

## COMMITTEE OF THE WHOLE COUNCIL MEETING

November 12, 2019

The meeting was called to order by the Chair at 7:00 p.m., in the Conference Room, in the Administrative Centre, in Barrington, NS, with the following members present:

- Lindsay (Eddie) Nickerson, Chair
- Murray Atkinson
- Jody Crook
- George El-Jakl
- Shaun Hatfield - Absent due to vacation.
  
- Chris Frotten, CAO
- Lesa Rossetti, Municipal Clerk

### ADDITIONS TO THE AGENDA

It was agreed that the following items be added to the Agenda:

- In Camera Session Re: Sale of Municipal Property - Oak Park.
- Crow Neck Beach Clean up.
- Post Office Boxes

### APPROVAL OF AGENDA

Being duly moved and seconded that the agenda be approved as amended.

Motion carried unanimously.

### APPROVAL OF MINUTES

Being duly moved and seconded that minutes of the last meeting held October 21, 2019, be approved as circulated.

Motion carried unanimously.

### INQUIRY OF ACQUISITION OF PROPERTY AT SHEROSE ISLAND

Shelley and Dwaine d'Eon were present for this portion of the meeting.

Correspondence has been received from Shelley and Dwaine d'Eon requesting to purchase a small parcel of municipal property located adjacent to their property on Sherose Island. The property in question is located at the northeastern corner of the Recreation Complex property.

Much discussion took place regarding the request.

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The CAO was requested to obtain additional information on the property and to report his findings to a future committee meeting.

Shelley and Dwaine d'Eon left the meeting.

#### DISCUSSION - REQUEST FROM TYLER NICKERSON TO EXTEND MUNICIPAL SEWER

Tyler Nickerson and Wesley Nickerson were present for this portion of the meeting.

Tyler Nickerson is requesting the Municipality to change their plans to install an 8 inch sewer lateral across Highway No. 3 near the Ground Search and Rescue building in Barrington Passage. Mr. Nickerson is requesting that the lateral be extended across Highway No. 3 near the Masonic Lodge in Barrington Passage to accommodate his planned development in that area. He has plans for the construction of 2 fourplexes and a mobile home park in the general area of the Starboard Inn. He would like to connect both developments on one lateral which he plans to run from the Highway Right-of-Way to the proposed mobile home park property, as per the diagram contained in the Power Point Presentation made on October 21, 2019. Once completed he will be requesting the Municipality to take over the lateral serving the two projects.

One option suggested at the last Committee meeting was to install sewer laterals at both locations. A lateral could be installed to accommodate Mr. Nickerson's developments now and the lateral near the Search and Rescue building could be installed next year or when development commences in that area.

#### Resolution COW191101

Being duly moved and seconded that it be recommended to Council that the Municipality change the location of the proposed lateral installation from the Search and Rescue Building to Civic No. 3386 to accommodate Tyler Nickerson's development near the Starboard Inn, in Barrington Passage.

Motion carried unanimously.

It was suggested that Mr. Nickerson work out the details with the CAO for the installation of a sewer line to be taken over by the Municipality at a later date.

Mr. Nickerson requested a letter, addressed to his company, Grand Multip, supporting their project to develop a Mobile Home Park.

#### Resolution COW191102

Being duly moved and seconded that it be recommended to Council that a letter of support be provided to Grand Multip supporting their project to develop a 24 unit Mobile Home Park, in Barrington Passage.

Motion carried unanimously.

Tyler Nickerson and Wesley Nickerson left the meeting.

## POLICIES

### Draft Cell Phone Policy

It is being suggested by staff that a Personnel Policy - Cell Phone Policy be adopted outlining requirements and use of cell phones by permanent employees of the Municipality. The policy details the use of municipally owned cell phones, use of personal cell phones, reimbursements, etc.

It was agreed that "Notice of Consideration" of adoption of the draft Personnel Policy - Cell Phone Policy be given this evening and Council consider adopting the policy at their meeting on November 25, 2019.

### Draft Amendments to Policy No. 36 "Procurement Policy"

Draft amendments to the Procurement Policy were circulated to members in advance to the meeting for their review. Proposed amendments include a new "Disclaimer" to be used when inviting bids, all references to "manager" have been changed to "director" and the local preference section has been revised.

Proposed amendments were reviewed in detail and it was agreed that the old and newly proposed "local preference" sections be deleted from the policy as well as the definition of "local business".

It was agreed that "Notice of Consideration" of amendments to the Procurement Policy, as discussed, be given this evening and Council consider amendments at their meeting to be held on November 25, 2019.

## 2019-20 COMMITTEE AND BOARD APPOINTMENTS

Committee and board appointments for 2019-20 were reviewed by members.

### Resolution COW191103

Being duly moved and seconded that it be recommended to Council that Warden Nickerson and Deputy Warden Crook be appointed to serve on the Recreation Advisory Committee and Councillor El-jakl be designated the alternate for this committee, no appointment be made to the Barrington Municipal Exhibition Committee and other appointments remain the same as last year.

Motion carried unanimously.

Copy of listing is attached and forms part of the minutes.

It was agreed that a meeting of the Barrington Municipal/Clark's Harbour Town Satellite Dialysis Clinic Committee be called in the new year.

## DRIVER ABSTRACTS FOR FIREFIGHTERS RE: REQUEST TO WAIVE FEE

It was reported that the Fire Services Co-ordinator has advised that the Municipality of Cumberland has sent correspondence to the Registry of Motor Vehicles requesting that since the annual vehicle permit renewals for fire vehicles has been waived, that the fee

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for Driver Abstracts for volunteer firefighters be waived as well. In correspondence from Cumberland they are also suggesting that similar requests to the Registry of Motor Vehicles from other municipal units may be helpful in having the fee waived.

#### Resolution COW191104

Being duly moved and seconded that it be recommended to Council that the Municipality send a letter to the Registry of Motor Vehicles requesting that the fee of \$18.65 for Driver Abstracts for volunteer firefighters be waived.

Motion carried unanimously.

#### BUILDING PERMIT REPORTS

Building Permit Reports covering the period April - September, 2019 were circulated to members in advance to the meeting. Reports indicated that permit values totaled \$6,295,800.00 which is down from the previous year.

#### SOU'WEST NOVA TRANSIT

At the last committee meeting it was reported that correspondence has been received from Renata Tweedy, Sou'West Nova Transit Association advising that they recently applied for designation as a municipal service, which will allow them to receive some tax benefits and is requesting a letter indicating that continued funding passed this fiscal year will be received. At that time members requested additional information.

Additional information has now been received advising that they are applying to Revenue Canada for "municipal designation" under the "Municipal Transit Services" for municipal HST/GST rebates. If approved, they will receive a 75% rebate on HST paid out, as opposed to the current 50% being received and they will not have to charge HST to riders on fares when they reach the threshold for annual income received from goods and services.

#### Resolution COW191105

Being duly moved and seconded that it be recommended to Council that a letter be provided to the Sou'West Nova Transit Association confirming the Municipality's intention to provide continued support.

Motion carried unanimously.

#### FAITH CHRISTIAN CHURCH - GRANT REQUEST

A grant application has been received from Faith Christian Church requesting funding of \$5,000.00 to assist with the cost of repairs to the church steeple and replacement of the front window.

Resolution COW191106

Being duly moved and seconded that it be recommended to Council that Faith Christian Church be advised that budgeted grant funds have been depleted for the current fiscal year and invite them to apply again next year.

Motion carried unanimously.

CSI CAUSEWAY

This matter was placed on the Agenda at the request of the Warden.

It was noted that the CSI Causeway continues to deteriorate. The Warden informed members that the CSI Causeway file has been forwarded to MLA Colton LeBlanc and requested that it be sent to MP Bernadette Jordan again.

It was noted that arrangements have been made to meet with MLA LeBlanc next week at which time the CSI Causeway will be discussed along with other matters of concern.

It was agreed that an invitation be extended to MP Jordan to meet with members in the near future.

TRAFFIC LIGHTS - BARRINGTON PASSAGE

Correspondence has been received from Marsha Cunningham requesting a traffic light be installed at Sobey's entrance/exit, in Barrington Passage, due to traffic congestion in that area.

Mrs. Cunningham was advised that her request would be brought to the attention of members tonight, but that she may also want to express her concerns to the Department of Transportation and Infrastructure Renewal, which she had done.

Resolution COW191107

Being duly moved and seconded that it be recommended to Council that a letter be forwarded to the Department of Transportation requesting that they assess traffic congestion from the Irving Gas Station to Sherose Island to determine whether another set of traffic lights in the area is required and copies of this letter be forwarded to Marsha Cunningham, Minister of Transportation and MLA LeBlanc.

Motion carried unanimously

CROW NECK BEACH

For information purposes, Deputy Warden Crook informed members that old lobster traps collected as a result of the Crow Neck Beach Clean-up carried out by Nature Trust on September 25, 2019, are still on the beach. They are having difficulty finding someone to pick them up.

POST OFFICE BOXES

Warden Nickerson expressed concern regarding the condition of the property where mail boxes

are located in Clam Point. The area where people pull off the road to check their mail is full of ruts and water holes. Mail boxes are located in the vicinity of 770 Stoney Island Road and 1082 Stoney Island Road.

Resolution COW191108

Being duly moved and seconded that it be recommended to Council that a letter to forwarded to Canada Post expressing concern regarding the condition of the property where mail boxes are located at 770 Stoney Island Road and 1082 Stoney Island Road, in Clam Point.

Motion carried unanimously.

IN CAMERA SESSION RE: SALE OF SURPLUS PROPERTY - OAK PARK

At approximately 10:00 p.m., an In Camera Session was held in accordance with Section 22(2)(a) of the Municipal Government Act to discuss offers received for the sale of surplus municipal property located in Oak Park.

At 10:07 p.m. the regular meeting was called back to order.

REPORT FROM IN CAMERA SESSION

Direction was given to the CAO to execute the sale of property in Oak Park based on discussions In Camera.

Decision of CAO will be ratified at the next Council Meeting.

ADJOURNMENT

The meeting was adjourned at 10:18 p.m.

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Chair

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Secretary for the Meeting

## LIST OF COMMITTEES 2019/2020

COMMITTEE	CHAIRMAN	OUTSIDE APPOINTMENTS	MEMBERSHIP
<b>Committees of Council</b>			
Committee of the Whole Council	Warden		ALL
Nominating Committee	Warden		ALL
Planning Advisory Committee (3)	Jody Crook	Cecil Swimm (Expires Mar. 31/20) Shawna Nickerson (Expires Mar. 31/20)	Jody Crook Murray Atkinson Eddie Nickerson
Audit Committee (3)		Donna LeBlanc-Messenger Andrea Mood-Nickerson Amanda Lloyd (2 years - expires Apr. 1/21)	Eddie Nickerson Jody Crook Murray Atkinson
Joint EMO Executive Committee (2)		Town of Clark's Harbour Reps	Eddie Nickerson George El-Jakl
Joint Police Advisory Board (2)		Penny Duggan Cindy Nickerson	Eddie Nickerson Jody Crook
NS Marathon Committee (Ad hoc committee created Sept 12/18)		Shaun Hatfield – Citizen Rep Cara Newell – Citizen Rep Town of CH Amanda Nippard, Sasha Crowell Crystal Stoddart, Colin Wickens, Jennifer Shand, Gerilyn Crowell, Adlai Cunningham, Talent Wilson, Brandi Nickerson, Cara M. Atkinson	Jody Crook Eddie Nickerson
Recreation Advisory Committee		District#1 Wayne Malone District#2 Andrea Mood-Nickerson District#3 vacant District#4 vacant District#5 Doug Brannen Town of CH Laura Ross (2 years - expires Oct. 28, 2021)	Eddie Nickerson Jody Crook Alternate - George El-Jakl
<b>Committees where Council has Financial Interest</b>			
Region 6 Waste (1)			Murray Atkinson Alternate - Jody Crook
Western REN Liaison and Oversight Committee			Eddie Nickerson Alternate – Shaun Hatfield
Western Counties Reg. Library (1)			Shaun Hatfield
<b>Outside Committees to which Council appoints a Councillor</b>			
Roseway Hosp. Charitable Foundation (1)			Eddie Nickerson
Yarmouth Hosp. Charitable Foundation (1)			Shaun Hatfield
Barrington Municipal/Clark's Harbour Town Satellite Dialysis Clinic Committee	<b>Clark's Harbour:</b> Mayor Leigh Stoddart <b>Public Members:</b> Lee Goreham-Smith Courtney Rennehan Eunice Rennehan	Councillor Rex Stoddard  Brenda Cleaver David Cleaver Timm Smith	Jody Crook Shaun Hatfield
Shelburne County Housing Coalition			Shaun Hatfield
Barrington Municipal Exhibition Committee			No Council Member appointed in 2019
<b>Outside Committees to which Council Appoints Citizen Representation</b>			
Bay Side Home Board of Directors	Irene Baker Brenda Maxwell Sandra Jelenich Amelie Daykin	Carl Dixon Andrea Mood-Nickerson Michael Stoddard Cecil Swimm	----
Western Regional Housing Authority		Cecil Swimm Exp. Sept 25/20	----



