

**SPECIAL COMMITTEE OF THE WHOLE COUNCIL MEETING
May 20, 2021**

The meeting was called to order by the Chair at 6:45 p.m., by way of video conference, with the following members present:

- Lindsay (Eddie) Nickerson, Chair
- Jody Crook
- Shaun Hatfield
- Andrea Mood-Nickerson
- George El-Jakl – Absent due to work commitments

- Chris Frotten, CAO
- Lesa Rossetti, Municipal Clerk

ADDITIONS TO THE AGENDA

There were no additions to the agenda.

APPROVAL OF AGENDA

Being duly moved and seconded that the agenda be approved as circulated.

Motion carried unanimously.

RECREATION CENTRE UPDATE

Architect Fees

The CAO informed members that the fee charged by the architects in 2018 was based on the proposed project at the time. Since that time, the scope of the project has changed. The Architects are now requesting additional fees, as the terms have changed and they cannot complete the tasks required in 2021 for the fee set out in the 2018 contract.

The original tendered fee was \$129,900.00 and due to a few change orders it was increased to \$153,400.00. SNMArchitect Limited is now requesting additional fees of approximately \$80,000.00 bringing the total to \$235,000.00. It is anticipated that 70 – 80% of the project will be funded through grants, therefore the increased cost to our taxpayers should only be approximately \$16,000.00 to \$24,000.00.

Resolution COW210506

Being duly moved and seconded that it be recommended to Council that the Municipality approve the new fee of \$235,000.00 for the Recreation Centre submitted by SNMArchitect Limited.

Moton carried unanimously.

Green and Inclusive Community Buildings Program – GrantMatch Services

The CAO informed members that Infrastructure Canada is currently accepting applications to the Green and Inclusive Community Buildings Program. Eligible projects include retrofits and new builds that serve the community, which would include our new Recreation Centre. This funding source could provide funding of up to 80% of the project. To be eligible new construction will be required to be built to be net-zero carbon (meaning a highly energy efficient building that produces on-site or procures carbon-free renewable energy or high-quality carbon offsets in an amount sufficient to offset the annual carbon emissions associated with building materials and operation) or built to be net-zero-carbon ready.

The application is very lengthy and technical and the CAO is proposing that we use consultants to help apply for this funding. It is proposed that Grant Match be engaged to prepare the application for submission. Their fee is based on a percentage of funds acquired, so we would not have to pay if our application was unsuccessful. SNMArchitect Limited will provide assistance in preparing the application.

Question was raised as to how much the project would be increased, to become ready for net-zero or become a net-zero project. The CAO agreed to obtain information from the architects on the cost increase for members. He stated that if this is not feasible then we would not be pursuing funding through this program.

Members were provided with a draft Grant Match Management Services Agreement for review. It was noted that if they are successful the following service fees will be charged:

- 10% on the first \$1,000,000.00 of Government Funding approved; and
- 5% on the remaining Government Funding approved, greater than \$1 Million.

Resolution COW210507

Being duly moved and seconded that it be recommended to Council that the Municipality enter into the Grant Management Services Agreement as presented and GrantMatch be authorized to move forward with an application for funding.

Motion carried unanimously.

ADJOURNMENT

The meeting was adjourned at 7:33 p.m.

Chair

Secretary for the Meeting