

Minutes of the Regular Meeting of the Barrington Municipal Council held in the Council Chambers, in the Administrative Centre, in Barrington, N.S., on Tuesday, January 23, 2024. The meeting was called to order by the Warden at 7:05 p.m., with the following members present:

- Warden Lindsay (Eddie) Nickerson
- Deputy Warden Jody Crook
- Councillor Shaun Hatfield
- Councillor Andrea Mood-Nickerson
- Councillor George El-Jakl – Absent due to illness

- Chris Frotten, CAO
- Lesa Rossetti, Municipal Clerk

APPROVAL OF THE AGENDA

Being duly moved and seconded that the agenda be approved as circulated.

Motion carried unanimously.

DECLARATIONS OF CONFLICT OF INTEREST

Councillor Mood-Nickerson informed members that she would be declaring conflict of interest when members consider the Development Agreement for East and West Boats Limited.

APPROVAL OF MINUTES

Being duly moved and seconded that minutes of the Regular Council Meeting held December 12, 2023 be approved as circulated.

Motion carried unanimously.

MATTERS ARISING FROM PREVIOUS MEETINGS

There were no matters arising from previous meetings.

PUBLIC HEARING RE: DEVELOPMENT AGREEMENT FOR EAST AND WEST BOATS LIMITED

Conflict of Interest

Councillor Andrea Mood-Nickerson declared conflict of interest, vacated her seat and left the meeting room.

Councillor Mood-Nickerson's brother is an Officer of East and West Boats Limited.

At 7:08 p.m., the Regular Council Meeting was adjourned and a Public Hearing was held to consider entering into a Development Agreement with East and West Boats Limited to construct a boat shop at 7257 Highway 3, in Upper Woods Harbour, PID 80014913.

Minutes of the Public Hearing are attached hereto and form part of the minutes.

The Regular Council Meeting was called back to order at 7:16 p.m.

Resolution C240101

Being duly moved and seconded that the Municipality enter into a Development Agreement with East and West Boats Limited to construct a boat shop at 7257 Highway 3, in Upper Woods Harbour, PID 80014913 and the matter be approved in second reading, as presented.

Motion carried unanimously.

Councillor Mood-Nickerson returned to the meeting.

REPORT OF WARDEN

The Warden provided a brief report on his activities since the last meeting of Council.

REPORT OF COUNCILLORS

The Deputy Warden and each Councillor provided a brief report on their activities since the last meeting of Council.

REPORT FROM COMMITTEE OF THE WHOLE COUNCIL

In Councillor El-Jakl's absence, Deputy Warden Crook reported on recommendations from the Committee of the Whole Council.

2024 Municipal Elections

Resolution C240102

Being duly moved and seconded that staff be authorized to conduct the 2024 Municipal Election as outlined below:

1. That Council give authority to the Chief Administrative Officer to determine the Tariff of Fees and Expenses for the 2024 Municipal Election.
2. That Council give authority to the Returning Officer to appoint Assistant Returning Officer(s).
3. That Council agree to utilize alternative voting methods (internet and phone) from a to be determined vendor for the 2024 Municipal Election.
4. That Council set the dates for the advance polling period from Thursday, October 10, 2024, to the end of October 18, 2024, by electronic voting only. With Ordinary Polling Day being conducted using paper ballots only.
5. That Council agree that in addition to the methods mandated by the Municipal Elections Act to notify the public of the preliminary list of electors and revision methods, that it be left to the discretion of the Returning Officer to determine additional notification mechanisms that will improve the accuracy of the electors' lists.
6. That Council authorizes election staff to continue to amend the electors' list database in

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conjunction with the electronic voting system up to and including Ordinary Polling Day, being October 19, 2024.

7. That Council authorizes the use of the Nova Scotia permanent registry of voters provided by Elections Nova Scotia as the preliminary list of electors for the 2024 Municipal Election for the Municipality.

Motion carried unanimously.

Town of Clarks Harbour Wastewater Treatment Facility

Resolution C240103

Being duly moved and seconded that:

WHEREAS there has been a feasibility study done and it indicates that there are viable and affordable options to construct a sewer on Cape Sable Island;

AND WHEREAS there are environmental concerns with on-site septic systems that are not working properly;

AND WHEREAS it is usually looked upon favourably when multiple units work together on common infrastructure that will benefit both communities;

AND WHEREAS additional information will be needed for ownership structure and financial models;

THEREFORE BE IT RESOLVED to continue to explore the options to construct a public sewer on Cape Sable Island with the Town of Clarks Harbour.

Motion carried unanimously.

Endorsement of Equipment Purchases

Correspondence has been received from the Barrington Port LaTour Volunteer Fire Department advising of their plans to purchase equipment.

Resolution C240104

Being duly moved and seconded that the Municipality endorse the purchase of a 2024 Dodge $\frac{3}{4}$ ton truck with cap and a replacement pumper truck consistent with the Truck Replacement Plan of the Barrington Port LaTour Volunteer Fire Department.

Motion carried unanimously.

Spring/Fall Clean-ups

Resolution C240105

Being duly moved and seconded that the one single special clean-up in 2024/25 and the single clean-ups conducted in subsequent years be held in early to mid-September.

Motion carried unanimously.

STAFF REPORT

The Chief Administrative Officer provided his report to members for the period ending January 23, 2024 of which a copy is attached and forms part of the minutes.

NEW OR OTHER BUSINESS

Ratify decision to sell surplus Municipal Property

Resolution C240106

Being duly moved and seconded that the decision to accept the offer received from Fenton E. Cunningham in the amount of \$9,500.00 plus HST for the purchase of municipal property located at The Hawk, identified as PID 80036890, be ratified.

Motion carried unanimously.

Consideration of Amendments to Policy 54 "Fire Response and Emergency Services"

It is proposed that Policy 54 "Fire Response and Emergency Services" be amended to permit fire department surplus amounts to be invested in GICs and the return be credited to the fire department. It is also proposed that Section 7.6(e) be deleted as it is no longer applicable.

Notice of consideration of proposed changes was given at the January 9, 2024 meeting of the Committee of the Whole Council.

Resolution C240107

Being duly moved and seconded that proposed amendments to Policy 54 "Fire Response and Emergency Services" be approved, as presented.

Motion carried unanimously.

Consideration of Amendments to Policy 87 "Data Protection Policy"

As a result of a physical security inspection carried out at the Administrative Centre, amendments have been drafted to Policy 87 "Data Protection Policy". Amendments will include the addition of classification tiers for stored data, etc.

Notice of consideration of proposed changes was given at the January 9, 2024 meeting of the Committee of the Whole Council.

Resolution C240108

Being duly moved and seconded that proposed amendments to Policy 87 "Data Protection Policy" be approved, as presented.

Motion carried unanimously.

CORRESPONDENCE

There was no correspondence to be reported on.

ADJOURNMENT

The meeting was adjourned at 8:09 p.m.

Warden

Chief Administrative Officer

Secretary for the Meeting

**PUBLIC HEARING
DEVELOPMENT AGREEMENT
EAST AND WEST BOATS LIMITED**

January 23, 2024

The Public Hearing was called to order by the Warden at 7:08 p.m. in the Council Chambers, in the Administrative Centre, in Barrington, N.S., with the following members present:

- Warden Lindsay (Eddie) Nickerson
- Deputy Warden Jody Crook
- Councillor Shaun Hatfield

- Chris Frotten, CAO
- Lesa Rossetti, Municipal Clerk

It was reported that the purpose of the Public Hearing is to receive public input regarding the Municipality entering into a Development Agreement with East and West Boats Limited to construct a boat shop at 7257 Highway 3, in Upper Woods Harbour, PID 80014913.

Part 8, Policy I-2 of the Municipal Planning Strategy and Part 11.3 of the Land Use By-law provide that the proposed use may be developed only if authorized by development agreement.

A development agreement has been provided by East and West Boats Limited which has been reviewed by the Municipal Solicitor. Previously members expressed concern regarding the storage of toxic chemicals. The Solicitor has advised that this matter is covered in the agreement.

It was reported that a notice was placed in the Vanguard Newspaper on January 3rd and January 10, 2024 and was also posted on social media. Notice described the Development Agreement and gave the date and time of the Public Hearing.

The CAO informed members that he received one question relating to the process and a neighbouring property owner met with him regarding the proposed development. No concerns were expressed.

The Warden provided members of Council an opportunity to comment on the proposed Development Agreement. There were no members of the public present.

ADJOURNMENT

The Public Hearing was adjourned at 7:16 p.m. and members returned to the Regular Council Meeting.

Warden

Secretary for the Meeting

Staff Report
January 23, 2024

OPERATIONAL HIGHLIGHTS

We provided support to build a funding application with the Shelburne County Fish & Game Association for a barrier free fishpond. They are currently exploring potential funding programs to support an application to the Recreation Facility Development Program.

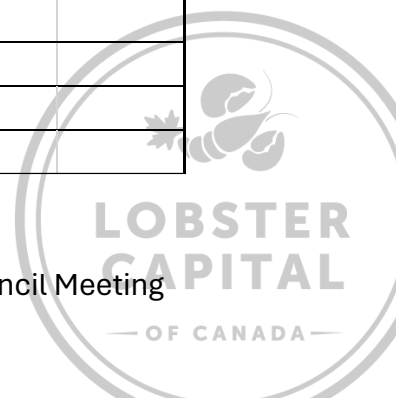
We have completed a short survey with community members serving on the RAC. Results will be compiled, and a meeting scheduled in February to make recommendations on the future role and governance of the committee.

We completed our application to Canada Summer Jobs and in doing so, reviewed current seasonal positions in order to make changes to enhance services to residents in the summer months.

From November 17, 2023 to January 14, 2024, 24 permits were issued for a total construction value of \$1,924,600. This represents a \$789,600 increase from the same period last year. 155 building inspection, 13 fire inspections and 3 fire re-inspections were conducted over this period. 17 locations were visited to discuss civic numbering with 9 new civic numbers issued, 1 deleted and 3 renumbered. 1 new subdivision application was received and we currently have 3 open subdivision files. 3 new by-law complaints were received. 12 complaints were resolved with 7 outstanding.

Fire departments responded to 24 calls in December 2023 compared to 18 in December 2022

BARRINGTON MUNICIPAL FIRE SERVICE							
EMERGENCY CALLS December 2023							
FIRE DEPARTMENT	Fire	Mut	Auto	MFR	MVC	Other	TOTAL
		Aid	Aid				
Barrington/Port La Tour FD			1		1	4	6
Island Barrington Passage FD	2				3		5
Woods Harbour/Shag Harbour FD	1		1	7	2	2	13
TOTALS	3		2	7	6	6	24
B/PLT -							
IBP - 1 electrical fire, 1 vehicle fire							
WH/SH- 1 chimney fire							



Staff Report

January 23, 2024

Fire department calls for the 2023 year were 332 as compared to 213 for 2022 which is a significant increase – some of which was due to the wildfire.

We participated in an after-action review regarding the Highway 103 reopening after the wildfires with EMO and DNRR personnel.

Our Fire Services and EMO Coordinator attended an EMO Planning Committee Meeting in Guysborough to discuss our experiences with the Barrington Lake Wildfire.

Since September 28, 2023 three of our surplus properties have been sold, with 7 more properties currently listed with Exit Realty. We are preparing 4 more properties to be listed in the near future.

Accessibility Advisory Committee members are reviewing the Accessibility Plan and will consider which area of focus they will concentrate on at their next meeting. One initiative we have been working on that stems from the Committee's work is installing lines across the front of the PetroCan gas station to connect the sidewalk. Contact has been made with PetroCan to have agreement signed to allow us to install the lines across.

Work continues with camp lease holders to have properties cleaned up as a result of the Barrington Lake Wildfire. Some camp lease holders have decided to select another site to rebuilt on.

The first Lobster Dip was a great success. We had over 100 participants registered to take the plunge on New Years Day. Almost \$2,000 was raised in support of Our House Youth Wellness Centre. The Barrington & Area Chamber of Commerce volunteered handing out Hot Chocolate, the Recreation Department supported with Lifeguarding services and a fire pit. The Island & Barrington Passage Fire Department volunteers were also on site to ensure participant safety.

The Nova Scotia Lobster Crawl planning is well underway. Lucy kicks off the event on February 2 with her live prediction at 8:00 a.m. There is a full calendar of events happening within the Municipality and along Nova Scotia's South Shore all month long. Attached is a calendar of events for the Lobster Crawl. Subject to change and additions to calendar will likely happen.

We are completing a re-fresh of paint and light renovations in the Administrative Building. Our Public Works crew has repaired pot holes in municipal gravel driveways and parking lots, are building more wheelchair accessible tables for some of our parks and trails and recently competed a board walk on the Sherose Island Nature Trail.



Staff Report January 23, 2024

UPCOMING INITIATIVES

We have a Firefighter Level II training course starting January 30. On the EMO front, we have an Executive Meeting on January 30 to discuss the municipal after-action review relating to the wildfire.

Planning will begin for the 2024 tourism season, including the Lobster Festival, recognizing the 75th anniversary of the Cape Sable Island Causeway and preparing the Visitor Information Centre for this season.

We have been working on an Expression of interest for the Connect2 grant, which is a provincial grant that looks at increasing active transportation networks in the community. We are looking at creating a trail that will connect the Barrington Bay trail and the Island view Park to enhance movement in our community.

We are continuing to program to specific populations (seniors, youth and families with young children) to both engage them to receive feedback on recreation needs and also build a relationship to carry over to the new facility.

Our annual tax sale will be done by tender once again this year. There are currently 38 properties on the tax sale list. Tenders will be accepted until 2:00 p.m. AST on Tuesday, February 13, 2023. For complete details on the process, as well as the properties available, residents can visit <http://bit.ly/3arkg9a>.

CAPITAL PROJECT UPDATE

Here is an update on our 2023-2024 Capital Projects:

Rank	Project	Status
4	Beach Facilities Water Drilling	Not Started
1	Recreation Centre	In Progress
2	Community Healthcare Centre	In Progress
3	Pool Liner/Pool Lift	In Progress
5	Lighting/Power Stoney Island Beach	In Progress
6	Arena Shower/Flooring	Completed
8	Goose Lake Road Improvements	Completed
7	Property Services Building Heat Pump	Completed
9	Brass Hill Clarifier	Completed
10	Lobster Sculptures	Completed



Staff Report January 23, 2024

2022-2025 Strategic Plan Update

Here is a brief update on our strategic plan's progress. This update outlines our achievements, key performance indicators, and the impact of initiatives.

Overall Health

Plan **2022-2025 Strategic Plan**



- Achieved
- At Risk
- Behind
- Not Started
- On Track

Total: 22 (100%) objectives

1 Apr 2023 - 31 Dec 2024



Staff Report

January 23, 2024

FOCUS AREA: GROW OUR ECONOMY				
PLAN: 2022-2025 STRATEGIC PLAN				
+	Objective ↕	Health ↕	Progress Change (MoM)	Time Frame ↕
🎯	Invest in our Beaches and Parks	● On Track	↑ 47% (24% - 71%)	Mar 01, 2023 Dec 31, 2024
🎯	Attract Accommodations	● On Track	↑ 55% (40% - 95%)	Mar 01, 2023 Dec 31, 2024
🎯	Municipal Property Development	● At Risk	↑ 32% (0% - 32%)	Mar 01, 2023 Dec 31, 2024
🎯	Improved Cell Service	● On Track	↑ 83% (0% - 83%)	Apr 01, 2024 Dec 31, 2025
🎯	Renewable Energy	● At Risk	↑ 40% (0% - 40%)	Mar 01, 2023 Dec 31, 2023
FOCUS AREA: KEEP BARRINGTON MOVING				
PLAN: 2022-2025 STRATEGIC PLAN				
+	Objective ↕	Health ↕	Progress Change (MoM)	Time Frame ↕
🎯	Sherose Island Recreation Complex Strategy	● Not Started	0% (0% - 0%)	Apr 01, 2024 Dec 31, 2025
🎯	Increase the Number of Outdoor Spaces Strategy	● Behind	↑ 32% (0% - 32%)	Apr 01, 2023 Dec 31, 2024
🎯	Enhance Recreation Programs	● On Track	↑ 58% (0% - 58%)	Apr 01, 2023 Dec 31, 2024
🎯	Trail Expansion	● On Track	↑ 53% (0% - 53%)	Jan 01, 2024 Dec 31, 2024
🎯	Sidewalk Expansion	● Not Started	0% (0% - 0%)	Apr 01, 2024 Dec 31, 2025



Staff Report

January 23, 2024

FOCUS AREA: STRENGTHEN OUR COMMUNITIES				
PLAN: 2022-2025 STRATEGIC PLAN				
	Objective	Health	Progress Change (MoM)	Time Frame
	Housing	On Track	↑ 59% (0% - 59%)	Jan 01, 2024 Dec 31, 2024
	Diversity and Inclusion	On Track	↑ 13% (0% - 13%)	Jan 01, 2024 Dec 31, 2024
	Improve Wastewater Services	Not Started	0% (0% - 0%)	Apr 01, 2024 Dec 31, 2025
	Accessibility	On Track	↑ 92% (0% - 92%)	Apr 01, 2023 Dec 31, 2024
	Infrastructure Renewal	Achieved	↑ 100% (0% - 100%)	Mar 01, 2023 Dec 31, 2023
FOCUS AREA: OPERATE EFFICIENTLY				
PLAN: 2022-2025 STRATEGIC PLAN				
	Objective	Health	Progress Change (MoM)	Time Frame
	Consider the Expansion of the C&D Site	Not Started	0% (0% - 0%)	Apr 01, 2024 Dec 31, 2025
	Develop an Employee Retention Program	Behind	↑ 92% (0% - 92%)	Mar 01, 2023 Dec 31, 2023
	Create an Economic Development Office	At Risk	0% (0% - 0%)	Jan 01, 2024 Dec 31, 2024
	Transparency	Behind	↑ 79% (0% - 79%)	Apr 01, 2023 Dec 31, 2024
FOCUS AREA: INVEST IN OUR PEOPLE				
PLAN: 2022-2025 STRATEGIC PLAN				
	Objective	Health	Progress Change (MoM)	Time Frame
	Public Transit	Achieved	↑ 100% (0% - 100%)	Mar 01, 2023 Dec 31, 2023
	Community Health Centre	On Track	↑ 43% (20% - 63%)	Mar 01, 2023 Sep 01, 2025
	Doctor Recruitment & Retention	On Track	↑ 45% (0% - 45%)	Mar 01, 2023 Dec 31, 2024

