

Minutes of the Regular Meeting of the Barrington Municipal Council held in the Council Chambers, in the Administrative Centre, in Barrington, N.S., on Tuesday, May 23, 2023. The meeting was called to order by the Warden at 7:04 p.m., with the following members present:

- Warden Lindsay (Eddie) Nickerson
  - Deputy Warden Jody Crook
  - Councillor George El-Jakl
  - Councillor Shaun Hatfield
  - Councillor Andrea Mood-Nickerson
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- Chris Frotten, CAO
  - Lesa Rossetti, Municipal Clerk

#### APPROVAL OF THE AGENDA

Being duly moved and seconded that the agenda be approved as circulated.

Motion carried unanimously.

#### DECLARATIONS OF CONFLICT OF INTEREST

Councillor Hatfield informed members that he will be declaring conflict of interest when Council deals with the selection of a volunteer representative.

#### APPROVAL OF MINUTES

Being duly moved and seconded that minutes of the Regular Council Meeting held April 25, 2023, be approved as circulated.

Motion carried unanimously.

#### MATTERS ARISING FROM PREVIOUS MEETINGS

There were no matters arising from previous meetings.

#### NEW OR OTHER BUSINESS

##### Policies

##### Consideration of Amendments to Policy 7 – Wood Cutting Policy

It is proposed that the Wood Cutting Policy be amended to charge a fee for a Wood Cutting Permit.

Notice of consideration of amendments to Policy 7 – Wood Cutting Policy was given at the Committee of the Whole Council Meeting held on May 9, 2023.

Resolution C230501

Being duly moved and seconded that Policy 7 – Wood Cutting Policy be amended by adding a new section to read “A fee will be charged for the permit, which is set by Resolution of Council.”.

Motion carried unanimously.

Consideration of Amendments to Policy 8 – Remuneration and Benefits for Councillors

It is proposed that Policy 8 – Annual Remuneration and Benefits for Councillors be amended by changing the “National Consumer Price Index” to “Nova Scotia Consumer Price Index” and “February 28<sup>th</sup>” be changed to “January 31<sup>st</sup>”. It is further recommended that the maximum matched pension contribution be changed to “7%”. These amendments are recommended to bring this policy in line with the Personnel Policy.

Notice of consideration of amendments to Policy 8 – Annual Remuneration and Benefits for Councillors was given at the Committee of the Whole Council Meeting held on May 9, 2023.

Resolution C230502

Being duly moved and seconded that Policy 8 – Annual Remuneration and Benefits for Councillors be amended, as presented.

Motion carried unanimously.

Consideration of Amendments to Policy 38 – C & D Disposal Site

It is proposed that Policy 38 – Construction and Demolition Debris Disposal Site Policy be amended to provide for residents of the Municipality and others, as approved by Council, to dispose of a maximum of 200 kg of unsorted residential C & D waste, per household, per week, at the C & D Disposal Site, free of charge. Eligible waste must be generated from within the identified jurisdictions.

Notice of consideration of amendments to Policy 38 – Construction and Demolition Debris Disposal Site Policy was given at the Committee of the Whole Council Meeting held on May 9, 2023.

Resolution C230503

Being duly moved and seconded that Policy 38 – Construction and Demolition Debris Disposal Site Policy be amended, as presented.

Motion carried unanimously.

Consideration of Amendments to Policy 41 – Low Income Property Tax Exemption

It is proposed that Policy 41 – Low Income Property Tax Exemption be amended to clearly state that household income is to exclude War Veteran’s Allowances and Pensions and to also provide an exception relating to the income of a deceased spouse.

Notice of consideration of amendments to Policy 41 – Low Income Property Tax Exemption Policy was given at the Committee of the Whole Council Meeting held on May 9, 2023.

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Resolution C230504

Being duly moved and seconded that Policy 41 – Low Income Property Tax Exemption Policy be amended, as presented.

Motion carried unanimously.

Consideration of Amendments to Policy 59 – Policy on Committees of Council

It is proposed that Section 10 of Policy 59 be amended to make it more consistent with Policy 52 – Council Meetings and Proceedings Policy, as it relates to presentations to committees.

Notice of consideration of amendments to Policy 59 – Policy on Committees of Council was given at the Committee of the Whole Council Meeting held on May 9, 2023.

Resolution C230505

Being duly moved and seconded that Policy 59 – Policy on Committees of Council be amended, as presented.

Motion carried unanimously.

Consideration of Amendments to Policy 89 – Community Litter Clean-up Program

It is proposed that an incentive rate of \$150.00 be paid for regular clean-up and \$200.00 be paid for heavily littered and difficult areas to reach. Areas eligible for the \$200.00 incentive rate will be determined by the Community Litter Co-ordinator.

Notice of consideration of amendments to Policy 89 – Community Litter Clean-up Program was given at the Committee of the Whole Council Meeting held on May 9, 2023.

Resolution C230506

Being duly moved and seconded that Policy 89 – Community Litter Clean-up Program be amended, as presented.

Motion carried unanimously.

Consideration of Amendments to Personnel Policy No. 3 – Employee Definitions

It is proposed that housekeeping changes be made to Personnel Policy No. 3 – Employee Definitions to remove the word “permanent” from Section 1.1 and changing “Department Heads” to “Directors”.

Notice of consideration of amendments to Personnel Policy No. 3 – Employee Definitions was given at the Committee of the Whole Council Meeting held on May 9, 2023.

Resolution C230507

Being duly moved and seconded that Personnel Policy No. 3 – Employee Definitions be amended, as presented.

Motion carried unanimously.

REPORT OF COUNCILLORS

Deputy Warden Crook and each Councillor provided a brief report on their activities since the last meeting of Council.

REPORT FROM COMMITTEE OF THE WHOLE COUNCIL

Deputy Warden Crook reported on recommendations from the Committee of the Whole Council.

Policy 7 "Wood Cutting Policy"

Resolution C230508

Being duly moved and seconded that the fee for a Wood Cutting Permit be set at \$50.00, effective July 1, 2023.

Motion carried unanimously.

Policy 89 "Community Litter Clean-up Program"

Resolution C230509

Being duly moved and seconded that the increased incentive rates, as outlined in the Community Litter Clean-up Policy, become effective April 1, 2023.

Motion carried unanimously.

Review of Camp Site Lease Annual Fee

Resolution C230510

Being duly moved and seconded that the Camp Site Lease Annual Fee be increased to \$500.00 plus hst, effective April 1, 2024.

Motion carried unanimously.

2023 Volunteer Representative

CONFLICT OF INTEREST

Councillor Hatfield declared conflict of interest, vacated his seat and left the meeting room.

Councillor Hatfield and Stephen Goreham are members of the same organization.

Resolution C230511

Being duly moved and seconded that Stephen Goreham be recognized as the Provincial Volunteer Representative for the Municipality of Barrington for 2023.

Motion carried unanimously.

Councillor Hatfield returned to the meeting.

2023-24 Grants to OrganizationsResolution C230512

Being duly moved and seconded that the following grants, in the Grant Category \$0 to \$500.00, be approved for 2023 – 2024:

<b>Organization</b>	<b>Amount Requested 2023-2024</b>	<b>Amount Approved 2023-2024</b>
<b>Grants \$0 - \$500</b>		
Archelaus Smith Museum	\$500.00	\$500.00
Atwoods Brook Cemetery Association	\$500.00	\$500.00
BMHS	\$500.00	\$0.00
BMHS Student Council	\$500.00	\$0.00
Barrington Farmers Market	\$500.00	\$500.00
Bear Point Rifle Club	\$500.00	\$500.00
Centreville Cemetery	\$500.00	\$500.00
Forbes Point Cemetery Association	\$500.00	\$500.00
Forest Hill Cemetery Association	\$500.00	\$500.00
Forest Ridge Academy	\$500.00	\$0.00
Greenwood Cemetery Company	\$500.00	\$500.00
Newellton Community Hall	\$500.00	\$500.00
Sea Side Cemetery Club	\$500.00	\$500.00
Shelburne Association Supporting Inclusion	\$500.00	\$500.00
Shelburne County Basketball Association	\$500.00	\$0.00
SHYFT Youth Services	\$500.00	\$0.00
Wayne Perry Memorial Park	\$500.00	\$500.00
West Baccaro Community Cemetery	\$500.00	\$500.00
Woodside Cemetery Co.	\$500.00	\$500.00
Woods Harbour Community Centre	\$500.00	\$500.00
Shelburne County Special Olympics	\$1,000.00	\$500.00

Motion carried unanimously.

Resolution C230513

Being duly moved and seconded that the following grants, in the Grant Category \$501.00 to \$2,500.00, be approved for 2023 – 2024:

<b>Organization</b>	<b>Amount Requested 2023-2024</b>	<b>Amount Approved 2023-2024</b>
<b>Grants between \$501 and \$2,500</b>		
Barrington Municipal Agriculture Exhibition	\$2,500.00	\$2,500.00
Centreville Baptist Church Food Bank	\$2,500.00	\$2,500.00
Southwest Nova Biosphere Reserve Association	\$1,000.00	\$0.00
Villagedale Community Association	\$2,500.00	\$2,500.00
Yarmouth County Hospice Society	\$1,530.75	\$0.00

Motion carried unanimously.

Resolution C230514

Being duly moved and seconded that the following Road Improvement Grants be approved for 2023 – 2024:

<b>Organization</b>	<b>Amount Requested 2023-2024</b>	<b>Amount Approved 2023-2024</b>
<b>Road Improvement Grants</b>		
Barrington Lake Road Association	\$1,000.00	\$1,000.00
Goose Lake Association Limited	\$1,000.00	\$1,000.00

Motion carried unanimously.

Resolution C230515

Being duly moved and seconded that the following Special Events Grant, be approved for 2023 – 2024:

<b>Organization</b>	<b>Amount Requested 2023-2024</b>	<b>Amount Approved 2023-2024</b>
<b>Special Events Grant</b>		
Woods Harbour Days	\$1,000.00	\$1,000.00

Motion carried unanimously.

Asset Management Plan 2023-2032Resolution C230516

Being duly moved and seconded that the 2023-2032 Asset Management Plan be accepted, as presented.

Motion carried unanimously.

Department of Public Works 3 Year Cost Share AgreementResolution C230517

Being duly moved and seconded that the Warden and CAO be authorized to sign Cost Share Agreement No. 2023-004.

Motion carried unanimously.

REPORT OF WARDEN

The Warden provided a brief report on his activities since the last meeting of Council.

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#### STAFF REPORT

The Chief Administrative Officer provided his report to members in advance to the meeting for the period ending May 23, 2023 of which a copy is attached and forms part of the minutes.

#### CORRESPONDENCE

##### Letter – NSFM 12 Month Notice

In advance of the meeting members were provided with correspondence from the Minister of Municipal Affairs and Housing providing 12 months notice of provincial legislation, regulations or administrative actions that could have the effect of decreasing revenues or increasing the required expenditures of municipalities. Most of the potential impacts noted have already been discussed, with the exception of the review of the current structure and function of Regional Enterprise Networks.

##### Thank You Letter

A letter has been received from the Barrington Ground Search and Rescue Group thanking all those who contributed towards the purchase of the new truck to tow their command trailer.

#### AGENDA ITEMS FOR FUTURE MEETINGS

No items were brought forward.

#### ADJOURNMENT

The meeting was adjourned at 7:53 p.m.

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Warden

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Chief Administrative Officer

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Secretary for the Meeting



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## KEY STRATEGIC AREAS

### 1. Growing our Economy

#### *3.1 Attract Accommodations*

We continue to facilitate discussions between a hotel management and development company and a local developer in the hopes of increasing the number of accommodations in the Municipality.

#### *3.2 Invest in our Beaches and Parks*

Nothing new to report at this time.

#### *3.3 Improved Cell Service*

Nothing new to report at this time.

#### *3.4 Municipal Property Development*

Nothing new to report at this time.

#### *3.5 Renewable Energy*

Nothing new to report at this time.

### 2. Investing in our People

#### *2.1 Community Health Centre*

The Request for Proposals for architect services to undertake the next phase of work for a Community Health Centre closes on Thursday, April 27. The proposals are now being evaluated by staff and a recommendation will be made in June.

#### *2.2 Doctor Recruitment & Retention*

Nothing new to report at this time.

#### *2.3 Public Transit*

Nothing new to report at this time.

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### **3. Strengthening our Communities**

#### *3.1 Infrastructure Renewal*

Nothing new to report at this time.

#### *3.2 Housing*

Nothing new to report at this time.

#### *3.3 Improved Wastewater Services*

Nothing new to report at this time.

#### *3.4 Accessibility*

Our Accessibility Advisory Committee continues its work. At the last meeting, the results of the assessments of the nature trail, our rest stop and picnic areas and community garden were shared. A priority list of issues identified during the assessment was also presented.

We met with officials of the Department of Public Works to see if there are any solutions to the issue of the discontinuation of the sidewalk in front of the Petro-Canada Service Station, in Barrington Passage. They suggested that white lines could be painted to help guide individuals from one end of the sidewalk to the other. This option will be pursued further to assess its feasibility.

In celebration of National AccessAbility Week, we will be having a grand opening of Stoney Island Beach, our first accessible beach, on Friday, June 2. The opening will take place from 1:00-3:00 pm and include a short ribbon cutting ceremony followed by beach games and activities.

#### *3.5 Diversity and Inclusion*

Nothing new to report at this time.

### **4. Operating Efficiently**

#### *4.1 Develop an Employee Retention Program*

Nothing new to report at this time.

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*4.2 Create an Economic Development Office*

Nothing new to report at this time.

*4.3 Consider the Expansion of the C&D Site*

The final draft of the 2023/2024 budget includes funds to undertake a life cycle assessment of our Site. The results of this assessment will help us determine what steps will be required to continue its operation into the future.

*4.4 Transparency*

Nothing new to report at this time.

**5. Keeping Barrington Moving**

*5.1 Enhance Recreation Programs*

Nothing new to report at this time.

*5.2 Sherose Island Recreation Complex Strategy*

Nothing new to report at this time.

*5.3 Increase the Number of Outdoor Spaces Strategy*

Nothing new to report at this time.

*5.4 Trail Expansion*

Nothing new to report at this time.

*5.5 Sidewalk Expansion*

Nothing new to report at this time.

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## **SUMMARY OF ACTIVITIES FROM APRIL 25<sup>TH</sup> TO MAY 22<sup>ND</sup>, 2023**

### **TOPICS**

#### **Shelburne County Lobster Fest**

Lobster Festival plans are well underway. Most events this year are scheduled from June 7-11. This year we have the Tinkers Challenge, now renamed to the Benjamin Ross Memorial Tinkers Challenge in collaboration with Kevin Ross. The Great Lobsterman Challenge, Trivia Night, the Lobster Fest Market, which has over 50 vendors already registered and a Tide Kite event at the North East Point Beach. We also have events planned by the Barrington Leisure Park (Family Fun Day and Lobster Races), a Seal Island Breakfast by the Island and Barrington Passage Fire Department and a dance hosted by the Barrington Curling Club.

#### **Nova Scotia Marathon**

The Marathon Committee has been working hard and are seeing extremely good response from participants. There are currently 331 registered for the marathon – which is similar to the numbers at this same point last year. The Marathon Committee along with Mile East administering the event, is working incredibly well and we are very happy with the arrangement.

#### **Building Permits & By-Law Enforcement**

From April 16 to May 13, 33 permits were issued for a total value of \$1,262,000. This is a decrease of \$100,000 compared to the same period last year. 80 building inspections along with three fire inspections and four fire re-inspections were carried out during this period.

Five new civic number were issued, two were deleted as the buildings were demolished and seven homes or businesses were visited to discuss civic numbering.

We received two new subdivision applications and sent one for registration. We presently have five outstanding subdivisions that we continue to work on.

Two new by-law complaints were received and 4 were resolved. This leaves us with five open complaints that we continue to work on.



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**Fire Services & Emergency Management**

This past month, our Coordinator taught a pump operators course with 15 students and attended another Region 3 exercise planning meeting. A reminder that we will be participating in a regional emergency management exercise on June 7 which will practice our people and test our plans to be better prepared in the event of an emergency. Some of the objectives of the exercise will include activating our Emergency Coordination Centre, requesting an Alert Ready message, and assessing the need for municipal officials to declare a State of Local Emergency.

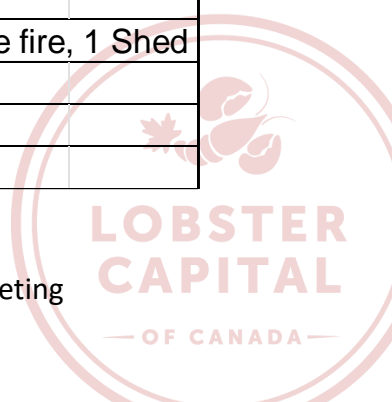
Our EMO Coordinator has been approved as an ICS instructor so he can now teach ICS 100 and ICS 200, once he co-instructs that course twice.

Otherwise, our Coordinator continues to help fire departments develop their budgets and performed monthly fire and life safety inspections.

We continue to monitor precipitation and as of the end of April we were down 15 mm from the 13-year average and down 86 mm as compared to April 2022.

This past April, the Fire Departments responded to 27 calls, compared to 22 in April 2022. Here is the data for this past month:

<b>BARRINGTON MUNICIPAL FIRE SERVICE</b>							
<b>EMERGENCY CALLS April 2023</b>							
<b>FIRE DEPARTMENT</b>	<b>Fire</b>	<b>Mut</b>	<b>Auto</b>	<b>MFR</b>	<b>MVC</b>	<b>Other</b>	<b>TOTAL</b>
		<b>Aid</b>	<b>Aid</b>				
Barrington/Port La Tour FD	3	2			1	2	<b>8</b>
Island Barrington Passage FD	7	2	1		1		<b>11</b>
Woods Harbour/Shag Harbour FD	4	2	1		1		<b>8</b>
<b>TOTALS</b>	<b>14</b>	<b>6</b>	<b>2</b>		<b>3</b>	<b>2</b>	<b>27</b>
B/PLT - 1 electrical fire, 1 shed fire, 1 Grass fire							
IBP - 1 grass fire, 1 chimney fire, 1 trash fire, 1 Appliance fire, 2 Vehicle fire, 1 Shed							
WH/SH- 3 grass/brush fire, 1 Vehicle fire							



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**CAPITAL PROJECT UPDATE**

Here is an update on our 2023-2024 Capital Projects:

<b>Rank</b>	<b>Project</b>	<b>Status</b>
4	Beach Facilities Water Drilling	Not Started
6	Arena Shower/Flooring	Not Started
8	Goose Lake Road Improvements	Not Started
10	Lobster Sculptures	Not Started
1	Recreation Centre	In Progress
2	Community Healthcare Centre	In Progress
3	Pool Liner/Pool Lift	In Progress
5	Lighting/Power Stoney Island Beach	In Progress
7	Property Services Building Heat Pump	Completed
9	Brass Hill Clarifier	Completed

