

COMMITTEE OF THE WHOLE COUNCIL MEETING
January 10, 2023

The meeting was called to order by the Chair at 7:00 p.m., in the Conference Room, in the Administrative Centre, in Barrington, N.S., with the following members present:

- Lindsay (Eddie) Nickerson, Chair
- Jody Crook
- George El-Jakl
- Shaun Hatfield
- Andrea Mood-Nickerson

- Chris Frotten, CAO
- Lesa Rossetti, Municipal Clerk

APPROVAL OF AGENDA

Being duly moved and seconded that the agenda be approved as circulated.

Motion carried unanimously.

APPROVAL OF MINUTES

Being duly moved and seconded that minutes of the last meeting held December 6, 2022 be approved as circulated.

Motion carried unanimously.

BARRINGTON LEISURE PARK ASSOCIATION GRANT REQUEST

Evelyn Brannen and Leah Swaine appeared before the meeting and provided a powerpoint presentation relating to their request for funding and support of their Recreational Facility Development Grant Application.

The Association is requesting the following:

- A letter in support of their RFD Grant Application.
- 1/3 of the budgeted amount they need for the Natural Playground Project, in the amount of \$50,000.00.
- A site visit and review of the natural playground design by the Municipal Accessibility Advisory Committee to assist with the completion of Section 3.2 of the grant application.

A copy of the powerpoint presentation is attached and forms part of the minutes.

At the end of the presentation members were given an opportunity to ask questions. Much discussion took place regarding the project.

The CAO requested clarification on the amount of grant requested. The Association confirmed that the total cost of the project is estimated to be \$198,000.00. \$66,000.00 would come from the Province, \$50,000.00 from the Municipality and the Association would be responsible for the balance of \$82,000.00.

Being duly moved and seconded that it be recommended to Council that the Municipality provide a letter in support of the Barrington Leisure Park Association's RFD Grant Application, provide funding of a minimum of \$50,000.00 and request the Accessibility Advisory Committee to provide a site visit and review of the natural playground design to assist with the completion of Section 3.2 of the grant application.

Being duly moved and seconded that the above motion be tabled to the next meeting of the Committee.

Motion carried unanimously.

Since 1/3 of the total project cost is somewhat more than the \$50,000.00 requested, members of the Barrington Leisure Park Association were asked to confirm the grant amount being requested and to provide an updated budget prior to the next meeting of the committee.

Members were thanked for their presentation and left the meeting at approximately 8:10 p.m.

SHAG HARBOUR INCIDENT SOCIETY GRANT REQUEST

Danny Reid, Treasurer of the Shag Harbour Incident Society appeared before the meeting. Mr. Reid provided a recap on the 2022 UFO XPO held October 1st and 2nd, in Yarmouth and provided a detailed income and expense statement. Overall the XPO went very well and was attended by approximately 100 people. It was felt that attendance was affected by ongoing COVID concerns.

Mr. Reid is requesting funding in the amount of \$3,000.00 to assist with the cost of the 2023 UFO XPO.

Information on Mr. Reid's presentation is attached and forms part of the minutes.

Councillor Hatfield left the meeting at 8:25 p.m.

Some discussion took place regarding the UFO XPO and local events.

Resolution COW230101

Being duly moved and seconded that it be recommended to Council that the Shag Harbour Incident Society be provided with funding in the amount of \$3,000.00 to assist with the cost of the 2023 UFO XPO and these funds be taken from the 2023/24 Special Events Budget.

Motion carried unanimously.

Mr. Reid was thanked for his presentation and left the meeting at 9:00 p.m.

MATTERS ARISING FROM PREVIOUS MEETINGS

Draft Tent Rental Policy

It was noted that the draft Tent Rental Policy was reviewed by members at their meeting held in November, 2022. As a result of discussions at that meeting further amendments were made to the policy and it is now being presented for review by members.

Page 3, Committee of the Whole Council Meeting held January 10, 2023.

Notice was given that the draft Tent Rental Policy will be referred to Council for their consideration at the Council Meeting scheduled to be held on January 24, 2023.

PROPOSED AMENDMENTS TO "HOLIDAY" PERSONNEL POLICY

In order to provide clarification as it relates to employees being given ½ day off on Christmas Eve (December 24th) and time off in lieu of holidays, proposed amendments have been drafted to the "Holiday" Personnel Policy.

Proposed amendments were reviewed by members.

Notice was given that proposed amendments to the "Holiday" Personnel Policy will be referred to Council for their consideration at the Council Meeting scheduled to be held on January 24, 2023.

GRANT REQUESTS

The CAO informed members that the grant budget for 2022/23 has been expended.

It was therefore agreed by members that future grant requests be held and considered along with grant requests for 2023/24. The Barrington Municipal Agriculture Exhibition Association and the Villagedale Community Association – Food Bank will be advised of this decision.

IN-CAMERA SESSION RE: SECTION 22(2)(a) MGA – ACQUISITION OF PROPERTY

At 9:30 p.m. members moved In-Camera, in accordance with Section 22(2)(a) of the Municipal Government Act, to discuss the possible acquisition of property.

The regular meeting was called back to order at 9:35 p.m.

REPORT ON IN-CAMERA SESSION

Members were brought up-to-date on possible acquisition of property and direction was given to the CAO.

AGENDA ITEMS FOR FUTURE MEETINGS

No items were brought forward.

ADJOURNMENT

The meeting was adjourned at 9:40 p.m.

Chair

Secretary for the Meeting

Barrington Leisure Park

January 10, 2023

Funding and Support Request to Municipality of Barrington



“Parents today are facing a huge challenge.

There has been a paradigm shift in how children

socialize, learn and spend their free time. In

short, childhood has become disconnected

from **the natural world and endlessly connected**

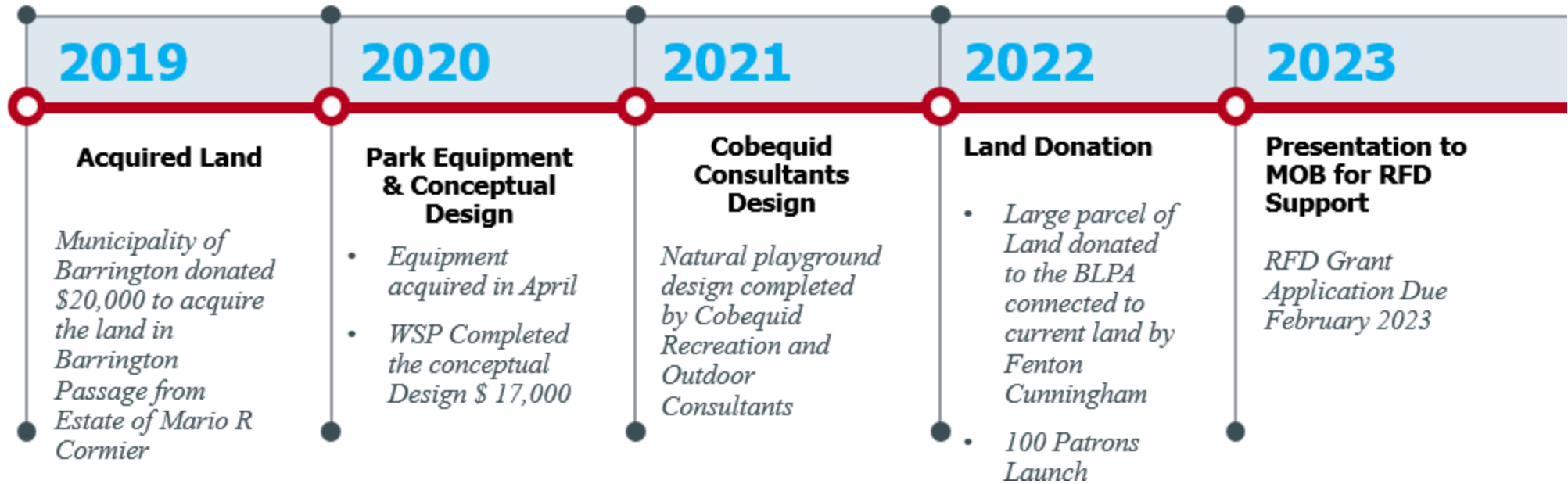
to the digital world

(<https://www.childhoodbynature.com/aboutthissite/>, 2018)”



Barrington Leisure Park Association

History of the Park



Look How Far we have Came

Then

Now

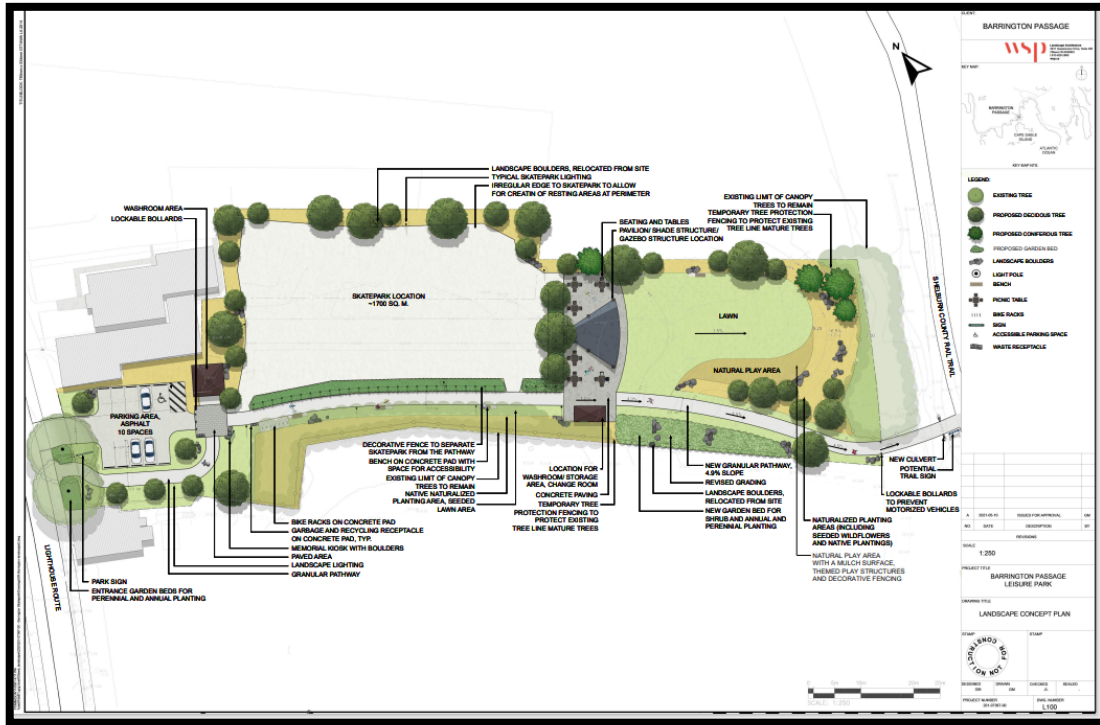


the half-pipe sections of the wooden skatepark that is being installed on a temporary base for an outdoor public park in Barrington Passage that is being developed by the Barrington Leisure Trust. Photo by Kathy Johnson - Kathy Johnson

CONCEPTUAL DESIGN

Completed 2021

\$17,000



Fund Raising Activity 2022

- Spring Fling – Wilsons Home Hardware April 2022
- 100 Patrons for Play- May 2022- Current Outstanding community Support
- Annual Poutine Week –September 2022
- Nickerson No Frills Give A Little Help A lot - **2022**
- Barrington Exhibition Mud Run 50/50- August 2022
- Signed Alex Ovechkin Jersey Raffle- Current Fund Raiser



In Kind Donations to Date

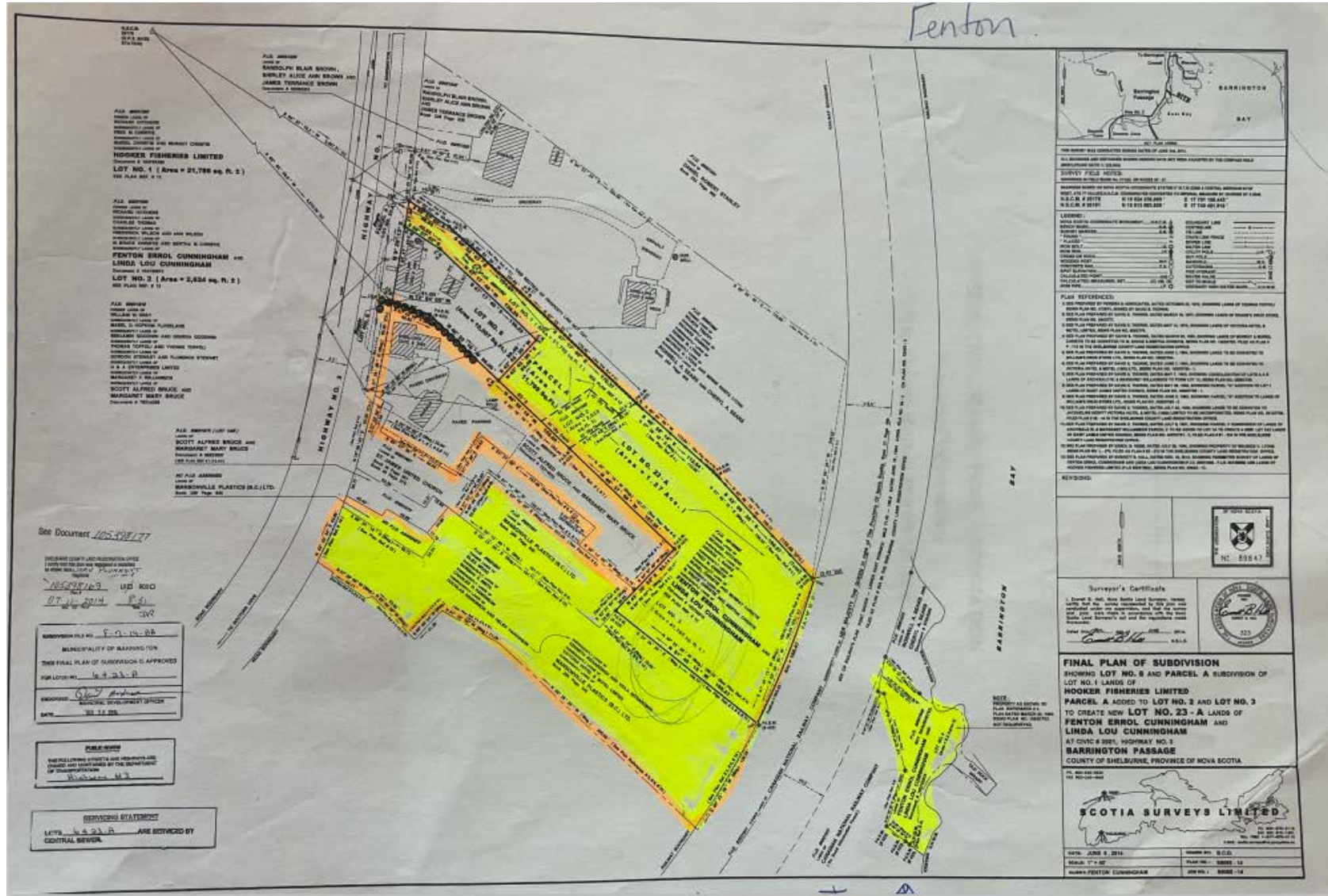
“Thank You”

- East Bay Realty
- Benjamin Shearer- Lawyer
- Eugene Newell Construction Ltd
- A Mackinnon Excavation Ltd
- D.M. Snow Contracting
- T Blinkhorn Light Excavation

Notable Donars/Grants to Date


Fenton and Linda Cunningham –	\$90,000.00
Westfor Management Inc	\$13,446.00
NS Heritage Community Grant	\$5000.00
JRB Fund Raising Society	\$5000.00
Anonymous Donor	\$4000.00
MOB	\$30,000

Recent Land Acquisition Donated to the BLPA December 2021 Valued at \$ 90,000 FMV by Local Fenton and Linda Cunningham



Financial Standing

December 31, 2022 \$59,564.90

 ROYAL BANK OF CANADA P.O. BOX 6011 STATION A MONTREAL QC H3C 3B8		Business Account Statement		
RBBDA30000_1849676 E D 00663 00068 BARRINGTON LEISURE PARK ASSOCIATION C/O EVELYN BRANNEN 47 FACTORY HILL ROAD BARRINGTON NS B0W 1E0		November 30, 2022 to December 30, 2022		
		Account number: 00663 100-534-7		
		How to reach us: Please contact your RBC Banking representative or call 1-800-Royal®2-0 (1-800-769-2520) www.rbcroyalbank.com/business		
<hr/> Account Summary for this Period				
Royal Business Community Account ®				
Royal Bank of Canada 3525 ROUTE 3-PO BOX 29, BARRINGTON PASSAGE, NS B0W 1G0				
Opening balance on November 30, 2022			\$55,317.75	
Total deposits & credits (3)			+ 5,100.90	
Total cheques & debits (2)			- 853.75	
Closing balance on December 30, 2022			= \$59,564.90	
<hr/> Account Activity Details				
Date	Description	Cheques & Debits (\$)	Deposits & Credits (\$)	Balance (\$)
	Opening balance			55,317.75
01 Dec	Monthly fee	3.75		55,314.00
02 Dec	Deposit		4,500.00	59,814.00
13 Dec	Deposit		500.90	60,314.90
29 Dec	Deposit		100.00	
	Cheque - 999466	850.00		59,564.90
	Closing balance			59,564.90
<hr/> Account Fees: \$3.75				

COBEQUID OUTDOOR RECREATION CONSULTANTS AND CONTRACTORS

Natural Playground Design



Natural Playground Budget



Budget

Expenses

Playground structures	\$90,852
Ground Cover	\$10,977
Labour & Equipment **	\$87,696**
Landscaping	\$9,041
Subtotal	\$198,867
HST** with rebate	\$0

Total Expenses **\$198,867**

Revenues

Cash on Hand	\$15,500
Fundraising**	\$83,578
In Kind** (estimated 175 volunteer hours x \$20)	\$3500
Municipal Grant	\$30,000
Project Funding - Recreation Facility Development Program	\$66,289

Total Revenues **\$198,867**

**Included in Fundraising are some donations of labour and equipment in-kind. Cobequid Consulting is committed to using local resources and volunteers to complete the work. We also have commitment from park volunteers with equipment to complete work as appropriate in consultation with the project lead. Attached to this application is a previous in-kind donation for land clearing to prepare the space for playground development but is not reflected in this budget, but for information purposes. This company and others will donate again and included in potential fundraising.

Recreational Facility Development Grant Quick Facts

- RFD can request up to 1/3 of total project Cost, but no more than \$150,000
- RFD is designed to assist with the development of facilities for increased public use and participation in the sport and recreation sector
- Applicants must identify how the remaining 2/3 of project costs will be covered
- \$220,000 of Funds Available from Hubbards to Yarmouth
- **Grant is Due on February 14, 2023**

RFD Review Factors by Percentage

1 Community Benefit and Impact - Weighting 25%	
1.1	Describe the community and how it will benefit from the project.
1.2	How many people use/ will use this facility/infrastructure on a regular basis? What is the travelling distance (kilometers) to the nearest facility in the same category as yours? To what extent does your facility serve distinct populations and distinct services?
1.3	What age groups will benefit from this project and how will each group benefit?
1.4	Describe how many community groups will benefit from this project.
1.5	Describe how the project contributes to community health (<i>Qualities include: clean and safe environment, equity, adequate access to recreation, supportive networks and relationships, workplaces, participation of residents in decision making, strong local culture and heritage, protection of the natural environment and responsible use of resources to ensure sustainability</i>)
1.6	Describe how the project supports the Shared Strategy for the Advancement of Recreation in Nova Scotia? (i.e. which goals does it address and how?) http://www.recreationns.ns.ca/advocacy/shared_strategy
1.7	Describe how the project will increase and/or enhance usage of the infrastructure, and what other positive effects the project will have.

3 Equity, Accessibility, Safety and Inclusion - Weighting 25%	
3.1	Describe how the facility addresses the needs and increases participation of women and girls in sport & recreation. What resources or partners are part of this work and what actions have been undertaken to date? If you are in the planning or discussion phase, please provide details and identify your implementation timeline.
3.2	Describe how the facility removes and prevents barriers to participation and addresses equitable access for persons with disabilities. A link to the Nova Scotia Access by Design 2030 is provided for your reference: https://novascotia.ca/accessibility/access-by-design/
3.3	Describe how the facility addresses the needs and increases participation for cultural, diverse, under-represented and marginalized groups. What resources or partners are part of this work and what actions have been undertaken to date? If you are in the planning or discussion phase, please provide details and identify your implementation timeline.
3.4	Describe what other ways the facility contributes to the reduction/removal of barriers to improve access and inclusion. What resources or partners are part of this work and what actions have been undertaken to date? If you are in the planning or discussion phase, please provide details and identify your implementation timeline
3.5	Describe how public health, safety and security issues are addressed in the facility? Does this investment contribute to any issue in particular? Including but not limited to: compliance with policies & standards of public health & safety agencies (e.g. reference to reports from Fire Marshall, building inspector, etc.), plans to manage risk(s), building safety & security (e.g. lighting, structural, electrical, mechanical improvements), physical and emotional safety of women and girls (e.g. Physical safety – facility access, proximity of parking, indoor and outdoor lighting. Emotional safety – women's only program spaces, viewing areas that consider privacy concerns of participants.

2 Needs Assessment and Project Planning - Weighting 20%	
2.1	Describe the need for the project, how the need was identified, and how does the project align/ support other plans and initiatives within the community and/or the region.
2.2	Describe how the planning process engaged/considered users from equity seeking groups.
2.3	Describe how the planning process sought ways to engage users / community for feedback, input and decision making. Describe the degree to which the municipality has been engaged and consulted.
2.4	Describe the project management plan and leadership (i.e.: names, CV, experience) in place to ensure project success.
2.5	Describe any risks that might affect project timelines or completion.
2.6	What is the age of the facility? What is the age of the capital item in need of revitalization/replacement? How long will this capital investment serve the facility before it needs to be replaced?

4 Viability, Sustainability, Project Funding and Budget- Weighting 30%	
4.1	Describe factors contributing to the success of your organization and project, including: history of the organization, stability of the organization, success with past projects.
4.2	Describe plans for ongoing maintenance and operation of the proposed facility. Ensure <i>all necessary documents are submitted</i> .
4.3	To what extent will this project improve overall sustainability of the facility?
4.4	Describe how your organization is using available external resources, partnerships, and resources to complete the project. Information must include: <ul style="list-style-type: none"> • Number, type and variety of partners from public, not for profit, and private sectors • Size or extent of partners' contributions and the nature of agreements with your partners • Innovative ideas for fund raising or obtaining goods and services necessary to complete your project Degree to which the municipality supports the project.
4.5	Describe your financial readiness to proceed with the project. <i>Are all funding partners confirmed? Status of funding? What is the probability of other source of funding being approved?</i>
4.6	Describe the commitment of your organization (the applicant) to the project as demonstrated by the amount of financial and/or in-kind contribution it is making, such as donated labor, equipment, and materials.
4.7	Describe the impact if the project is not funded by the Recreation Facility Development Program or the Rink Revitalization Program.

What is the BLPA looking for from our Municipality?

1. A letter of Support from the MOB for our 2023 RFD Grant Application to the province of Nova Scotia

(As applicable a letter from the Municipality acknowledging awareness or support of the applicants (BLPA) planned project and details of any municipal involvement related to *funding* and or *contribution assistance*)

2. 1/3 of the budgeted amount we need for the Natural Playground project, in the amount of \$50,000.

3. Site Visit and review of Natural playground Design by the MOB Accessibility Committee to comment on section 3.2 of the RFD Application

THANK YOU

RECEIVED

OCT 24 2022



SCHEDULE "C"

MUNICIPALITY OF BARRINGTON
APPLICATION FORM

ORGANIZATIONS REQUESTING CAPITAL GRANTS - Above \$2,500

NAME OF APPLICANT ORGANIZATION: Barrington Leisure Park Association

CONTACT PERSON: Evelyn Brannen

ADDRESS: _____, Barrington West

TELEPHONE: 902 _____ EMAIL: _____

NS REGISTRY OF JOINT STOCKS NUMBER: 3316770

FEDERAL CHARITABLE STATUS NUMBER: 75763 4712 RR0001

If you do not have either of the above numbers, provide the name and contact information of the organization that you are affiliated with: _____

1. Please indicate the grant amount for which you are applying: \$ ~~75,000~~ 50,000

2. Please identify the community, area and/or group(s) your organization serves:
- a) Barrington Municipality, all 5 Municipal District
 - b) Barrington Passage Business Area
 - c) All ages and genders, Schools
 - d) All outlying Towns and Municipalities

3. Please describe your organization's specific project/program/service. (if additional space is required, please attach a separate sheet):

Our specific project is to follow our Conceptual Design by WSP (in 2021), particularly Area C on the Concept Site Plan, to have a Seafaring Playground concept built by Cobequid Outdoor Recreation Consultants and contractors. (see design)

* Playground structures are shown in the diagram.

4. Please describe the benefits your project/program/service will provide to the community and/or municipality:

The playground will provide families an area to engage in play, physical activity and social connections. There will be inter-generational opportunities in a safe place to connect within a space to bring grandchildren, also teens, will be seen by young children, using skooters and skateboards as good role models and Parents have a place to socialize with other families

5. Please ensure your submission includes the following:

- COMPLETED APPLICATION FORM
- PROOF OF CURRENT REGISTRATION AS A NON-PROFIT OR CHARITABLE ORGANIZATION
- MOST RECENT FINANCIAL STATEMENT AND DETAILS OF ALL BANK ACCOUNTS ASSOCIATED WITH THE APPLICANT
- DETAILS OF FUNDRAISING EFFORTS AND FUNDING SOURCES TO SUPPORT PROJECT
- YOUR ORGANIZATION'S BUDGET FOR THE UPCOMING YEAR OR PROJECT
- LIST OF YOUR BOARD OF DIRECTORS OR ORGANIZING COMMITTEE MEMBERS

In a pleasant fresh atmosphere while their children use the playground to exert energy.

6. Authorization:

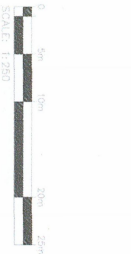
Application prepared By: Evelyn Brannen Evelyn Brannen 20/10/22
 (Contact Person) Signature Print DD/MM/YY

Board/Committee: Evelyn Brannen Evelyn Brannen 20/10/22
 (Signing Officer) Signature Print DD/MM/YY

7. SUBMISSION:

MAIL: MUNICIPALITY OF THE DISTRICT OF BARRINGTON
 GRANTS PROGRAM
 P.O. BOX 100
 BARRINGTON, NS
 BOW 1EO

EMAIL: info@barringtonmunicipality.com
DROP OFF: 2447, Highway #3, Barrington, NS
ONLINE: www.barringtonmunicipality.com



CLIENT
BARRINGTON PASSAGE

KEY MAP

LEGEND:

- EXISTING TREE
- PROPOSED DECIDUOUS TREE
- PROPOSED CONIFEROUS TREE
- PROPOSED CONCRETE BED
- PROPOSED GARDEN BED
- LANDSCAPE BOULDERS
- LIGHT POLE
- BENCH
- PICNIC TABLE
- BIKE RACKS
- SIGN
- ACCESSIBLE PARKING SPACE
- WASTE RECEPTACLE

NO.	DATE	REVISIONS	DESCRIPTION	BY
A	2011-03-15	ISSUED FOR APPROVAL		

SCALE
 1:250

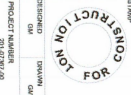
DRAWING TITLE
 LANDSCAPE CONCEPT PLAN

PROJECT TITLE
 BARRINGTON PASSAGE
 LEISURE PARK

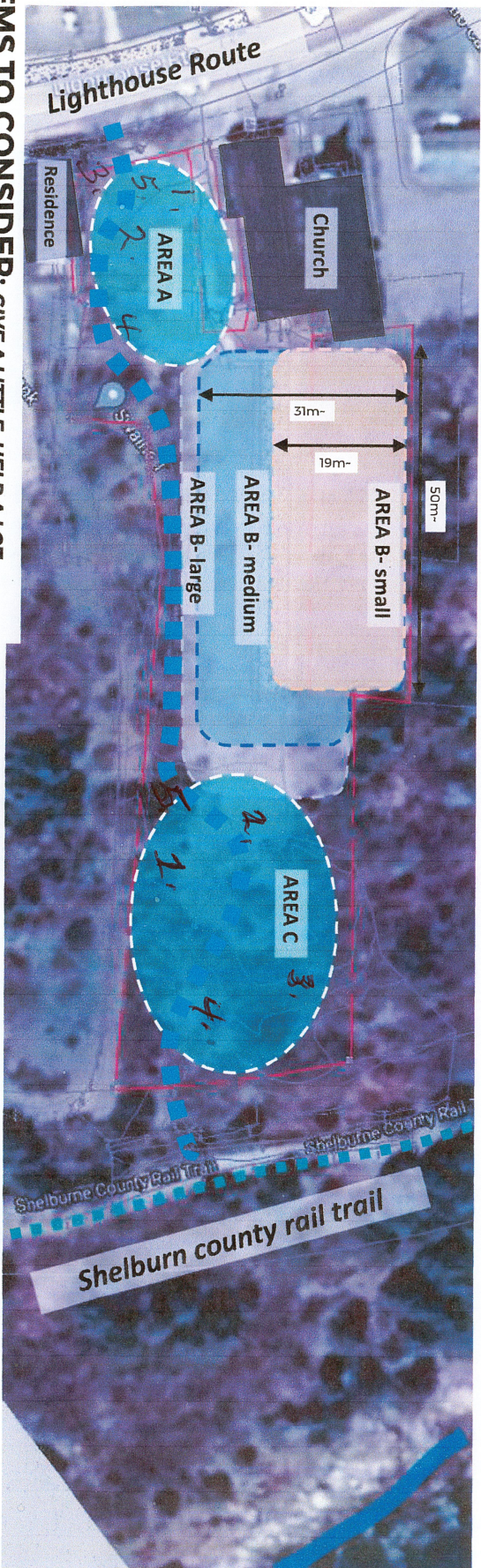
DESIGNED BY [Blank] **CHECKED BY** [Blank] **DATE** [Blank]

DRAWN BY [Blank] **CHECKED BY** [Blank] **DATE** [Blank]

PROJECT NUMBER 2010320-00 **DWG NUMBER** L100



PROPOSED PARK WITH SKATEPARK AREA:



- Area A*
1. Signage
 2. Parking (10)
 3. Trail Entrance
 4. Washroom
 5. Shrubs

- Area C*
1. Trail
 2. Natural Playground
 3. Gazebo
 4. Picnic/Green Space
 5. Washroom

ITEMS TO CONSIDER: GIVE A LITTLE, HELP A LOT

AREA A:- Park Entrance:

1. Sense of welcome to park- for all- 'celebrate place'
2. Visible seating areas from sidewalk
3. Shaded seating
4. Lighting
5. Park signage
6. Park map, links to trail below and shoreline views
7. Potential splash pad - smaller kids area, families
8. Seasonal Gardens
9. CPTED-Crime Prevention Through Environmental Design
10. Parking?

AREA B-Skatepark Area:

1. Small Area >930 sq.m.
2. Medium Area 930-1860 sq.m.
3. Large Area <1860 sq.m.
4. Large bowl
5. Mini bowl
6. Street section
7. Landscape incorporated into park
8. Shade trees (existing or proposed) around park seating, viewing areas
9. Bbq areas
10. Wind from ocean a factor?
11. Lighting
12. Tinted (coloured) concrete
13. Potential retaining walls at east edge of park
14. Drainage- bowls- water table
15. Bike racks
16. Garbage and recycling
17. Decorative fencing
18. Drinking fountain
19. Portable washroom
20. Barrington inspiration features i.e. colours, commemorative signage safety.

AREA C:

1. 3m grade difference from edge of concrete to rail trail, 4.5% slope
2. Gazebo or shade structure
3. Ocean view platform
4. Native trees and shrubs
5. Path link to county rail trail
6. Lawn play area
7. Incorporate slope
8. Seating and picnic tables

CONCEPT SITE PLAN
SKATEPARK AND PARK CONCEPT



Cobequid

CONSULTING
Outdoor Recreation Consultants & Contractors

Quote: 2022-22

Date: January 21, 2022

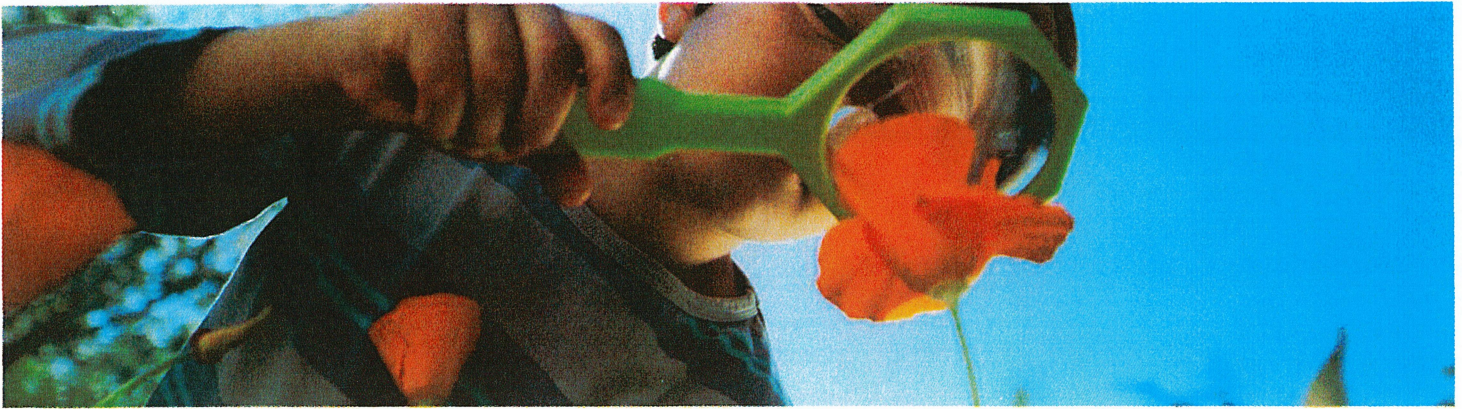
Prepared For: Misty James & Evelyn Brannen

Project: Barrington Leisure Park

Description:

Play Outcomes	Materials and equipment	Labour and Machines	Total
Lighthouse and dock play structure	\$59,403	\$42,377	\$101,780
Lobster Trap Climber	\$8,581	\$18,977	\$27,558
Play Boat	\$8,000	\$7,000	\$15,000
2 bay 5" arch swing with saucer and belts	\$14,868	\$8,553	\$23,421
Engineered wood fiber	\$10,977	\$3,482	\$14,459
Landscaping and site repairs	\$5,041	\$4,307	\$9,348
Log and boulder border	\$4,000	\$3,000	\$7,000
Subtotal:			\$198,567
HST:			\$29,785
Total:			\$228,352

Thank you for the opportunity to provide a quote.



Budget

Expenses

Playground structures	\$ 90,852
Ground Cover	\$10,977
Labour & Equipment **	\$87,696**
Landscaping	\$9,041
	Subtotal
	\$198,867
	HST** with rebate
	\$0
<u>Total Expenses</u>	<u>\$198,867</u>

Revenues

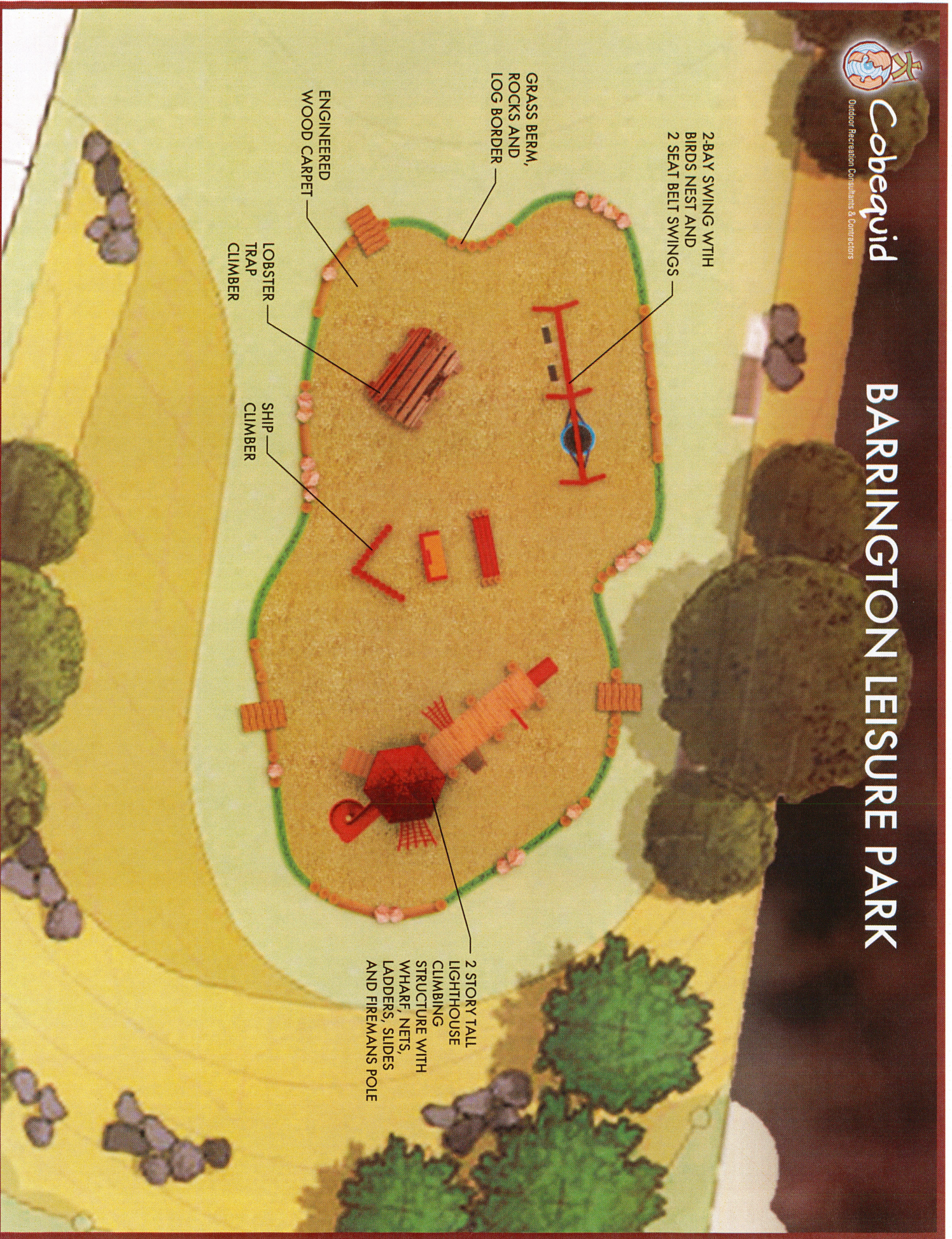
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In Kind** (estimated 175 volunteer hours x \$20)	\$3500
Municipal Grant	\$30,000
Project Funding - Recreation Facility Development Program	\$66,289
<u>Total Revenues</u>	<u>\$198,867</u>

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Cobequid
Outdoor Recreation Consultants & Contractors

BARRINGTON LEISURE PARK



2-BAY SWING WITH
BIRDS NEST AND
2 SEAT BELT SWINGS

GRASS BERM,
ROCKS AND
LOG BORDER

ENGINEERED
WOOD CARPET

LOBSTER
TRAP
CLIMBER

SHIP
CLIMBER

2 STORY TALL
LIGHTHOUSE
CLIMBING
STRUCTURE WITH
WHARF, NETS,
LADDERS, SLIDES
AND FIREMANS POLE

Personal/Business Deposit Account Statement Update

Account No:

Run Date: 24 Oct 2022 12:02 pm

Date Range:

01 Oct 2022 to 24 Oct 2022

Page 1 of 1

Date	Description	Withdrawals	Deposits	New Balance
03 Oct 2022	MONTHLY FEE	3.75	0.00	0.00
03 Oct 2022	SERVICE FEE	0.60	0.00	51,677.36
05 Oct 2022	E-TRF AUTODEPOSIT	0.00	500.00	52,177.36
06 Oct 2022	CHEQUE - 999472	348.50	0.00	51,828.86
07 Oct 2022	DEPOSIT	0.00	687.50	52,516.36
19 Oct 2022	DEPOSIT	0.00	335.00	0.00
19 Oct 2022	CHEQUE - 999473	69.00	0.00	52,782.36
20 Oct 2022	CHEQUE - 999474	187.88	0.00	52,594.48

Barrington Leisure Park Association		
Project C Budget		
August 31, 2022		
Funds Required to Complete Project C		\$228352.00
Revenues to Date		
Westfor Management Grant	\$ 5992.68	
Local Fund Raising to date	3764.25	
100 Patrons for Play (\$50,000)	37500.00	
Total		\$47256.93
Projected Income from Sources		
Provincial Grant (CCTH) - Recreation		
Facilities Grant Development 2023	\$ 66289.00	
YHF Community Health Fund	25000.00	
100 Patrons for Play Remainder	12500.00	
Additional Fund Raising	7306.07	
Local Grants / Donations	\$ 20000.00	
Total		\$131095.07
Municipality of Barrington - Policy 42 Schedule C		50000.00



Ottawa ON, K1A 0L5

Date May 25, 2021
Account Number 7
Reference Number C

ATTN: EVELYN N BRANNEN
BARRINGTON LEISURE PARK
ASSOCIATION

Subject: Notification of registration as a charity for Barrington Leisure Park Association

Evelyn N Brannen,

We are pleased to inform you that Barrington Leisure Park Association meets the requirements for tax-exempt status as a registered charity under the Income Tax Act.

Along with the privileges of registered status come some obligations. This letter includes important information about how a registered charity is required to operate and what it is obligated to do. **Please take the time to review this information and keep this letter for future reference.**

You should also give a copy of this letter and any enclosed materials to the person responsible for filling out Barrington Leisure Park Association's annual Form T3010, Registered Charity Information Return.

If you have questions, please call our Client Service Section at **1-800-267-2384**.

Yours sincerely,

Jefe Olagunju
Charities Analyst
for Tony Manconi,
Director General
Charities Directorate

Attachments



Nova Scotia

CERTIFICATE OF INCORPORATION
Societies Act

Registry Number

3316770

Name of Society

BARRINGTON LEISURE PARK ASSOCIATION

I hereby certify that the above-mentioned society was incorporated this date under the Societies Act.

A handwritten signature in blue ink, appearing to read "S. C.", written over a faint circular embossed seal of the Registrar of Joint Stock Companies.

Registrar of Joint Stock Companies

April 12, 2018

Date of Incorporation

BARRINGTON LEISURE PARK ASSOCIATION

Financial Information

69 Day Period Ended March 10, 2021



Belliveau Veinotte Inc.

CHARTERED PROFESSIONAL ACCOUNTANTS

Member of The AC Group of Independent Accounting Firms



Belliveau Veinotte Inc.
CHARTERED PROFESSIONAL ACCOUNTANTS

Member of The AC Group of Independent Accounting Firms

PO Box 989
167 Water St
Shelburne NS B0T 1W0
Canada

Tel: 902-875-1051
Fax: 902-875-1052
shelburne@bvca.ca

www.bvca.ca

COMPILATION ENGAGEMENT REPORT

To the Members of Barrington Leisure Park Association

On the basis of information provided by management, we have compiled the statement of financial position of Barrington Leisure Park Association as at March 10, 2021, and the statements of revenues and expenditures and changes in net assets for the 69 Day Period then ended, and Note 1, which describes the basis of accounting applied in the preparation of the compiled financial information ("financial information").

Management is responsible for the accompanying financial information, including the accuracy and completeness of the underlying information used to compile it and the selection of the basis of accounting.

We performed this engagement in accordance with Canadian Standard on Related Services (CSRS) 4200, *Compilation Engagements*, which requires us to comply with relevant ethical requirements. Our responsibility is to assist management in the preparation of the financial information.

We did not perform an audit engagement or a review engagement, nor were we required to perform procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an audit opinion or a review conclusion, or provide any form of assurance on the financial information.

We perform annual bookkeeping services and file various compliance reports with Canada Revenue Agency for Barrington Leisure Park Association.

Readers are cautioned that the financial information may not be appropriate for their purposes.

CHARTERED PROFESSIONAL ACCOUNTANTS

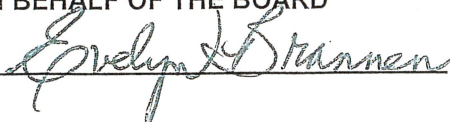
Shelburne, Nova Scotia
June 6, 2022

Statement of Financial Position

March 10, 2021

	March 10 2021	December 31 2020
ASSETS		
Current		
Cash	\$ 27,557	\$ 30,565
Capital assets (Note 2)	103,290	103,711
	\$ 130,847	\$ 134,276
LIABILITIES		
Current		
Accounts payable	\$ 749	\$ 750
NET ASSETS		
Unrestricted	130,098	133,526
	\$ 130,847	\$ 134,276

ON BEHALF OF THE BOARD

 Director

See accompanying notes to the financial statements

Statement of Revenues and Expenditures

69 Day Period Ended March 10, 2021

	<i>March 10</i> 2021 <i>(69 days)</i>	<i>December 31</i> 2020 <i>(365 days)</i>
REVENUE		
Donations	\$ 60	\$ 11,669
Fundraising	934	12,013
Grants	-	9,977
	994	33,659
EXPENDITURES		
Amortization	421	234
Dues and fees	-	31
Equipment rentals	58	58
Fundraising expense	-	500
Interest and bank charges	10	59
Office	90	69
Professional fees	3,783	7,913
Property taxes	-	505
Repair and maintenance	-	600
Utilities	60	-
	4,422	9,969
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES FOR THE PERIOD	\$ (3,428)	\$ 23,690

See accompanying notes to the financial statements

Statement of Changes in Net Assets
69 Day Period Ended March 10, 2021

	<i>March 10</i> 2021 <i>(69 days)</i>	<i>December 31</i> 2020 <i>(365 days)</i>
NET ASSETS - BEGINNING OF PERIOD	\$ 133,526	\$ 109,836
Excess (deficiency) of revenue over expenditures for the period	(3,428)	23,690
NET ASSETS - END OF PERIOD	\$ 130,098	\$ 133,526

See accompanying notes to the financial statements

Notes to Financial Information

69 Day Period Ended March 10, 2021

1. BASIS OF ACCOUNTING

The basis of accounting applied in the preparation of the statement of financial position of Barrington Leisure Park Association as at March 10, 2021, and the statements of revenues and expenditures and changes in net assets for the 69 Day Period then ended is the historical cost basis and reflects cash transactions with the addition of:

- property, plant and equipment amortized over their useful lives
- accounts payable

2. CAPITAL ASSETS

	Cost	Accumulated amortization	March 10 2021 Net book value	December 31 2020 Net book value
Land	\$ 101,605	\$ -	\$ 101,605	\$ 101,605
Equipment - 20% DB	2,340	655	1,685	2,106
	\$ 103,945	\$ 655	\$ 103,290	\$ 103,711

BARRINGTON LEISURE PARK ASSOCIATION
Financial Information
296 Day Period Ended December 31, 2021

COMPILATION ENGAGEMENT REPORT

To the Members of Barrington Leisure Park Association

On the basis of information provided by management, we have compiled the statement of financial position of Barrington Leisure Park Association as at December 31, 2021, and the statements of operations and changes in net assets for the 296 day period then ended, and Note 1, which describes the basis of accounting applied in the preparation of the compiled financial information ("financial information").

Management is responsible for the accompanying financial information, including the accuracy and completeness of the underlying information used to compile it and the selection of the basis of accounting.

We performed this engagement in accordance with Canadian Standard on Related Services (CSRS) 4200, *Compilation Engagements*, which requires us to comply with relevant ethical requirements. Our responsibility is to assist management in the preparation of the financial information.

We did not perform an audit engagement or a review engagement, nor were we required to perform procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an audit opinion or a review conclusion, or provide any form of assurance on the financial information.

We perform annual bookkeeping services and file various compliance reports with Canada Revenue Agency for Barrington Leisure Park Association.

Readers are cautioned that the financial information may not be appropriate for their purposes.

Belliveau Veinotte Inc

CHARTERED PROFESSIONAL ACCOUNTANTS

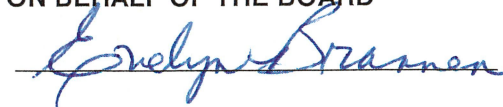
Shelburne, Nova Scotia
June 13, 2022

Statement of Financial Position

December 31, 2021

	<i>December 31</i> 2021	<i>March 10</i> 2021
ASSETS		
Current		
Cash	\$ 11,916	\$ 27,557
Capital assets (Note 2)	220,945	103,290
	\$ 232,861	\$ 130,847
LIABILITIES		
Current		
Accounts payable	\$ 1,501	\$ 750
NET ASSETS		
Unrestricted	231,360	130,097
	\$ 232,861	\$ 130,847

ON BEHALF OF THE BOARD

 Director

See accompanying notes to financial information

Statement of Operations

296 Day Period Ended December 31, 2021

	<i>December 31</i> 2021 <i>(296 day period)</i>	<i>March 10</i> 2021 <i>(69 day period)</i>
REVENUE		
Donations	\$ 100,793	\$ 60
Fundraising	6,354	934
Grants	10,000	-
	117,147	994
EXPENDITURES		
Amortization	221	421
Dues and fees	31	-
Equipment rentals	1,369	58
Fundraising expense	443	-
Interest and bank charges	37	10
Office	137	90
Professional fees	12,916	3,783
Property taxes	276	-
Repair and maintenance	263	-
Utilities	191	60
	15,884	4,422
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES FOR THE PERIOD	\$ 101,263	\$ (3,428)

See accompanying notes to financial information

Statement of Changes in Net Assets

296 Day Period Ended December 31, 2021

	<i>December 31</i> 2021	<i>March 10</i> 2021
NET ASSETS - BEGINNING OF PERIOD	\$ 130,097	\$ 133,526
Excess (deficiency) of revenue over expenditures for the period	101,263	(3,428)
NET ASSETS - END OF PERIOD	\$ 231,360	\$ 130,098

See accompanying notes to financial information

Notes to Financial Information

296 Day Period Ended December 31, 2021

1. BASIS OF ACCOUNTING

The basis of accounting applied in the preparation of the statement of financial position of Barrington Leisure Park Association as at December 31, 2021, and the statements of operations and changes in net assets for the 296 day period then ended is the historical cost basis and reflects cash transactions with the addition of:

- capital assets amortized over their useful lives
- accounts payable as at the reporting date

2. CAPITAL ASSETS

	Cost	Accumulated amortization	<i>December 31</i> 2021 Net book value	<i>March 10</i> 2021 Net book value
Land	\$ 216,756	\$ -	\$ 216,756	\$ 101,605
Equipment - 20% DB	5,065	876	4,189	1,685
	\$ 221,821	\$ 876	\$ 220,945	\$ 103,290



List of Board Executives
and Committee members

Evelyn Brannen
Krista Kenney
Shauna Hatfield Brannen
Leah Swaine
Rachel Crowell
Kristine McKay Nickerson
Kelly Nickerson Rafuse
Andrea Mood-Nickerson

Shag Harbour Incident Society
P O Box 13
Shag Harbour, NS
B0W 3B0

Dear Members of the Barrington Municipal Council,

I am writing to you to thank you for the grant you provided to our organization for our UFO XPO, held Oct. 1st and 2nd, 2022, and to provide a recap how our event went, along with a detailed Income and Expense statement showing the financial details.

Overall the XPO went very well and we had nothing but excellent comments and positive feedback from those who attended. There was a 'buzz' around town after the XPO, I had people coming up to me on the street saying they heard about it and congratulated me on its success, I experienced that on social media as well. We had close to 100 people attend, some of those were from tickets that were used as promotional giveaways (radio/social media). We think we did lose attendees due to ongoing Covid issue (folks reluctant to commit to purchasing tickets and booking travel) and from Hurricane Fiona that hit Atlantic Canada the weekend before.

As you can see in the Income and Expense Statement we wouldn't have been able to cover our costs without the various grants we received. Some of our expenses were higher than we had budgeted for three years ago (pre Covid). The biggest issue was the cost of flying the speakers in from the US, airline tickets prices were double (compared to pre Covid) and we had to provide layover hotel rooms for all of our speakers (both flying in and out) due to issues with timelines around connecting flights. On top of this, we had to purchase insurance to cover costs related to the risk of being quarantined.

On the plus side, the XPO did provide a boost to our local economy. We took a survey and about 75% of those who attended were from out of town. That helped local hotels, restaurants and shops. We also spent money from our budget locally to hold the event, everything from the chartered bus, brochures, sound equipment rental, hotel rooms and meals for the speakers and even the flights and hotels were booked through Maritime Travel. All providing dollars back into the local economy. During the bus tour on Sunday, we stopped at Anchors Away restaurant in Clyde River and had close to 50 people who purchased lunch.

I would like to ask again for your financial support for 2023 by applying for a grant. Plans are underway to expand the XPO for 2023 by adding additional events and building on the positive success from 2022. We sent a random survey out to some who attended and most said they would look forward to attending again and we asked for suggestions on how to improve the XPO. We'll incorporate as much of that we can.

We will also be looking for corporate sponsorship this year to help with promotional and advertising costs. We didn't have any money in our budget last year and feel this is needed. We did work hard to promote the event through various ways that didn't require money. We were on The Y-95 weekender, we were interviewed for the "Outside my Window" podcast with Gary Nickerson and Quinn Taggart and interviewed on Wade Cleveland's Ignite Podcast. We did a live interview on Global TV's morning show, did a live interview and promotion on The Bend 91.9 radio station out of Moncton, ran a promotion on Y-95 and on WQRY 106.com out of Maine. We secured ferry tickets from Bay Ferries for The Cat and Fundy Rose and hotel rooms from the Rodd Grand Hotel and Tru Hotel by Hilton to use in our various promotions.

Last, Quinn Taggart documented the UFO XPO on video and has put together five shows that will air on East Link TV recapping the highlights from the 2022 XPO. After they air, they will be edited and made available on line (YouTube, XPO website, sharing on social media etc.). We hope this will go a long way in helping to promote the 2023 UFO XPO!

We would appreciate any feedback or suggestions you have and look forward to your support again.

Sincerely,

Danny Reid
Treasurer, Shag Harbour Incident Society

UFO XPO

Income and Expense Statement, 2022

Income:

\$ 1,100.00 grant, Town of Yarmouth
\$ 1,500.00 grant, Municipality of Yarmouth
\$ 1,000.00 grant, Municipality of Argyle
\$ 3,000.00 grant, Municipality of Barrington
\$ 1,500.00 grant, YASTA
\$13,236.34 Ticket Sales

\$21,336.34 Total Income

Expenses:

\$2,448.35 Tri-Star Bus Charters
\$3,583.40 Rodd Grand Hotel (conference room and hotel rooms for speakers)
\$ 575.00 Ocean Blue Music (audio/video)
\$4,426.50 Speakers Fees
\$5,560.92 Flights/Hotels (hotel for layovers)
\$ 426.94 Travel Insurance (coverage for the speakers in case of quarantine)
\$1,851.50 Website
\$ 138.00 Brochures
\$ 68.99 Square Card Reader (to accept payment by visa/debit)
\$ 26.39 Badge Name Tag Holders/Pens
\$ 126.48 Pro Presenter/Laser Pointer
\$ 23.68 Weekend Pass Tickets Printing

\$19,256.15 Total Expense

\$2,080.19 Net Gain

UFO XPO 2023

Budget

\$2,500 Charter Bus Rental

\$3,600 Rodd Grand Hotel (Conference Centre and rooms for speakers)

\$ 575 Audio/Video

\$5,500 Flights for Guest Speakers

\$5,000 Speaker Fees

\$1,000 Website updates and design

\$ 500 Ticket, Brochure, Poster printing

\$5,000 Advertising

\$23,675 Total Projected Cost