

**COMMITTEE OF THE WHOLE COUNCIL MEETING
December 7, 2020**

The meeting was called to order by the Chair at 7:35 p.m., in the Multi-Purpose Room, in the Administrative Centre, in Barrington, NS, with the following members present:

- Lindsay (Eddie) Nickerson, Chair
- Jody Crook
- George El-Jakl
- Shaun Hatfield
- Andrea Mood-Nickerson – by videoconference

- Chris Frotten, CAO
- Lesa Rossetti, Municipal Clerk
- Leah d'Eon, Director of Finance (left at approximately 8:40 p.m.)

ADDITIONS TO THE AGENDA

The following item was added to the agenda:

- Tax Reduction Application – Adrian d'Entremont.

APPROVAL OF AGENDA

Being duly moved and seconded that the agenda be approved as amended.

Motion carried unanimously.

APPROVAL OF MINUTES

Being duly moved and seconded that minutes of the Committee of the Whole Council Meeting held November 16, 2020 be approved as circulated.

Motion carried unanimously.

FINANCIAL REPORT SUMMARY

A Financial Report Summary to October 31, 2020, was presented by the Director of Finance. Explanations were provided where necessary.

A copy of the Financial Summary is attached and forms part of the minutes.

WATER LOAN FINANCING – TENTATIVE INCREASE

It was reported to members that \$35,000.00 of the \$50,000.00 budgeted for Water Loan Financing has been spent and a couple more applications are pending. It was suggested that additional funds be provided in the Water Loan Financing Program for this year.

Resolution COW201201

Being duly moved and seconded that it be recommended to Council that the budgeted amount for the Water Loan Financing Program be increased by an additional \$50,000.00 for the current fiscal year.

Motion carried unanimously.

It was suggested that we consider increasing the maximum loan amount for next year.

The Director of Finance left the meeting at approximately 8:40 p.m.

SET DATE FOR COUNCIL EMO TRAINING SESSION

The CAO asked members for a date when they would be available to attend an EMO Training session with the Provincial EMO Planning Officer, Rhonda Matthews. The session will be approximately 90 minutes long and will focus on roles and responsibilities of Council in emergency management.

It was agreed that the CAO suggest a few dates to members by email.

REVIEW OF PROPOSED SNOW AND ICE CLEARING AND MAINTENANCE BY-LAW

During Second Reading of the proposed Snow and Ice Clearing and Maintenance By-law question was raised as to who would be responsible for snow plowed on the sidewalk or roadway from a private lane which has more than one driveway. After some discussion, the matter was deferred to the Committee of the Whole Council for further consideration.

The CAO informed members that without the proposed by-law, Section 318 of the Municipal Government Act provides authority to the Municipality to regulate the obstruction of streets, including the deposit of snow or ice on the travelled way of a street and sidewalk. The proposed by-law will provide information to our residents relating specifically to the Municipality. The proposed by-law covers sidewalks, roadways, wastewater lift station covers, as well as offences and penalties.

Being duly moved and seconded that the review of the proposed Snow and Ice Clearing and Maintenance By-law be deferred to the January 18, 2021 Committee Meeting to give councillors Mood-Nickerson and El-Jakl an opportunity to discuss the by-law with constituents.

Motion carried unanimously.

REQUESTS FROM SHELBURNE COUNTY MENTAL HEALTH AND WELLNESS ASSOCIATION

Correspondence has been received from the Shelburne County Mental Health and Wellness Association inviting the Municipality to appoint a Council Representative to serve on the Association. They are also asking that information about their Association be included in our next Newsletter. As requested, information will be included in our December, 2020 Newsletter.

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Resolution COW201202

Being duly moved and seconded that it be recommended to Council that the Shelburne County Mental Health and Wellness Association be thanked for the invitation for a Council representation to serve on their Association and advised that we will not be appointing a member to serve at this time.

Motion carried unanimously.

SOLID WASTE AND DISTRICT 2 (COURTYARD) CONCERN

It was reported that the owner and residents of the Courtyard have expressed concern regarding the amount of waste collected from their building by the Municipality. At present the Municipality collects a total of 12 bags (combined residual and recyclables) and 2 compost carts per commercial building. It has been suggested by residents that limits should be identified for each unit, not building.

It was reported that this matter was previously considered by the committee and it was agreed that these concerns along with other concerns will be considered when drafting a new by-law for the new waste collection contract for 2022. Member felt that this would be the best course of action instead of dealing with bits and pieces under the current contract.

FLYER LITTER ISSUE IN WOODS HARBOUR AREA

Concern was expressed regarding the amount of flyer litter in the Woods Harbour area.

It was suggested that the Chronicle Herald delivery and distribution phone numbers be published on social media and included in our Newsletter.

NOVA SCOTIA MARATHON COMMITTEE MEMBERSHIP

The Nova Scotia Marathon Committee is recommending that Scott Symonds be appointed to serve on the committee and the resignation of Cara Newell, representing the Town of Clarks Harbour, be accepted.

Resolution COW201203

Being duly moved and seconded that it be recommended to Council that Scott Symonds be appointed to the Nova Scotia Marathon Committee.

Motion carried unanimously.

Resolution COW201204

Being duly moved and seconded that it be recommended to Council that the resignation received from Cara Newell, representing the Town of Clarks Harbour, be accepted and a letter of thanks be forwarded to her.

Motion carried unanimously.

REQUEST FOR LETTER OF SUPPORT – CLUBHOUSE PLAYGROUND ASSOCIATION

The Clubhouse Playground Association of Woods Harbour is requesting a letter in support of their Recreation Facilities Development Grant proposal for funding to replace playground equipment.

Resolution COW201205

Being duly moved and seconded that it be recommended to Council that a letter be provided to the Clubhouse Playground Association in support of their application for funding

Motion carried unanimously.

TAX REDUCTION APPLICATION – ADRIAN D’ENTREMONT

A Tax Reduction Application was received from Adrian d’Entremont requesting a reduction in taxes, on AAN 04353862, for the year 2020-21 on the basis that the house on the property was destroyed by fire on March 2, 2020. Notification has been received from Property Valuation Services reducing the assessed taxable value from \$91,600.00 to \$23,500.00.

Question was raised as to when Adrian d’Entremont acquired ownership of the property located at 939 Highway 330, Centreville. Additional information will be obtained and reported back to a future committee meeting.

IN-CAMERA SESSION RE: POSSIBLE SALE OF MUNICIPAL PROPERTY

At 10:36 p.m. an In-Camera Session was held, in accordance with Section 22(2)(a) of the Municipal Government Act, to deal with the possible sale of municipal property.

REPORT FROM IN-CAMERA SESSION

James Brannen Request to Purchase Municipal Property - Centreville

Resolution COW201206

Being duly moved and seconded that it be recommended to Council that the Municipality not sell municipal property located in Centreville originally requested by James Brannen (3273244 N.S. Ltd.) in his proposal of July 2, 2020.

Motion carried unanimously.

ADJOURNMENT

The meeting was adjourned at 11:50 p.m.

Chair

Secretary for the Meeting

**2020-2021 Financial Report
Summary
October-31-20**

Type	Group Type	Section	20/21 Budget	20/21 YTD Budget	Actuals Oct 31, 2020	YTD Variance	
Revenue	Property & Other Taxes	Business Property	256,200	160,385	215,787	55,402	
		Health Services - Sewer	342,037	342,037	343,312	1,275	
		Taxes	5,670,229	5,670,229	5,669,365	864	
	Property & Other Taxes Total			6,268,466	6,172,651	6,228,464	55,813
	Grants in Lieu of Taxes	Federal Government	47,500	-	-	-	
		Provincial Government	96,570	2,400	2,467	67	
	Grants in Lieu of Taxes Total			144,070	2,400	2,467	67
	Services to Other Government	Services to Other Governments	110,789	58,601	59,278	677	
	Services to Other Governments Total			110,789	58,601	59,278	677
	Sale of Services	General Government Services	107,200	77,531	86,507	8,976	
		Municipal Arena	121,100	45,672	27,544	18,128	
		Recreation Programs	16,220	11,464	14,588	3,124	
		Swimming Pool	8,250	8,250	8,729	479	
	Sale of Services Total			252,770	142,917	137,368	5,549
	Other Revenue	Admin Revenue	42,500	9,794	15,702	5,908	
		Interest on Investments	25,000	14,581	9,286	5,295	
		Interest on Taxes	139,500	81,375	59,182	22,193	
		Licenses and Permits	46,750	27,272	34,475	7,203	
		Rentals	58,339	30,518	32,431	1,913	
		Wind Turbine Revenue	65,000	37,919	31,692	6,227	
	Other Revenue Total			377,089	201,459	182,769	18,690
	Unconditional Transfers	Provincial Government	179,659	81,247	81,217	30	
	Unconditional Transfers Total			179,659	81,247	81,217	30
	Conditional Transfers	Federal Government	2,486,000	350,000	433,572	83,572	
		Provincial Government	165,755	101,522	121,475	19,953	
	Conditional Transfers Total			2,651,755	451,522	555,047	103,525
	Other Transfers	Debenture Receipts	870,000	-	-	-	
Other		-	-	-	-		
Special Reserve Fund		800,000	-	-	-		
Other Transfers Total			1,670,000	-	-		
Revenue Total			11,654,598	7,110,797	7,246,610	135,813	

**2020-2021 Financial Report
Summary
October-31-20**

Type	Group Type	Section	20/21 Budget	20/21 YTD Budget	Actuals Oct 31, 2020	YTD Variance	
Expense	General Government Service	Financial Management	20,000	11,669	11,668	- 1	
		General Administrative	760,303	419,177	409,795	- 9,382	
		Legislative	145,595	89,056	80,404	- 8,652	
		Other General Government	123,800	100,675	101,952	1,277	
		Property Services	377,500	233,948	206,536	- 27,412	
		Taxation	301,690	242,592	242,913	321	
	General Government Services Total			1,728,888	1,097,117	1,053,267	- 43,850
	Protective Services	Building Inspection Services	125,300	76,567	73,566	- 3,001	
		By-Law Enforcement	7,500	3,500	4,048	548	
		EMO	14,902	11,681	10,874	- 807	
		Fire Services Coordinator	85,445	51,803	47,711	- 4,092	
		Law Enforcement	11,000	5,500	5,728	228	
		Police Protection	1,071,149	535,903	537,128	1,225	
	Protective Services Total			1,315,296	684,954	679,055	- 5,899
	Transportation Services	Community Clean-up Program	1,000	1,000	-	- 1,000	
		Road Transportation	287,514	60,599	56,208	- 4,391	
		Street Lighting	158,000	92,169	92,110	- 59	
	Transportation Services Total			446,514	153,768	148,318	- 5,450
	Environmental Health	Landfill	250,170	155,477	150,931	- 4,546	
		Sewage Collection and Disposal	7,200	4,200	631	- 3,569	
		Sewage System - Barrington	188,020	110,491	117,035	6,544	
		Sewage System - Woods Harbour	92,970	55,044	64,075	9,031	
		Sewer System - Sherose Island	32,400	18,900	5,886	- 13,014	
		Solid Waste Management	840,365	509,515	507,895	- 1,620	
	Environmental Health Total			1,411,125	853,627	846,452	- 7,175
	Public Health and Welfare	Housing	28,000	16,331	14,167	- 2,164	
		Public Health	95,000	55,419	50,278	- 5,141	
Public Health and Welfare Total			123,000	71,750	64,446	- 7,304	
Environmental Development	Community Development	9,605	5,485	4,385	- 1,100		
	Planning Advisory Committee	5,500	5,294	4,797	- 497		
	Regional Enterprise Network	39,000	39,000	38,630	- 370		

**2020-2021 Financial Report
Summary
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Type	Group Type	Section	20/21 Budget	20/21 YTD Budget	Actuals Oct 31, 2020	YTD Variance	
Expense	Environmental Development	Senior Services Coordinator	103,472	69,119	98,857	29,738	
		Tourism and Community	126,170	83,802	84,373	571	
		Visitor Information Centre	10,300	6,006	4,157	1,849	
		Wind Turbine Generator	19,000	12,750	15,010	2,260	
	Environmental Development Total			313,047	221,456	250,209	28,753
	Recreation and Cultural	Arena Canteen	-	-	-	-	
		CED Centre/Library	24,600	14,350	26,977	12,627	
		Curling Club	11,100	6,468	9,770	3,302	
		Learning Centre	-	-	501	501	
		MPAL	57,385	34,936	30,060	4,876	
		Municipal Arena	325,600	165,486	101,519	63,967	
		Municipal Swimming Pool	38,615	38,615	46,549	7,934	
		Recreation Centre	-	-	-	-	
		Recreation Department	77,060	46,964	40,790	6,174	
		Recreation Facilities	68,750	58,397	40,589	17,808	
		Recreation Programs	34,850	16,688	18,165	1,477	
		Summer Staff	25,560	25,560	23,911	1,649	
	Western County Regional Library	45,470	33,300	33,353	53		
	Recreation and Cultural Total			708,990	440,764	372,183	68,581
	Education	Education		1,360,123	793,408	793,405	3
Education Total			1,360,123	793,408	793,405	3	
Financing	Debt Charges		70,000	40,000	40,000	-	
	Transfers to Own Reserves		4,177,400	576,000	508,421	67,579	
Financing Total			4,247,400	616,000	548,421	67,579	
Expense Total			11,654,383	4,932,844	4,755,755	177,089	
Grand Total			215	2,177,953	2,490,855	312,902	