, working most recently with the Nova Scotia Department of Natural Resources and Renewables in which he responded to illegal burn calls and enforced provincial firebans and regulations. He will start July 29, 2024.

This past month, our Fire Services and EMO Coordinator taught a pump operators course with 5 students, completed fire and life safety inspections on municipal properties, and continued to monitor precipitation amounts and maintain situational awareness of any tropical storm development. Walter Scott has stepped down as chief of the Island and Barrington Passage Fire Department but will remain a member. The Department will elect a new chief at their August meeting. In the interim, the two deputy chiefs are fulfilling the duties of Chief.

Fire departments responded to 21 calls this June compared to 51 in June 2023.

BARRINGTON MUNICIPAL FIRE SERVICE							
EMERGENCY CALLS June 2024							
FIRE DEPARTMENT	Fire	Mut	Auto	MFR	MVC	Other	TOTAL
		Aid	Aid				
Barrington/Port La Tour FD	3	1			1	1	6
Island Barrington Passage FD				1		4	5
Woods Harbour/Shag Harbour FD	1			8		1	10
TOTALS	4	1		9	1	6	21
B/PLT - 1 Grass Fire, 1 vehicle fire, 1 illegal burn							
IBP -							
WH/SH- 1 hedge							



Staff Report **July 23, 2024**

UPCOMING INITIATIVES

Fall Firefighter I training schedule is set and has been sent to fire departments and we are working on a schedule for live fire training at the burn container for fire departments outside of the Municipality.

We have received funding from Active Communities Fund for multiple projects, two of them including improvements at our outdoor spaces. First, we will have play pockets built on Sherose Island Nature Trail. The play pockets will be mud kitchen sets, and sandbox that is shaped as a fishing boat. The play pockets follow the recommendations from the research project conducted by Dalhousie University. We have also received funding to purchase more kayaks to be placed at North East Point Beach as part of our equipment loan program.

We are working on some activities to complement the Causeway Anniversary Celebration event, including supporting the Shelburne County Fish & Game Association, contracting entertainment and bouncy houses, planning Dory Fun rows, kayaking and a children's fish pond.



Staff Report
July 23, 2024

CAPITAL PROJECT UPDATE

Here is an update on our 2024-2025 Capital Projects:

ID #	Project	Status
1	Pool Lift	In Progress
4	Barrington Ballfield Lights	In Progress
3	Arena Board Replacement	In Progress
5	Portable Restrooms (Stoney Island)	In Progress
6	Portable Restrooms (Barrington Ballfield)	In Progress
7	Sidewalk Crossing Improvements	In Progress
8	Administration Office Roof Replacement	In Progress
11	Digital Road Sign	In Progress
12	Goose Lake Road Improvements	In Progress
13	Community Health Centre	In Progress
14	Recreation Centre	In Progress
15	Sidewalk Extension – Barrington Passage	In Progress
2	Curling Club Heat Pumps	Completed
9	Property Services Vehicle	Completed
10	Kiack Brook Parking Lot Resurfacing	Cancelled

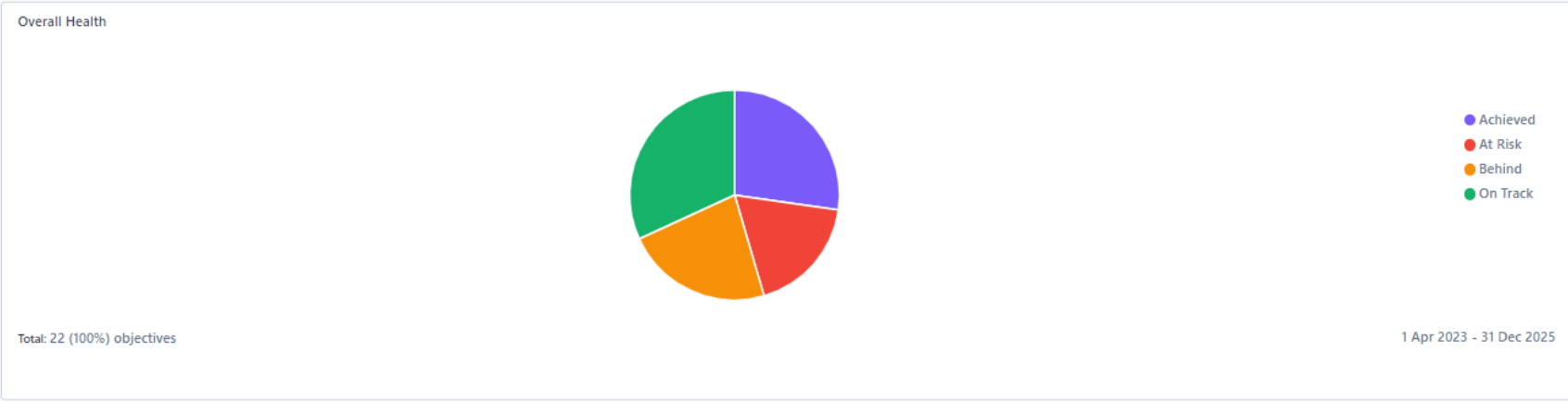


Staff Report July 23, 2024



2022-2025 Strategic Plan Update

Here is a brief update on our strategic plan's progress. This update outlines our achievements, key performance indicators, and the impact of initiatives.



Staff Report

July 23, 2024

FOCUS AREA: STRENGTHEN OUR COMMUNITIES				
PLAN: 2022-2025 STRATEGIC PLAN				
+	Objective	Health	Progress Change (MoM)	Time Frame
🎯	Housing	● On Track	↑ 59% (0% - 59%)	Jan 01, 2024 Dec 31, 2024
🎯	Diversity and Inclusion	● On Track	↑ 52% (0% - 52%)	Jan 01, 2024 Dec 31, 2025
🎯	Improve Wastewater Services	● At Risk	0% (0% - 0%)	Apr 01, 2024 Dec 31, 2025
🎯	Accessibility	● On Track	↑ 92% (0% - 92%)	Apr 01, 2023 Dec 31, 2024
🎯	Infrastructure Renewal	● Achieved	↑ 100% (0% - 100%)	Mar 01, 2023 Dec 31, 2023
FOCUS AREA: OPERATE EFFICIENTLY				
PLAN: 2022-2025 STRATEGIC PLAN				
+	Objective	Health	Progress Change (MoM)	Time Frame
🎯	Consider the Expansion of the C&D Site	● On Track	↑ 43% (0% - 43%)	Apr 01, 2024 Dec 31, 2025
🎯	Develop an Employee Retention Program	● Achieved	↑ 100% (0% - 100%)	Mar 01, 2023 Dec 31, 2023
🎯	Create an Economic Development Office	● At Risk	↑ 31% (0% - 31%)	Jan 01, 2024 Dec 31, 2024
🎯	Transparency	● Achieved	↑ 100% (0% - 100%)	Apr 01, 2023 Dec 31, 2024






Staff Report

July 23, 2024

FOCUS AREA: GROW OUR ECONOMY				
PLAN: 2022-2025 STRATEGIC PLAN				
+	Objective	Health	Progress Change (MoM)	Time Frame
🎯	Invest in our Beaches and Parks	● Behind	↑ 71% (0% - 71%)	Mar 01, 2023 Dec 31, 2024
🎯	Attract Accommodations	● On Track	↑ 95% (0% - 95%)	Mar 01, 2023 Dec 31, 2024
🎯	Municipal Property Development	● At Risk	↑ 32% (0% - 32%)	Mar 01, 2023 Dec 31, 2024
🎯	Improved Cell Service	● On Track	↑ 83% (0% - 83%)	Apr 01, 2024 Dec 31, 2025
🎯	Renewable Energy	● Achieved	↑ 100% (0% - 100%)	Mar 01, 2023 Dec 31, 2023
FOCUS AREA: KEEP BARRINGTON MOVING				
PLAN: 2022-2025 STRATEGIC PLAN				
+	Objective	Health	Progress Change (MoM)	Time Frame
🎯	Sherose Island Recreation Complex Strategy	● On Track	↑ 20% (0% - 20%)	Apr 01, 2024 Dec 31, 2025
🎯	Increase the Number of Outdoor Spaces Strategy	● Behind	↑ 68% (0% - 68%)	Apr 01, 2023 Dec 31, 2024
🎯	Enhance Recreation Programs	● Achieved	↑ 100% (0% - 100%)	Apr 01, 2023 Dec 31, 2024
🎯	Trail Expansion	● Behind	↑ 62% (0% - 62%)	Jan 01, 2024 Dec 31, 2024
🎯	Sidewalk Expansion	● Behind	↑ 17% (0% - 17%)	Apr 01, 2024 Dec 31, 2025



Staff Report July 23, 2024

FOCUS AREA: INVEST IN OUR PEOPLE				
PLAN: 2022-2025 STRATEGIC PLAN				
	Objective	Health	Progress Change (MoM)	Time Frame
	Public Transit	● Achieved	↑ 100% (0% - 100%)	Mar 01, 2023 Dec 31, 2023
	Community Health Centre	● On Track	↑ 76% (0% - 76%)	Mar 01, 2023 Sep 01, 2025
	Doctor Recruitment & Retention	● Behind	↑ 57% (0% - 57%)	Mar 01, 2023 Dec 31, 2024





An ocean of opportunity

SPONSORSHIP & ADVERTISING

OPPORTUNITIES



SANDY WICKENS MEMORIAL ARENA



WELCOME

With a population of over 6,500, we are the Lobster Capital of Canada.

The Sandy Wickens Memorial Arena was a significant investment for the Municipality when it was built in 1994 and continues to be an important facility to the public to this day. The Arena provides an extensive variety of year-round activities including skating and hockey programs, tradeshow, entertainment and more.

The Sandy Wickens Memorial Arena provides many long-term benefits to the people of the Municipality, County of Shelburne and surrounding areas. Learn about our many corporate advertising opportunities and be a part of the excitement!



SHEROSE ISLAND RECREATION COMPLEX

The Municipality's Recreation Complex on Sherose Island includes:

Sandy Wickens Memorial Arena

- One NHL size ice surfaces which includes bench seating for approximately 600 people.
- six dressing rooms
- Fully serviced canteen area
- Skate sharpening and pro-shop
- First aid room
- Fully climate-controlled facility
- Wheelchair and handicap accessible
- Paved parking for 300 vehicles with ample lighting
- Unobstructed views of ice surface
- Non-smoking facility and entrance way



Recreation Centre

A new Recreation Centre will be constructed on the arena in 2025. This Centre will house program space, group activity rooms, a large multipurpose room, a program kitchen and an indoor walking track.

Outdoor Swimming Pool

An 82-foot long, 28-foot wide outdoor pool . The shallow end (20 x 28 feet) is only 2 1/2 feet deep. The pool then slopes down to a depth of 5 1/2 feet over the next 20 feet. The deep end (42 x 28 feet) is 5 1/2 feet deep. The pool is heated and a comfortable temperature will be maintained. Due to the depth of the pool, diving will not be taught or allowed. A complete schedule of instruction using the Life Saving Society swimming program will be offered.

Programs and services offered through the Arena:

- Community skating
- Variety of tournaments and competitions
- Sledge hockey
- Recreation hockey league
- Professional development and conferences
- Concerts
- Pipe and drape for any type of function

OPPORTUNITIES

NAMING RIGHTS (DRESSING ROOMS)

The Arena has 5 dressing rooms. With the dressing room sponsorship, your company is being promoted directly to participants. Not only are the dressing rooms at the Arena used by hockey players and skating club members, but they also serve as the behind-the-scenes locations for our concerts and special events. You do not want to miss out on this opportunity!

Duration: 3-year agreement

Cost:

- Dressing Rooms 1, 2, 3, 4, and 5 are \$1,000 per year

Benefits:

- Company logo on the wall inside the dressing room
- Company logo on the door of the dressing room
- Logo displayed on public display monitor/board
- 1 free ice rental per year

This will be subject to availability considerations.

Signage will be at the cost of the sponsor and will need to be approved by the Municipality.



OPPORTUNITIES

NAMING RIGHTS (SKY BOX)

Located on the upper level of the Arena, the Sky Box overlooks the ice surface providing a great vantage point to take in the on ice action.

Duration: 3-year agreement

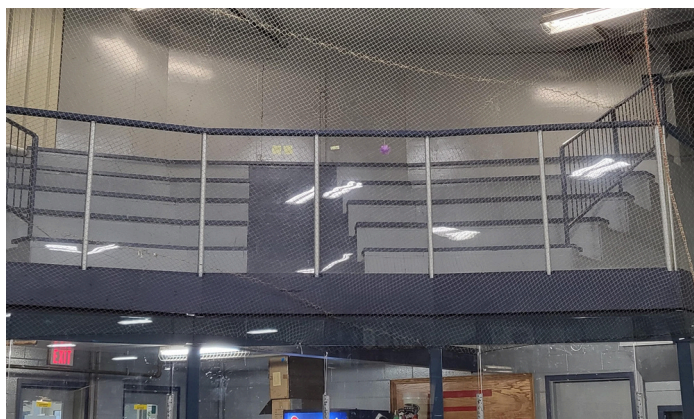
Cost:

Minimum of \$1,500 per year

Benefits:

- Branding colours and logo on back wall.
- Branded colours on bleacher seats
- option to brand stair risers.
- 1 free ice rental per year
- Rink Board in an available location agreed upon with the Facility Manager
- Logo displayed on public display monitor/board.

Materials required will be at the cost of the sponsor and is subject to final approval by the Municipality.



ZAMBONI / ICE RESURFACER

Captivate the attention of viewers as the Zamboni/Ice Resurfer cleans the ice before, after and in between hockey games, and other on-ice activities. Your company logo, colors, and advertising can be a part of this eye-catching event. Brand the ice resurfer to best suit your advertising needs. Be creative!

Duration: 3-year agreement

Cost:

\$2,000 per year full sponsorship (both sides of Zamboni)

Benefits:

- 2 free ice rental per year

Materials required to cover the Zamboni will be at the cost of the sponsor and is subject to final approval by the Municipality.





OPPORTUNITIES

RINK BOARDS

Rink Boards are ice-level advertising panels you see at all NHL arenas. What a great opportunity to have your business advertised!

Size: Approximately 33.5" (height) x 48" (width)

Duration: 3-year agreement

Cost:

Location	Cost
High Profile*	\$500/year
End Zones	\$250/year
Low Profile**	\$100/year

Benefits:

- 10 free public skate passes per year.

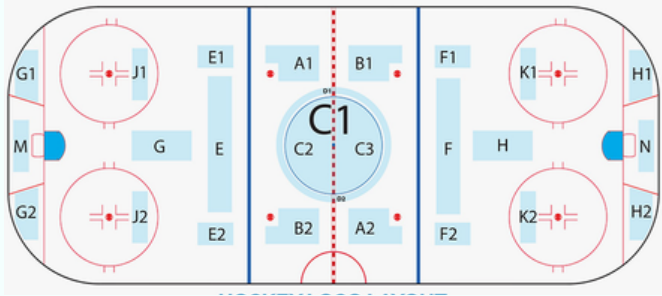
Supply of the sign, including Lexan covering required for Rink Boards is the responsibility of the sponsor. Rink Board will need to be approved by the Municipality.

*High Profile - Goal line to Goal line, facing bleachers.
 **Low Profile - Goal line to goal line, facing players bench.

UNDER ICE LOGOS

Place your company's logo or advertisement directly beneath the ice surface to make a constant impression during on-ice activities.

Duration: 3-year agreements



Cost: See below

Benefits:

- Centre Ice sponsor will receive one free ice rental per year.
- 10 free public skate passes per year for all other sponsors.

Supply of under ice logos is the responsibility of the sponsor. Under ice logos will need to be approved by the Municipality.

Location	Cost
C1 - Centre Ice	\$2000/year
A1, A2, B1, B2	\$1000/year
E, F, G, H	\$500/year
E1, E2, F1, F2	\$250/year
J1, J2, K1, K2	\$250/year
G1, G2, H1, H2, M, N	\$100/year



OPPORTUNITIES

BILLBOARD ADVERTISING

Advertising billboards are located on the walls in the arena and throughout the arena. Advertising for this space is limited and available on a first-come, first-served basis.

Size: Approximately 4' (height) x 8' (width)

Duration: 3-year agreement

Cost:
\$500 per year

Benefits:

- 10 free public skate passes per year.

Supply of billboards is the responsibility of the sponsor. Billboards will need to be approved by the Municipality.



COMMUNITY SKATES

What a great one-time opportunity to promote your business and provide an opportunity for the community to participate in a recreational activity. As a sponsor you can choose from many of our community skates to sponsor. By sponsoring a community skate, you will be providing a free skate to the community.

Duration: One time

Cost:
\$200 per skate

Benefit:

- Sponsor will have the opportunity to set-up a display in the main lobby to promote their business during the community skate.
- Sponsor will be recognized in all promotion of the community skate at least one week before the scheduled skate.

Any additional advertising will be at the responsibility of the sponsor and is subject to final approval by the Municipality.



Prohibited Advertisers

It is the policy of the Sandy Wickens Memorial Arena that tobacco companies, breweries or any other company that sells tobacco and/or alcohol be prohibited from purchasing commercial advertising space in the Sandy Wickens Memorial Arena.

Policy No. 62 "Sandy Wickens Memorial Arena Policy", July 24, 2017

The Municipality reserves the right to cover and/or obstruct views of Rink Boards and other forms of advertising within the Arena where necessary. This may happen to facilitate a particular event, or when required, pursuant to contractual arrangements.

If you would like to learn more about these opportunities, please contact:

Sandy Wickens Memorial Arena

902-637-2015 ext. 227

cscott@barringtonmunicipality.com