

Minutes of the Regular Meeting of the Barrington Municipal Council held in the Council Chambers, in the Administrative Centre, in Barrington, N.S., on Monday April 26, 2021. The meeting was called to order by the Warden at 7:00 p.m., with the following members present:

- Warden Lindsay (Eddie) Nickerson
 - Deputy Warden Jody Crook
 - Councillor George El-Jakl
 - Councillor Shaun Hatfield
 - Councillor Andrea Mood-Nickerson
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- Chris Frotten, CAO
 - Lesa Rossetti, Municipal Clerk
 - Leah d'Eon, Director of Finance

ADDITIONS TO THE AGENDA

There were no additions to the agenda.

APPROVAL OF THE AGENDA

Being duly moved and seconded that the agenda be approved as presented.

Motion carried unanimously.

DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

PUBLIC HEARING

At 7:05 p.m. the Regular Council Meeting was adjourned and a Public Hearing was held.

Wes Nickerson of Duramax Holdings Inc. and Dave Andrews, Development Officer, were present for this portion of the meeting.

The purpose of the Public Hearing was to consider the following:

- Amendments to the Land Use By-law to add the definition of a lobster storage facility and to identify approved zones and setbacks for these facilities.
- An application from Duramax Holdings Inc. for a Development Agreement to establish a lounge in the Commercial General (CG) Zone, on their property located at 3412 Highway 3, in Barrington Passage, AAN 10260841, as per the Land Use By-law.

Minutes of the Public Hearing are attached hereto and form part of the minutes.

The Regular Council Meeting was called back to order at 7:16 p.m.

Resolution C210401

Being duly moved and seconded that proposed amendments to the Land Use By-law relating to lobster storage facilities be approved as presented.

Motion carried unanimously.

Resolution C210402

Being duly moved and seconded that the application from Duramax Holdings Inc. for a Development Agreement to establish a lounge in the Commercial General (CG) Zone, on their property located at 3412 Highway 3, in Barrington Passage, AAN 10260841, as per the Land Use By-law, be approved as presented.

Motion carried unanimously.

PRESENTATION – CHRISTINE MCCLARE, REGION 6 RE: EPR

At 7:20 p.m. Christine McClare, Regional Coordinator and Angela Taylor, Education Coordinator, from Region 6 Solid Waste Management, joined the meeting virtually.

The purpose of their presentation was to encourage the Municipality to support Extended Producer Responsibility (EPR) and to continue to pressure the province to take action.

A copy of their presentation is attached and forms part of the minutes.

It was agreed that this matter be placed on an upcoming committee agenda for further discussion.

APPROVAL OF MINUTES

Being duly moved and seconded that minutes of the Regular Meeting held March 22nd and the Special Meeting held March 29, 2021 be approved as circulated.

Motion carried unanimously.

MATTERS ARISING FROM THE MINUTES

There were no matters arising from the minutes.

REPORT OF WARDEN

The Warden gave a brief report on his activities since the last meeting of Council.

During his report he provided information on a recent visit to the Queen's Landfill by Mayors and Wardens of Shelburne County. It was agreed that this matter be added to an upcoming committee agenda for discussion.

REPORT OF COUNCILLORS

The Deputy Warden and each Councillor gave a brief report on their activities since the last meeting of Council.

WCRL BOARD MEETING

Councillor Hatfield reported on the December 10, 2020 meeting of the Western Counties Regional Library Board Meeting. Minutes of the meeting are attached to the agenda.

REPORT FROM COMMITTEE OF THE WHOLE COUNCIL

Deputy Warden Crook reported on recommendations from committee:

Western Counties Regional Library Funding Request

The Western Counties Regional Library made a request to the Municipality for an increase in funding based on a new funding formula not yet mandated by the Province.

Resolution C210403

Being duly moved and seconded that the Municipality maintain its current level of funding to the Western Counties Regional Library and send a letter of response to that effect.

Motion carried unanimously.

Expression of Interest to Serve on PACResolution C210404

Being duly moved and seconded that Amanda Nippard be appointed to serve on the Planning Advisory Committee for a term to expire March 31, 2022.

Motion carried unanimously.

Revised Joint EMO Plan

It is proposed that the Joint EMO Plan be amended to update the pandemic portion of the Plan as well as various housekeeping changes relating to names and phone numbers. Proposed changes have been circulated and are being recommended by the EMO Executive Committee.

Resolution C210405

Being duly moved and seconded that amendments to the Joint EMO Plan be approved as presented.

Motion carried unanimously.

Recreation Centre Design

Resolution C210406

Being duly moved and seconded that the most recent Recreation Centre design with the walking track on the second level be approved including infilling the “jut out” on the main level at an extra cost of approximately \$155,000.00.

Motion carried unanimously.

Resignation from Recreation Advisory Committee

Resolution C210407

Being duly moved and seconded that the letter of resignation received from Wayne Malone, resigning from his position on the Recreation Advisory Committee, be accepted and he be sent a letter of thanks.

Motion carried unanimously.

Digital X-Ray Machine

The Yarmouth Hospital Foundation has received a 22 Million Dollar donation from an anonymous donor. Fifteen percent (15%) of the investment income has been committed to community health organizations outside of the Yarmouth Hospital. Roseway Hospital Foundation is requesting a portion of those funds to assist with the purchase of a digital x-ray machine. The Foundation is requesting Council to provide a letter of support.

Resolution C210408

Being duly moved and seconded that a letter be sent to the Yarmouth Hospital Foundation supporting the request of the Roseway Hospital Foundation for funding to assist with the cost of a digital x-ray machine and a copy of the letter be forwarded to other municipal units in Shelburne County.

Motion carried unanimously.

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It was noted that NS Health is committed to funding amounts over \$450,000.00. The Roseway Hospital Foundation has raised approximately \$350,000.00 to date.

ORION WHARF ROAD, NEWELLTON

Resolution C210409

Being duly moved and seconded that a letter be sent to the Department of Transportation and Infrastructure Renewal, Area Manager Pamela Mehlman-Shand, stating the deteriorated condition of Orion Wharf Road, in Newellton and requesting that it be upgraded and possibly widened and a copy of the letter be forwarded to MLA Colton LeBlanc and TIR Maintenance Supervisor, Kirk Reede.

Motion carried unanimously.

STAFF REPORT

The Chief Administrative Officer provided his report for the period ending April 26, 2021 of which a copy is attached and forms part of the minutes.

Topics highlighted were as follows:

- New Recreation Centre
- Improved Access to Internet
- Amenities at Beaches
- Budget
- Tax Bills
- Nova Scotia Marathon
- New Complaints Handling System
- Recreation Programming
- 2021-2022 Tourist Season
- Building Permits & By-law Enforcement
- Fire Services & Emergency Management
- Capital Project Update

NEW OR OTHER BUSINESS

Required Motions for approval of the 2021-2022 Municipal Budget

The CAO provided an overview of the 2021-2022 Municipal Budget. A copy of the presentation is attached and forms part of the minutes.

Operating Budget

Resolution C210410

Being duly moved and seconded that Council of the Municipality of the District of Barrington approve its 2021 – 2022 operating budget in the amount of \$ 8,629,167.

Motion carried unanimously.

Capital Budget

Resolution C210411

Being duly moved and seconded that Council of the Municipality of the District of Barrington approve its 2021 – 2022 capital budget in the amount of \$ 4,867,000.

Motion carried unanimously.

Tax Rates

Resolution C210412

Being duly moved and seconded that Council of the Municipality of the District of Barrington approve a 2021 – 2022 residential tax rate of \$1.07 per \$100 of assessment, resource tax rate of \$1.07 per \$100 of assessment and commercial tax rate of \$2.56 per \$100 of assessment.

Motion carried unanimously.

Fire Department Capital Rate

Resolution C210413

Being duly moved and seconded that Council of the Municipality of the District of Barrington approve a 2021 – 2022 fire department capital rate of \$0.015 per \$100 of assessment.

Motion carried unanimously.

Farm Acreage Tax

Resolution C210414

Being duly moved and seconded that Council of the Municipality of the District of Barrington approve a 2021 – 2022 farm acreage tax rate of \$2.98 per acre for all land that is assessed as exempt farmland.

Motion carried unanimously.

Sewer Service ChargesResolution C210415

Being duly moved and seconded that Council of the Municipality of the District of Barrington approve sewer rates for the 2021 - 2022 fiscal year at \$350.00 for Woods Harbour and Barrington / Barrington Passage.

Motion carried unanimously.

Fire RatesResolution C210416

Being duly moved and seconded that Council of the Municipality of the District of Barrington approve the 2021 – 2022 fire area rates as \$0.172 per \$100 of assessment for the area covered by the Woods Harbour Shag Harbour Volunteer Fire Department, \$0.113 per \$100 of assessment for the area covered by the Barrington/Port LaTour Volunteer Fire Department and \$0.114 per \$100 of assessment for the area covered by the Island & Barrington Passage Volunteer Fire Department.

Motion carried unanimously.

Various Rates and FeesResolution C210417

Being duly moved and seconded that Council of the Municipality of the District of Barrington approve various rates and fees for the 2021 - 2022 fiscal year as indicated on the attached schedule.

Motion carried unanimously.

Temporary Borrowing ResolutionResolution C210418

Being duly moved and seconded that:

WHEREAS the combined total of taxes levied by the Municipality and the amounts in lieu of municipal rates received or to be received by the Municipality from her Majesty in Right of Canada, or in Right of the Province of Nova Scotia, or from an agency of her Majesty, from the previous year ended the 31st day of March 2021, was \$6,624,158.

And the aggregate amount of the taxes to be levied for the current year will exceed \$6,732,960. And it may be necessary to borrow the sum of \$1,500,000 from Canadian Imperial Bank of Commerce to defray the current expenditure of the Municipality, which was authorized by Council on the 26th of April 2021, until such time as the taxes levied can be collected.

BE IT THEREFORE RESOLVED by the Municipal Council of the Municipality of the District of Barrington (hereinafter called the "Corporation").

1st THAT the Warden with the Chief Administrative Officer of the said Corporation be, and they are hereby authorized under the Seal of the said Corporation, to borrow from Canadian Imperial Bank of Commerce the sum of \$1,500,000 as the same may be required from time to time for the purpose of defraying the annual current expenditure of the Corporation.

2nd THAT the said Warden with the Chief Administrative Officer aforesaid, be, and they are hereby authorized to pay or allow to the said Bank, interest on the said sum of \$1,500,000 at the Bank prime interest rate prevailing from time to time, which may be paid or allowed in advance by way of discount or otherwise howsoever as they may deem best.

3rd THAT the Promissory Note or notes of the said Corporation, sealed with the Corporate Seal and signed by the Warden and Chief Administrative Officer of the said Corporation, be given from time to time as required, in security of the amount borrowed from time to time under the provisions of the Resolution.

4th THAT the said sum of \$1,500,000 so to be borrowed shall be payable on or before the 31st day of March next, and the Promissory Note or Notes of the said Corporation given therefore, which shall be signed by the Warden and the Chief Administrative Officer and be under the Seal of the Corporation, and if made payable before the said 31st day of March 2022, may be renewed by the said Warden and Chief Administrative Officer from time to time, but no renewal thereof shall fall due later than the said 31st day of March next.

5th THAT the giving of such notes or renewal notes, as aforesaid, shall not be deemed satisfaction to the said Bank of the said advance or interest, but as evidence only of indebtedness.

Motion carried unanimously.

Temporary Income Bracket Increase

As a result of discussions during the budget process, it is being suggested that income brackets and exemptions listed in Policy 41 "Low Income Property Tax Exemption" be increased as indicated below, for a further one year period, to provide financial assistance as a result of COVID-19. This is a temporary measure and will not require a policy amendment at this time.

Resolution C210419

Being duly moved and seconded that Council approve changes to the Low Income Property Tax Exemption Policy to increase the income brackets and exemptions as follows for a one-year period and will be reassess thereafter:

Threshold	Amount
\$0 - \$21,000.	\$400.
\$21,001. - \$25,000.	\$300.
\$25,001 - \$30,000.	\$200.

Motion carried unanimously.

Consideration of Amendments to Personnel Policy No. 26 “Cost of Living Adjustment”

It is proposed that Section 2.1 of the Personnel Policy “Cost of Living Adjustment” be amended to have the cost of living adjustment based on statistics as of January 31st instead of February 28th, to allow any adjustment to be more accurately reflected in the current budget.

Notice of consideration was given at the April 12, 2021, Committee of the Whole Council Meeting.

Resolution C210420

Being duly moved and seconded that proposed amendments to Personnel Policy No. 26 “Cost of Living Adjustment” be approved as presented.

Motion carried unanimously.

Building Permit Reports

In advance to the meeting members were provided with the following building permit reports:

- Building Permit Summary
- 4th Quarterly Report
- Annual Report
- Subdivision Report

Destruction of Documents

Resolution C210421

Being duly moved and seconded that:

WHEREAS the documents and records of the Municipality of the District of Barrington as set out in the Affidavit of Chris Frotten, the Chief Administrative Officer, sworn to the 22nd day of April, A.D., 2021, are no longer required;

AND WHEREAS according to the said Affidavit the said documents and records have been personally examined by the said CAO and he has determined that there is

nothing of value therein and that the said documents and records do not include any documents or records which are exempt from destruction pursuant to Section 3 of the Destruction of Documents By-law;

BE IT THEREFORE RESOLVED that the said documents and records as set out in the said Affidavit of the said CAO be forthwith removed and destroyed.

Motion carried unanimously.

CORRESPONDENCE – TIR COST SHARED PROGRAM SUBMISSIONS for 2021-22

Correspondence has been received from the Minister of Transportation advising that the department will be unable to proceed with Petticoat Lane, Clam Point Road and Butler’s Road due to various reasons. The letter further advised that additional information on the roads could be obtained from their district office.

The district has been contacted and has advised that there are issues with bringing these roads up to department standards in preparation for paving. These roads require considerable widening and drainage upgrades which is expensive and difficult because of either houses, bedrock, excavation or narrow right-of-ways.

We have also been advised that due to program limits, the department will not be able to proceed with Bateman Road at this time. This road can be resubmitted for consideration next year.

AGENDA ITEMS FOR FUTURE MEETINGS

No items were brought forward.

ADJOURNMENT

The meeting was adjourned at 9:45 p.m.

Warden

Chief Administrative Officer

Secretary for the Meeting

**PUBLIC HEARING
PROPOSED AMENDMENTS TO
THE MUNICIPAL LAND USE BY-LAW RE: LOBSTER STORAGE FACILITY
AND PROPOSED DEVELOPMENT
AGREEMENT – DURAMAX HOLDINGS INC.**

April 26, 2021

The Public Hearing was called to order by the Warden at 7:05 p.m. in the Council Chambers, in the Administrative Centre, in Barrington, N.S, with the following members present:

- Warden Lindsay (Eddie) Nickerson
- Deputy Warden Jody Crook
- Councillor George El-Jakl
- Councillor Shaun Hatfield
- Councillor Andrea Mood-Nickerson

- Chris Frotten, CAO
- Lesa Rossetti, Municipal Clerk
- Dave Andrews, Building Inspector/Development Officer

Wes Nickerson of Duramax Holdings Inc. was present.

The CAO informed members that the Public Hearing was being held to receive public input regarding proposed amendments to the Municipal Land Use By-law to add the definition of a lobster storage facility and to identify approved zones and setbacks for these facilities.

The proposed definition reads as follows:

“Lobster Storage Facility means an enclosed facility or part of a facility constructed onshore which is capable of holding live lobster for future sale to the wholesale or retail markets in controlled conditions utilizing pumped seawater.”

Proposed amendments will permit the construction of Lobster Storage Facilities in the Industrial Marine Zone, Rural Development Zone and Mixed Use Zone.

Lobster Storage Facilities will have the same setbacks as light industrial uses.

The Warden invited comments from the public. No verbal or written presentations were received.

During the Public Hearing members also considered the application from Duramax Holdings Inc. for a Development Agreement to establish a lounge in the Commercial General (CG) Zone, on their property located at 3412 Highway 3, in Barrington Passage, AAN 10260841, as per the Land Use By-law.

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The proposed Development Agreement has been reviewed by the Municipal Solicitor and a copy was attached to the agenda posted on the Municipal Website.

The Warden invited comments from the public. No verbal or written presentations were received from the public.

It was reported that both matters being considered were advertised in the Vanguard Newspaper and on social media notifying the public of the Public Hearing. Notification was also given to adjacent municipal units.

ADJOURNMENT

The Public Hearing was adjourned at 7:16 p.m.

Warden

Secretary for the Meeting



An ocean of opportunity

**FORM "A"
TO BE COMPLETED BY ANYONE
WISHING TO ADDRESS COUNCIL OR COMMITTEE OF THE WHOLE COUNCIL**

Names of individuals making the presentation:

Christine McClare – Region 6 Coordinator _____

Points to be made:

- 1. Municipalities pay to manage recyclables. Under regulation, Extended Producer Responsibility (EPR) for Printed Paper and Packaging (PPP) would see companies that make the products, pay municipalities for managing their paper products or packaging.**
- 2. We cannot sustain the current system and there are inefficiencies.**
- 3. Since EPR for PPP is in place for 80% of Canadians, large companies have already added the cost of EPR to their products. This means Nova Scotians are paying twice – once when you buy a product and again when you pay municipal taxes.**

Purpose and any requests that may be forthcoming from the presentation:

To encourage municipalities to support EPR through any avenue and to continue to pressure the province to take action.

Please attach a copy of your written or power point presentation.

Time requested for presentation: 15 minutes ___X___ 30 minutes _____

Signature

Print Name: Christine McClare _____
Mailing Address: PO Box 639 Mahone Bay NS B0J 2E0
Phone Number: 902 790 6834 _____
E-mail address: Christine.McClare@region6swm.ca _____

Will you require a projector and computer for your presentation? NO

NOTE: Individuals or groups making presentations are required to address their comments and questions to the Chair of the Meeting only. No decision will be made at the same meeting as your presentation.

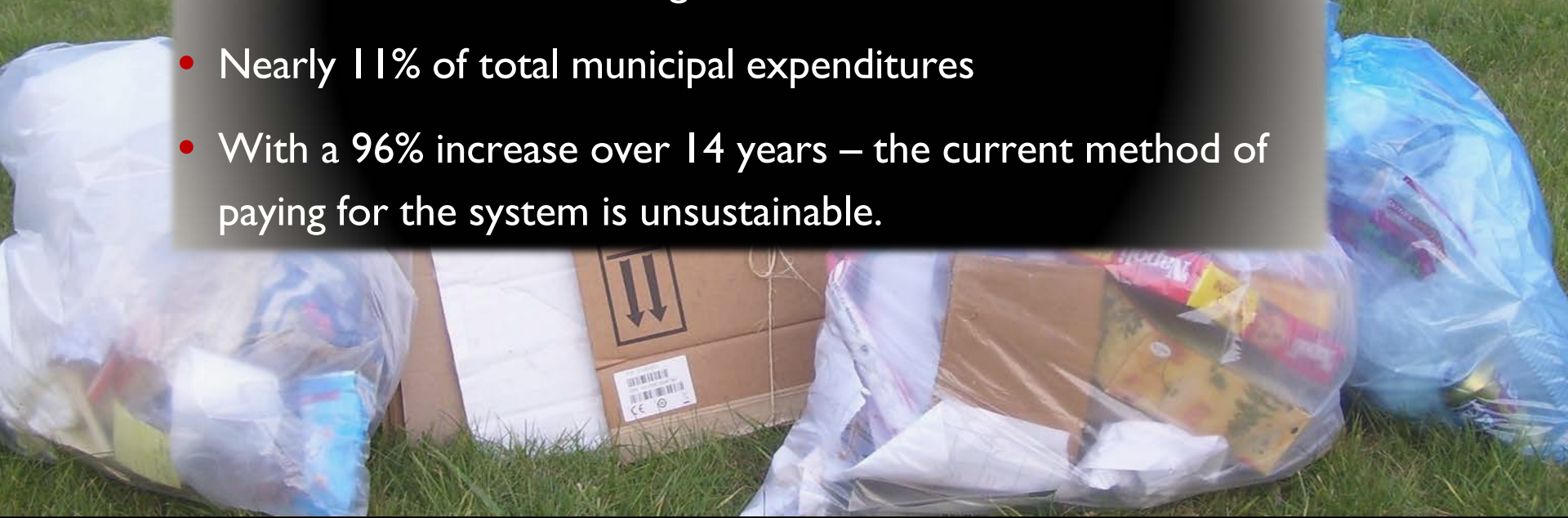


Solid Waste-Resource

Region 6 - Christine H McClare April 26, 2021



Municipal Cost to manage Waste in NS

- In 2005 Solid Waste Management costs were \$70,115,488
 - In 2019 Solid Waste Management costs were \$137,494,782
 - Nearly 11% of total municipal expenditures
 - With a 96% increase over 14 years – the current method of paying for the system is unsustainable.
- 




Municipal responsibility

Reason for challenges are world-wide:

- Virgin material markets
- Export markets
- Transportation costs
- Supply and demand

EXTENDED PRODUCER RESPONSIBILITY

an environmental policy approach in which a producer's responsibility for a product is extended to the post-consumer stage of a product's life cycle

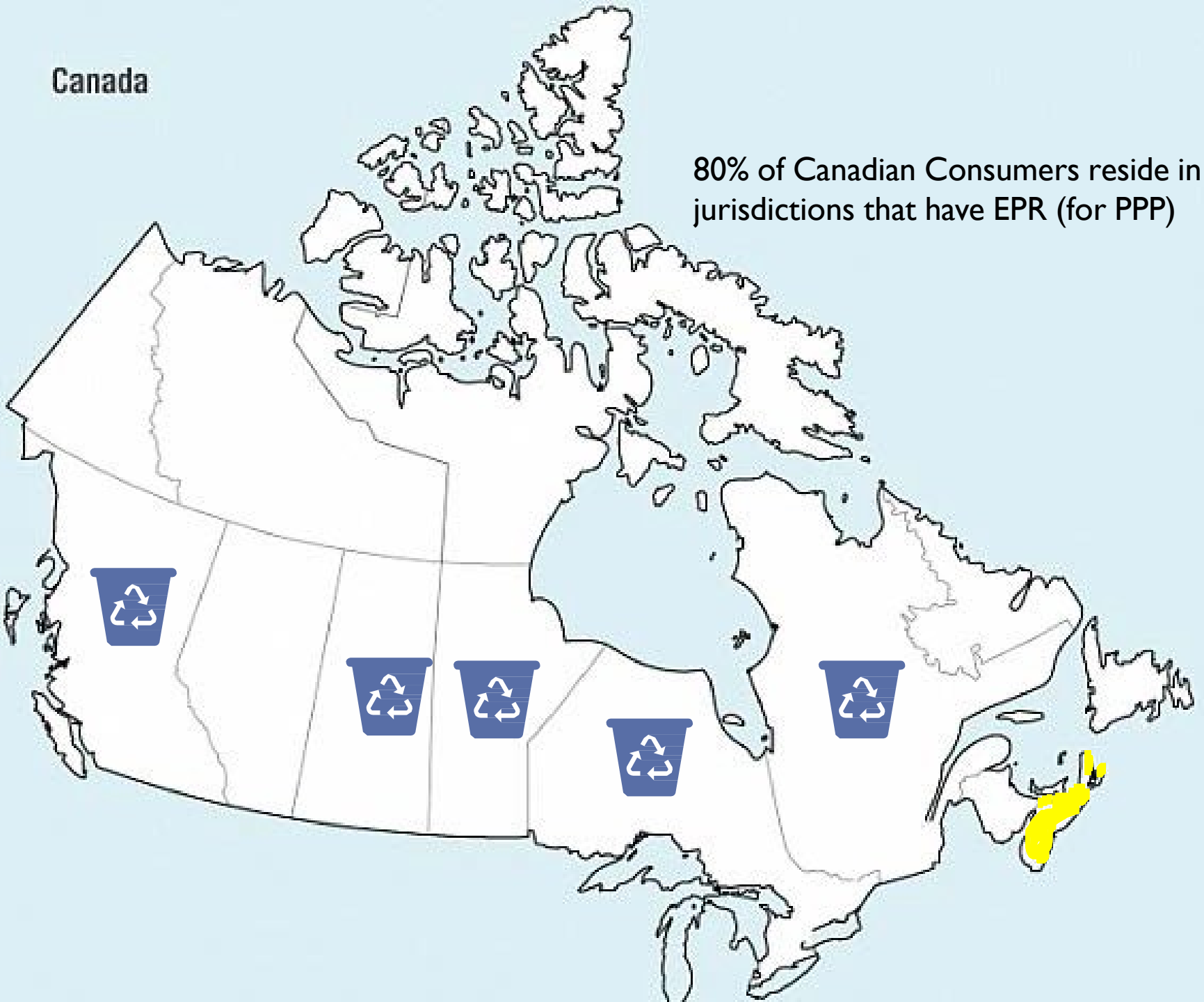


**PRINTED
PAPER AND
PACKAGING**

...basically, what is
currently collected in
your residential blue bag.

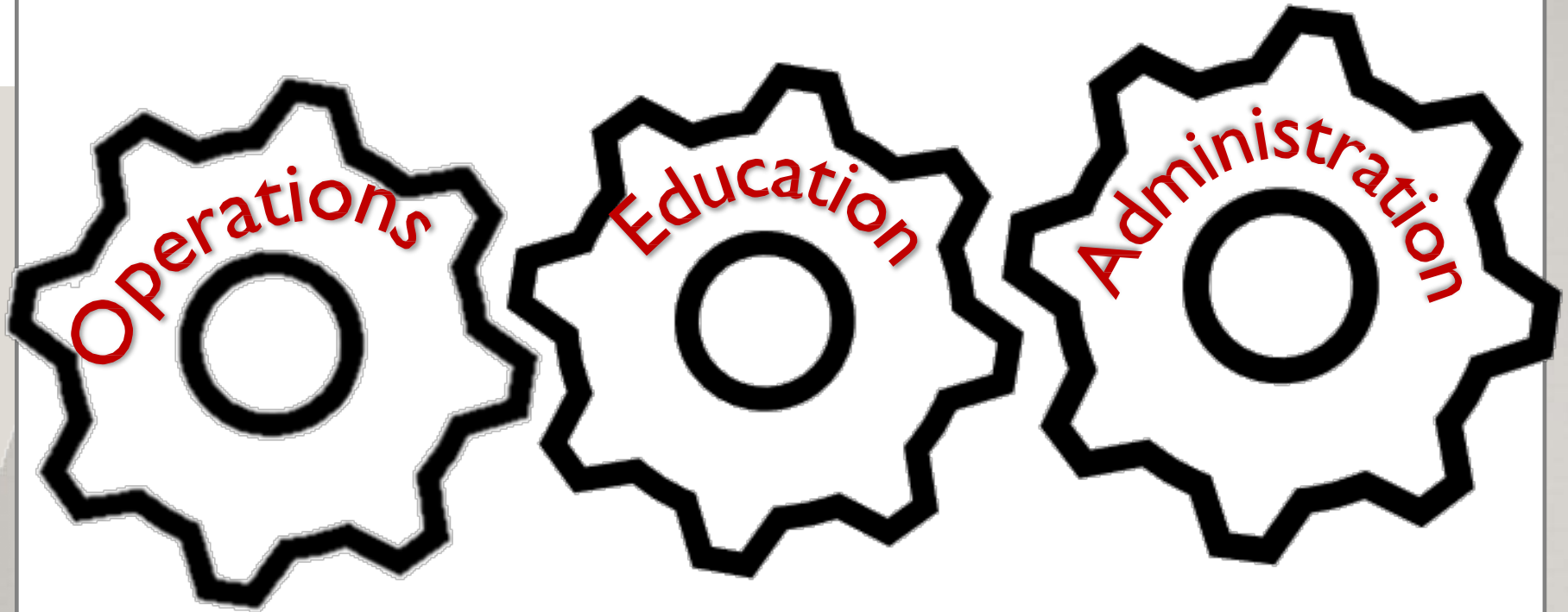
Canada

80% of Canadian Consumers reside in jurisdictions that have EPR (for PPP)



EPR - Driving efficiency

Municipalities as service providers



Proposed

EPR Model for PPP In Nova Scotia

Responsive to Municipalities

- Use existing infrastructure/human resources
- Municipalities have the right to opt out
- Maintain or improve current level of curbside service
- Apply to residential PPP
- Allow time for planning and transition

Proposed

EPR Model for PPP In Nova Scotia

Responsive to Businesses

- Exempt small businesses
 - With revenue under \$2M
 - Supplying less than 1 tonne of PPP to Nova Scotia residents annually
 - Single storefront in NS and are not supplied by or operated as part of a franchise
 - Newspapers and registered charities
- Harmonized with other Canadian EPR programs
- Monitoring and compliance to ensure a level playing field

EPR Benefits

Economic



Environmental



Social





THANK YOU!

Christine H McClare

Christine.McClare@region6swm.ca

902 624 1339 office

902 790 6834 mobile

Staff Report
April 26th, 2021

KEY STRATEGIC AREAS

1. Infrastructure Renewal

a. New Recreation Centre

At the Committee of the Whole meeting on April 12, Committee made a recommendation to Council to approve the design with the walking track on the second level including infilling a corner of the gymnasium on the main level to increase its square footage at an extra cost of approximately \$155,000.00.

If the design is in fact approved, the architects will work to finalize the design package for tender and we will turn our attention to aggressively pursuing funding programs to help offset a majority of the cost of the project. We will also organize a virtual Q&A to inform the public on the project and provide them an opportunity to ask questions.

b. Development of Asset Management Plan

As mentioned last month, we have received word from FCM regarding the grant we applied for in the amount of \$50,000 to complete an infrastructure assessment and implement an asset management program. That being said, we still cannot make any public statements related to the status of the application for MAMP as we have not yet been authorised by FCM and Infrastructure Canada. Once authorised, we will make a public announcement.

c. Renewal or Expansion of Sewer System

Nothing new to report at this time.

2. Economic Growth

a. Development of Additional Business/Commercial Property

Nothing new to report at this time.

b. Reduction of Commercial Taxation

Nothing new to report at this time.

c. Improved Access to Internet

The anticipated completion date for the “Barrington East” and “Port La Tour” projects have recently been updated. The estimated completion dates are based on the best information

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available at this time and are subject to change but at this point, it seems like the “Barrington East” project will be completed by June-August 2021 and the “Port La Tour” project will be completed by May-July 2021. A reminder these are the two projects announced back in September which includes a municipal investment of \$243,925.

On a related note, it seems FibreOP is now available throughout most of Cape Island. Wilson’s posted on their Facebook page earlier this month that it is available in North East Point, Clam Point, Stoney Island, Centreville, Southside, Newellton and Lower Clark’s Harbour.

For more information on these projects, visit our dedicate webpage at <https://bit.ly/3li8Zeh> or <https://internet.developns.ca/zones/shelburne-barrington/>.

3. Promotion and Support of the Tourism Industry

a. Amenities at Beaches

Suzy is in the final stages of organizing the first meeting of the Beach Resource Team. This team will play an important role as we move forward with implementing our Beach Strategy and working together in the best interests of our beaches and those who use them.

b. Work to Attract Accommodations

Nothing new to report at this time.

4. Provision or Support of Services for Residents of the Municipality

a. Continued Work Towards Additional Medical Services (Medical Clinic, Dialysis)

Nothing new to report at this time.

b. Develop Water Access Plan (docks, wharves, and marinas)

Nothing new to report at this time.

c. Improve Active Transportation (sidewalks, trails, boardwalks)

Nothing new to report at this time.

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SUMMARY OF ACTIVITIES FROM MARCH 22ND TO APRIL 25TH

TOPICS

Budget

The budget has been one of the main priorities in the last few months. Council reviewed the first draft of the operating and capital budgets on March 13 and discussed adjustments on April 8. The second draft of the budgets which include the feedback received during these meetings is attached to the agenda for approval.

Tax Bills

The interim tax bills were issued April 6, 2021 and the due date is May 15, 2021. This bill represents 50% of a calculation based on the current year's taxable assessment and the last tax rate set by Council along with 50% of the previous year's sewer service charge, when applicable.

Nova Scotia Marathon

The marathon is slated to take place on July 25, 2021. There are 327 participants registered as of April 14 which is almost double the number of participants at the same time last year. The committee is determined to host an in-person event and is discussing the public health protocols related to COVID-19. They have discussed spacing out start times, and some races divided people with tape and rope. They have made the decision to cap off the sub-events at 150 for a total participation of up to 600. They will also be considering other COVID-19 scenarios and a full COVID-19 plan will be developed and be the focus of the next full committee meeting.

New Complaints Handling System

We launched our new complaints handling system two months ago. "Helpdesk" has helped us streamline our complaint process through a cloud-based app which allows the public to submit complaints online. A public page that includes a form is available for residents to report problems 24 hours a day, 7 days a week from any device and location. Internally, Staff and Council will have access to an internal application (authorized access only) to manage the complaints/inquiries. After the first two months of usage, we've received and resolved 23 complaints.

Residents can report problems by visiting our website and clicking on "Report a Problem" on our homepage or by visiting <https://helpdesk.barringtonmunicipality.com/report>.



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Recreation Programming

Once again, this month, the Department supported the community in a number of ways. They are assisting the Barrington Leisure Park Organization in applying for funding for a few smaller projects: a trail to connect the main route 3 to the multi-use trail, planning for a natural playground, and park signage. They are also working with staff at BMHS to look a trail project on the school site that would incorporate youth engagement and leadership as well as procuring recreation equipment for use at the school and in community. There has been a newly formed Community Garden Committee which met to plan for this year's space. The garden is at capacity so planning is happening to expand it so more residents can enjoy the space. Finally, they are meeting with local community sports organizations that use our facilities over the summer to review scheduling needs and other concerns. We are looking to continue to better connect them to provincial resources as well.

To celebrate **Volunteer Week**, the Department will be honoring community nominees with a gift from the Municipality along with certificate of recognition. These will be picked up at a pre-arranged time and we will gather pictures, video and stories from volunteers to share through social media. The Provincial Awards in which Nancy Quinlan was to be recognized was scheduled for April 26 but has since been postponed to September 20 due to the recent restrictions imposed in HRM.

The Department is receiving a lot of positive feedback about its slate of **summer events** and more details will become available by mid-May. They plan to open summer registration for all programs, events and swimming lessons on June 3. They will open the office early to accommodate working parents as well as have an online option. The **batting cages** are scheduled to open April 26.

As part of the Active Communities Fund, Joel has been looking at ways to expand **outdoor play opportunities**. He has been looking into putting up more loose parts sheds in the municipality and has been in contact with the Woods Harbour Playground group to see if they would be interested in having a loose part shed at their playground-they are interested. He has also put up an evaluation form for the current loose parts shed to have more data on the current loose parts shed.

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2021-2022 Tourist Season

The job description for the **Tourism Ambassador** position(s) are currently being advertised. We are aiming to hire two summer positions. We are getting the back entryway organized to act as a temporary VIC for this year. Our staff will be working from this area and will also be out and about through out the community, businesses and organizations, meeting visitors and residents and getting content for marketing purposes. We encourage anyone to share the position advertisement on our Visit Barrington Facebook page and encourage anyone you know who might be suitable for the position to apply.

We will be attending the **Saltscapes Virtual Expo** this year, April 30 – May 2. Val Kean of the Municipality of Shelburne and Suzy will be representing Shelburne County and our respective units during this event. This will certainly be a different atmosphere than we are used to seeing and are looking forward to speaking with potential visitors who are looking to visit Nova Scotia.

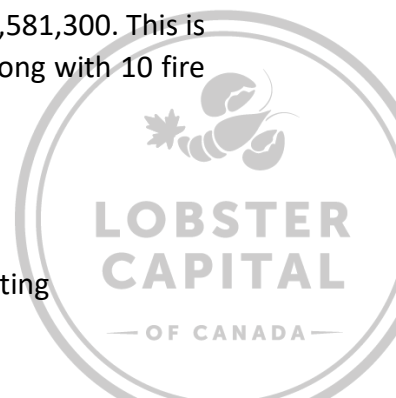
Our Property Services team has been making 6 new **Lobster Chairs** that will be put out for the 2021 season soon. We have 5 red chairs and one unique blue lobster chair. Special thanks to the businesses who came forward to sponsor a chair: Malone's Boat Repair Ltd, Capt. Kat's Lobster Shack, Smith & Watt, Barrington & Area Chamber of Commerce, Starboard Inn and Reynolds Trucking Ltd.

Two of our **Lobster Sculptures** are getting repaired this year before they will be installed, the remaining lobster sculptures will be going out over the next few weeks in their designated locations.

Plans are underway for this year's **Shelburne County Lobster Festival**. Events for this year's festival will take place both in person and virtual. Keep an eye out in the coming weeks for a list of events. If you know of any community groups/organizations and/or businesses who might be interested in hosting an event during the festival, please let Suzy know. They are aiming to have most of the events in by May 7.

Building Permits & By-Law Enforcement

From March 15 to April 18, 52 permits were issued with a total dollar value of \$3,581,300. This is a \$2,114,800 increase over last year. 73 building inspections were carried out along with 10 fire inspections and 19 fire re-inspections.



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Three new civic numbers were issued this reporting period while three others were deleted. We received two new subdivisions with one sent for registration and finalized and one preliminary plan completed. This leaves three open subdivision files that we continue to work on.

During this period, we received no new dangerous and unsightly complaints and have no open files and we continue to work on 3 outstanding by-law investigations.

Fire Services & Emergency Management

There continues to be no COVID-19 related staffing issues for the fire departments, and they continue to monitor the status of their membership and communicate that information to the Fire Services Coordinator.

Dwayne attended a videoconference with the other Fire Services Coordinators in the Province and another with Region 5 of EMONS.

A strategy and tactics course and incident safety officer course was held with 11 students in each course. Almost all officers now have the required training. We are working to get all officers trained to the required level.

Otherwise, Dwayne has set up a local assistant to the fire marshal course and is working on booking a traffic management course at the request of the fire departments, continues to monitor Covid-19 updates from the province and EMONS, performed monthly fire and life safety inspections and prepare for upcoming training.

This March, the Fire Departments responded to 30 calls and they responded to 26 in March 2020. Here is the data for the month of March:

Staff Report
April 26th, 2021

BARRINGTON MUNICIPAL FIRE SERVICE							
EMERGENCY CALLS March 2021							
FIRE DEPARTMENT	Fire	Mut	Auto	MFR	MVC	Other	TOTAL
		Aid	Aid				
Barrington/Port La Tour FD	4	1			2		7
Island Barrington Passage FD	5				3	6	14
Woods Harbour/Shag Harbour FD	6					3	9
TOTALS	15	1			5	9	30
B/PLT - 1 chimney, 3 grass/brush, 1 mutual aid							
IBP - 1 chimney, 4 grass/brush							
WH/SH- 5 grass/brush, 1 grass that caught a structure							

Staff Report
April 26th, 2021

CAPITAL PROJECT UPATE

Here is an update on our 2020-2021 Capital Projects:

Rank	Project	Status
7	Manhole Cover Repairs	Not Started
14	Former Knowles Property Sewer Lateral	Not Started
1	Recreation Centre	In Progress
2	Beach Facilities	In Progress
13	Municipal Administrative Centre Renovations	In Progress
3	Library Roof Replacement	Completed
4	Barrington Ballfield Fencing Replacement	Completed
5	Cargo Trailer Replacement	Completed
6	Brass Hill Treatment Plant Roof Replacement	Completed
8	Woods Harbour Treatment Plan Fence Replacement	Completed
9	Zero Turn Lawnmower	Completed
10	Fall's Point Road Lift Station Retrofit	Completed
11	Treatment Plant Flow Meters	Completed
12	Portable Toilets	Completed
15	Internet Improvement Project	Completed



2021/2022 Municipal Budgets

Our Process

The Budget is one of the most important documents produced by a local government. It contains the municipality's financial and operational plans for the next twelve months.

The Municipality begins working on the upcoming fiscal year's budget several months before the start of the fiscal year to allow sufficient time for data collection, detailed review of financial data, and public input. The process includes:

- Consideration of strategic initiatives
- Public Input
- Service Review
- Financial Planning



INFRASTRUCTURE RENEWAL

Invest in new infrastructure to support the needs of the community.



ECONOMIC GROWTH

Develop business opportunities and improve services.



PROMOTION OF TOURISM INDUSTRY

Enhance our beach amenities and work to attract accommodations.



PROVISION OF SERVICES

Continue to support and improve on local health and recreation services.

COVID-19

This 2021/2022 budgets have once again been developed with COVID-19 impacts in mind including measures to support its residents - including its most vulnerable, maintaining municipal services, while also making responsible investments to help meet the future needs of our municipality.

REVENUE/EXPENSE ADJUSTMENTS

COVID-19 has had impacts on some municipal revenues and expenses, but not to the extent expected. That said, we have made adjustments within the budget.

FINANCIAL ASSISTANCE

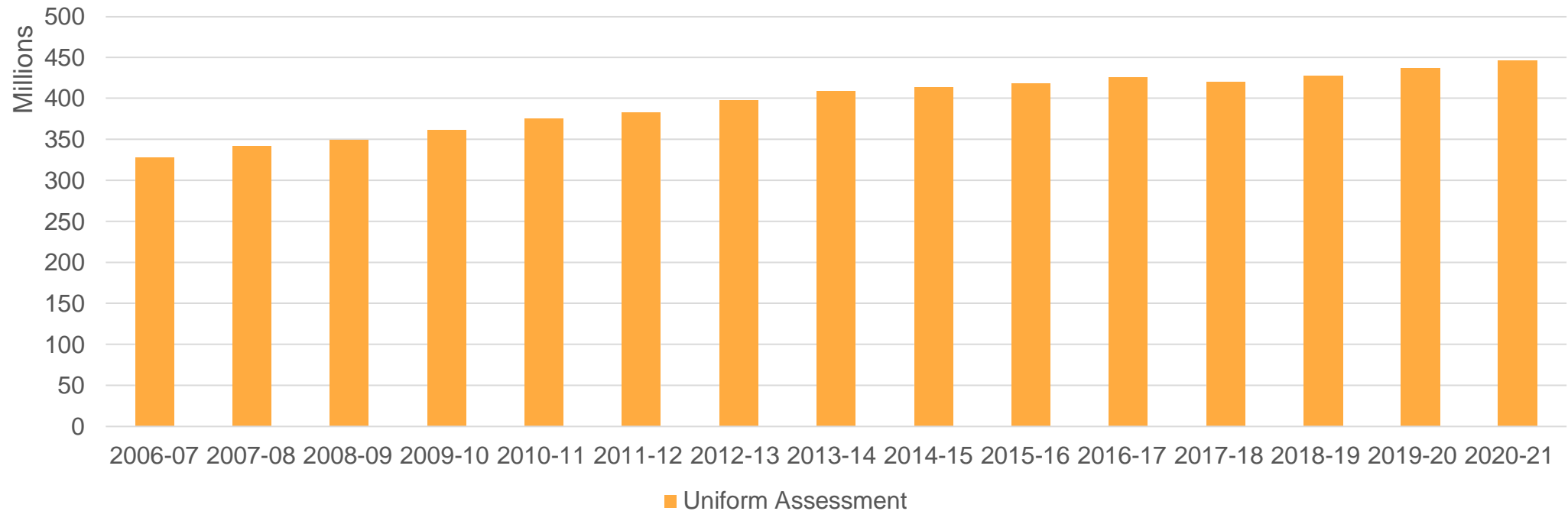
Measures, such as the enhanced low-income tax exemption program, have been extended in the budget.

CONSERVATIVE FORECASTS

Due to the uncertainty of the next fiscal year, this years budgetd have some “safety mechanisms”.

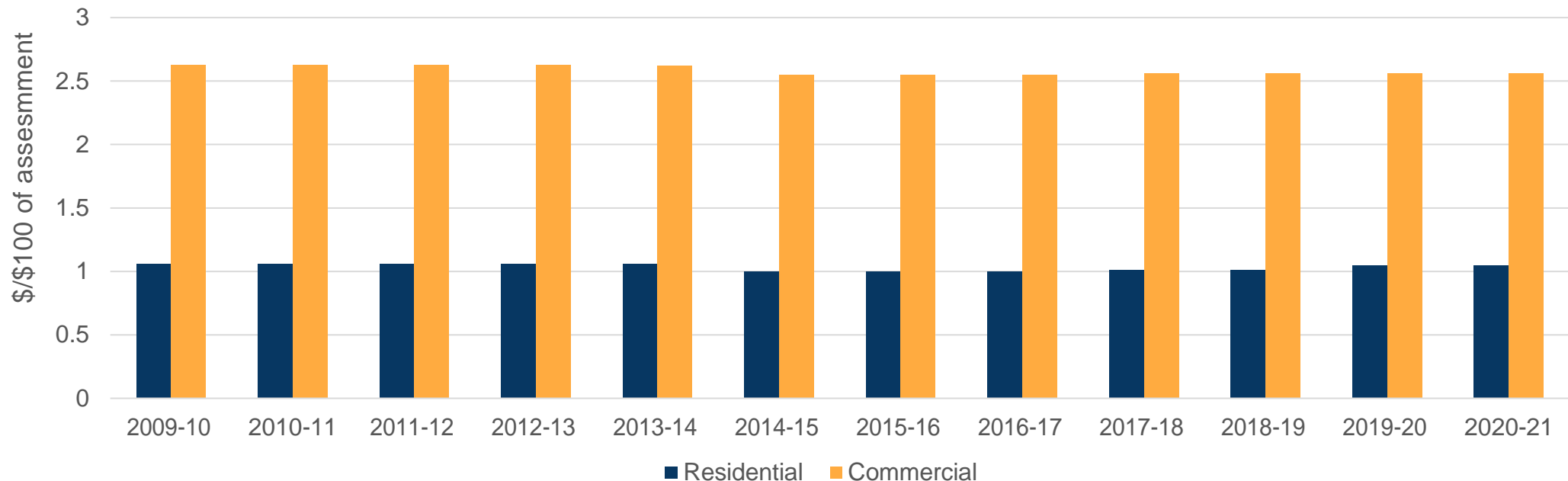
Uniform Assessment

The total uniform assessment is the total of the taxable property assessment plus the value of grants municipality receives from special property tax arrangements.



Property Tax Rate

These rates are applied to property assessment (based on market value) which can change from year to year. The convention is to express the tax rate as per \$100 of assessment.



Our Rates

RESIDENTIAL



\$1.07/\$100 of assessment – a **\$0.02** increase

COMMERCIAL



\$2.56/\$100 of assessment

FIRE



Between \$0.113 and \$0.172 / \$100 of assessment.
\$0.015/\$100 of assessment for capital.

SEWER



\$350 for both the Barrington and Woods Harbour sewers.

The Operating Budget

The operating budget includes the day-to-day expenses and revenues that are required to run the municipality and provide services to citizens.

These costs are offset by the revenues, property taxes (residential and commercial), tax agreements, payments in lieu of taxes, and a variety of fees and fines.

The operating budget must be balanced.



Revenues

	2020/2021 Actuals	2020/2021 Budget	2021/2022 Budget
Taxation	6,967,115	6,905,846	7,077,465
Grants in Lieu	146,881	144,070	148,032
Services to Other Gov.	90,262	110,789	117,769
Sales of Service	210,113	252,770	334,090
Other Revenue	598,388	765,437	411,771
Unconditional Transfers	156,885	179,659	184,635
Conditional Transfers	616,474	2,651,755	2,823,405
Other Transfers	-	1,670,000	2,399,000
Revenue Total	8,786,118	12,680,326	13,496,167

Expenses

	2020/2021 Actuals	2020/2021 Budget	2021/2022 Budget
General Gov. Services	1,352,652	1,728,888	1,724,778
Protective Services	1,947,683	2,341,024	2,073,717
Transportation Services	205,828	446,514	259,500
Environmental Health	1,198,350	1,411,125	1,417,204
Public Health & Welfare	118,542	123,000	139,000
Environmental Dev.	308,003	313,047	325,439
Recreation & Culture	556,495	709,205	897,204
Education	1,133,436	1,360,123	1,387,325
Financing	789,695	4,247,400	5,272,000
Expenses Total	7,610,682	12,680,326	13,496,167

The Capital Budget

The capital budget funds the purchase, construction and rehabilitation of assets. Many capital projects take more than a single year to plan, design and develop, with the associated capital funding approved within each budget year until project completion.

With changes to federal cost-sharing programs and available reserve funding, new capital investment can fluctuate from year to year. Municipality's should balance capacity to deliver projects against the desire to invigorate plans and strategies with new capital investment.

Capital

	Current Year Cost	Revenue Stream
Landfill Truck Scale	100,000	Gas Tax
Recreation Centre	3,000,000	Grant/Borrowing
Brass Hill Clarifier & Screens	530,000	Gas Tax/Grant
Property Services Building	275,000	Borrowing
Beach Facilities	70,000	Deed Transfer Tax
Internet Project	244,000	Gas Tax
Municipal Admin Office Renovations	350,000	Capital Reserve
Municipal Admin Building Accessibility	100,000	Grant
Arena Refrigeration Control System	45,000	Deed Transfer Tax

Capital

	Current Year Cost	Revenue Stream
Bulk Water Source Station	100,000	Gas Tax
Basil Blades Memorial Ballfield Lights	20,000	Deed Transfer
Lobster Pot Christmas Tree	15,000	Deed Transfer
Library Heat Pump	18,000	General Operating
Capital Total	3,766,000	

Questions/Comments?

All necessary motions are included on the agenda.

VARIOUS RATES AND FEES 2021/2022

Sherose Island Recreation Centre Rentals

		HST	Total Rental
Business Meeting	\$52.17	\$7.83	\$60.00
Private Instructor Rental	\$78.26	\$11.74	\$90.00
Private Hall Rental (3 hours) birthday party/baby shower, etc	\$26.09	\$3.91	\$30.00
Private Hall Rental (Wedding, Dance, etc)	\$156.52	\$23.48	\$180.00
*Refundable Damage Deposit may be required	\$175.00		\$175.00
Benefit Concerts & Fundraisers	FREE - subject to CAO approval		

Barrington Municipal Arena Rentals

		HST	Total Rental
Hospitality Room Rental - Birthday party, etc (3 hours)	\$26.09	\$3.91	\$30.00
Prime Time Ice Rental (4-close weekdays and 9-close on weekends) per hour	\$130.00	\$19.50	\$149.50
Prime Time Ice Rental Minor Hockey/Figure Skating/School Teams per hour	\$110.00	\$16.50	\$126.50
Non-Prime Ice Rental per hour	\$65.00	\$9.75	\$74.75
Benefit Concerts and Fundraisers	FREE - subject to CAO approval		
Arena Rental without ice - per hour	\$75.00	\$11.25	\$86.25
Arena Rental without ice - Non-Profit Organization - per day	\$250.00	\$37.50	\$287.50
Arena Rental without ice - Commercial - per day	\$500.00	\$75.00	\$575.00

*Other for profit events - Minimum charge of \$100 cleaning fee, plus an additional daily fee to be determined based on the nature of the event by the CAO.

Barrington Municipal Library Rentals

		HST	Total Rental
Program Room (morning, afternoon or evening) 4 hours (per session)	\$15.00	\$2.25	\$17.25

Administrative Centre Rentals

		HST	Total Rental
Conference Room or Meeting Room 1 or 2 (Day or part of day)	\$50.00	\$7.50	\$57.50
Multi Purpose Room (Day or part of day)	\$75.00	\$11.25	\$86.25
Other office space (Day or part of day)	\$25.00	\$3.75	\$28.75

Ballfield Signage

		HST	Total
1 - 8'x4' metal signs (on outfield fence) at Ballfield of choice (1 year)	\$500.00	\$75.00	\$575.00
1 - 8'x4' metal signs (on outfield fence) at Ballfield of choice (3 years)	\$1,000.00	\$150.00	\$1,150.00

*Space is limited, subject to space availability.

*Fabrication of all signs/logos are the responsibility of the business owner.

*Artwork must be submitted for approval before signs are made.

Arena Signage

		HST	Total
Sidewall 48"x72"	\$275.00	\$41.25	\$316.25
End Wall by time Clock	\$275.00	\$41.25	\$316.25
Boards 33.5" x 48"	\$200.00	\$30.00	\$230.00
Dressing room doors	\$75.00	\$11.25	\$86.25
Skate Aid Fronts 8.5" x 11"	\$50.00	\$7.50	\$57.50
In Ice Signage C1 (Diameter - min 15', max 30') (see attached layout)	\$1,000.00	\$150.00	\$1,150.00
In Ice Signage A1, A2, B1, B2, E, F (see attached layout)	\$500.00	\$75.00	\$575.00
In Ice Signage E1, E2, F1, F2, J1, J2, K1, K2 (see attached layout)	\$300.00	\$45.00	\$345.00

*Space is limited, subject to space availability.

*Fabrication of all signs/logos are the responsibility of the business owner.

*Artwork must be submitted for approval before signs are made.

Tax Certificate

	Total
Tax Certificate Fee	\$30.00

Building Department Fees

	Total
Development Permits (set fee)	\$15.00
Demolition Permits (set fee)	\$20.00
Locate Mobile Homes (set fee)	\$25.00
New/Additions to Residential	\$0.10 sq. ft. of space \$0.05 sq. ft. for accessory building
New/Additions to Commercial	\$0.15 sq. ft. of space
Renovating Existing Structures - residential	\$1.00 per \$1000 of renovations
- commercial	\$1.50 per \$1000 of renovations
Processing Fee for Permits	\$15.00

*Processing fees do not apply to development permits, demolition permits and mobile home location permits.

C & D Landfill Fees

		HST	Total
Sorted Material (per Tonne)	\$ 48.50	\$ 7.28	\$ 55.78
Non-sorted Material (per Tonne)	\$ 115.00	\$ 17.25	\$ 132.25
Resident Non-sorted Material (per Tonne)	\$ 60.00	\$ 9.00	\$ 69.00
Commercial & Non-Residential Furniture (per Tonne)	\$ 120.00	\$ 18.00	\$ 138.00
Minimum Charge	\$ 2.00	\$ 0.30	\$ 2.30