

Minutes of the Regular Meeting of Barrington Municipal Council, held in the Council Chambers in the Administrative Centre, in Barrington, N.S., on Tuesday, May 23, 2017. The meeting was called to order by the Warden at 7:05 p.m., with the following members present:

- Warden Lindsay (Eddie) Nickerson
- Deputy Warden Jody Crook
- Councillor Murray Atkinson
- Councillor George El-Jakl
- Councillor Shaun Hatfield

- Rob Frost, Chief Administrative Officer
- Lesa Rossetti, Deputy Clerk

ADDITIONS TO THE AGENDA

There were no additions to the agenda.

APPROVAL OF AGENDA

Being duly moved and seconded that the agenda be approved as presented.

Motion carried unanimously.

APPROVAL OF MINUTES

Being duly moved and seconded that the minutes of the Regular Council Meeting held April 24, 2017 be approved as circulated.

Motion carried unanimously.

MATTERS ARISING FROM THE MINUTES

There were no matters arising from the minutes.

CORRESPONDENCE

Canada 150

In advance to the meeting each member was provided with a copy of a letter received from the Minister of Canadian Heritage advising that our application for funding for Canada 150 activities was approved in the amount of \$25,000.

COMMITTEE REPORTS

Report of Warden

The Warden gave a brief report on his activities since the last meeting of Council.

Report from Outside Committees

Roseway Hospital Charitable Foundation

Attached to the agenda were minutes of the Roseway Hospital Charitable Foundation meeting held January 18, 2017.

Councillor Shaun Hatfield

Councillor Hatfield gave a brief report of his activities since the last meeting of Council.

Councillor George El-Jakl

Councillor El-Jakl gave a brief report of his activities since the last meeting of Council.

Deputy Warden Jody Crook

Deputy Warden Crook gave a brief report of his activities since the last meeting of Council.

Joint Police Advisory Board

Minutes of the Police Advisory Board Meeting held March 9, 2017 were attached to the agenda.

Councillor Murray Atkinson

Councillor Atkinson gave a brief report of his activities since the last meeting of Council.

Councillor Atkinson also reported on Committee recommendations.

Civic Numbering Signs

Correspondence has been received from the Shelburne County Mutual Aid Firefighters Association expressing concern regarding the lack of properly displayed civic number signs.

Resolution C170501

Being duly moved and seconded that Council write a letter of response to the Shelburne County Mutual Aid Firefighters Association informing them of action taken to date regarding civic numbering signs.

Motion carried unanimously.

Kidzact

Resolution C170502

Being duly moved and seconded that Council contribute a grant of \$200 to Kidzact as per policy.

Motion carried unanimously.

Tom's Road

Resolution C170503

Being duly moved and seconded that Council agree to cost share paving of the "J" Class Road, Tom's Road, at a cost to the Municipality of \$40,000.

Motion carried unanimously.

In-Camera Session – Business Park

Resolution C170504

Being duly moved and seconded that Council accept the offer of purchase on Lot 15 in the Business Park as presented.

Motion carried unanimously.

McGray Avenue

Resolution C170505

Being duly moved and seconded that Council place two signs at the entrances of the McGray Avenue/North East Point parking lot that say, "*Children Present, Please Drive Slow*".

Motion carried unanimously.

Resolution C170506

Being duly moved and seconded that Council request the Department of Transportation and Infrastructure Renewal to place a "*Sharp Corner*" sign at the top of McGray Avenue.

Motion carried unanimously.

FCM Asset Management Grant

Resolution C170507

Being duly moved and seconded and carried:

BE IT RESOLVED that Council directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for Barrington Asset Review/Asset Management Development.

BE IT THEREFORE RESOLVED that the Municipality of the District of Barrington commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program:

- Contracting of engineering services to review key Municipal Assets
- Receiving recommendations regarding current or future assets
- Developing policy and practices regarding asset management

BE IT FURTHER RESOLVED that the Municipality of the District of Barrington commits up to \$60,000 from its budget toward the costs of this initiative.

Potential Housing Partnership – Canadian Housing Federation

Resolution C170508

Being duly moved and seconded that Council respond to the Canadian Housing Federation/Shelburne County Housing stating that the Municipality of Barrington is interested in potentially offering land for the purpose of affordable housing.

Motion carried unanimously.

FCM Legal Defense Fund

Resolution C170509

Being duly moved and seconded that Council contribute \$185 to the FCM Legal Defense Fund as requested.

Motion carried unanimously.

EMO Coordinator

Resolution C170510

Being duly moved and seconded that Council appoint David Kendrick as the EMO Coordinator for the Municipality of the District of Barrington effective June 1, 2017.

Motion carried unanimously.

Motions

Consideration of Repealing Policy 51 Re: Litter Clean-up

Notice was given at the last meeting of Council that consideration will be given tonight to repeal Policy 51, “Community Litter Clean-up Incentive Program Policy”.

Resolution C170511

Being duly moved and seconded that Council repeal Policy 51, “Community Litter Clean-up Incentive Program Policy” as presented.

AFFIRMATIVE

Murray Atkinson

Jody Crook

George El-Jakl

NEGATIVE

Shaun Hatfield

Eddie Nickerson

Motion carried.

Consideration of Amendments to Policy 43 “Re: Disposal of Personal Property”

Notice was given at the last meeting of Council that consideration of amendments to Policy 43 would take place this evening. It is proposed that the title be changed from “Re: Disposal of Personal Property” to “Disposal of Incidental Assets”. Amendments basically address methods of disposal of incidental assets such as old photocopiers, chairs, etc.

Resolution C170512

Being duly moved and seconded that amendments to Policy 43 “Re: Disposal of Personal Property” be approved as presented.

Motion carried unanimously.

NOTICE OF MOITONS

Notice of Consideration of Amendments to Policy 36 “Procurement Policy”

Members were given notice that consideration of amendments to Policy 36, “Procurement Policy”, will take place at the next meeting of Council.

NEW OR OTHER BUSINESS

Old Court House Property

It was reported that as part of the review of municipal surplus properties, the Old Court House property was offered to the Cape Sable Historical Society. The Society has occupied the premises since 2005. The CAO informed members that the Cape Sable Historical Society has accepted the offer. The next step in the process will be to hold a public hearing in regards to the sale of the property for less than market value. The public hearing will be held during the next meeting of Council.

2017/18 Municipal Budget

Estimate of Revenues and Expenditures for 2017/18

The CAO reported that they had met over a dozen times to prepare and review the proposed 2017/18 Municipal Budget. A public meeting was held inviting members of the public to provide input and Council also met with various department heads. All meetings were open to the public.

A summary of the 2017/18 Municipal Budget is attached and forms part of the minutes.

Temporary Borrowing Resolution

Resolution C170513

Being duly moved and seconded that:

WHEREAS the combined total of taxes levied by the Municipality and the amounts in lieu of municipal rates received or to be received by the Municipality from her Majesty in Right of Canada, or in Right of the Province of Nova Scotia, or from an agency of her Majesty, from the previous year ended the 31st day of March 2017, was \$5,507,542.00.

And the aggregate amount of the taxes to be levied for the current year will exceed \$5,627,439.00.

And it may be necessary to borrow the sum of \$1,500,000 from Canadian Imperial Bank of Commerce to defray the current expenditure of the Municipality which was authorized by Council on the 23rd day of May 2017, until such time as the taxes levied can be collected.

BE IT THEREFORE RESOLVED by the Municipal Council of the Municipality of the District of Barrington (hereinafter called the "Corporation").

1st THAT the Warden with the Chief Administrative Officer of the said Corporation be and they are hereby authorized under the Seal of the said Corporation, to borrow from Canadian Imperial Bank of Commerce the sum of \$1,500,000 as the same may be required from time to time for the purpose of defraying the annual current expenditure of the Corporation.

2nd THAT the said Warden with the Chief Administrative Officer aforesaid, be, and they are hereby authorized to pay or allow to the said Bank, interest on the said sum of \$1,500,000 at the Bank prime interest rate prevailing from time to time, which may be paid or allowed in advance by way of discount or otherwise howsoever as they may deem best.

3rd THAT the Promissory Note or notes of the said Corporation, sealed with the Corporate Seal and signed by the Warden and Chief Administrative Officer of the said Corporation, be given from time to time as required, in security of the amount borrowed from time to time under the provisions of the Resolution.

4th THAT the said sum of \$1,500,000 so to be borrowed shall be payable on or before the 31st day of March next, and the Promissory Note or Notes of the said Corporation given therefore, which shall be signed by the Warden and the Chief Administrative Officer and be under the Seal of the Corporation, and if made payable before the said 31st day of March 2018, may be renewed by the said Warden and Chief Administrative Officer from time to time, but no renewal thereof shall fall due later than the said 31st day of March next.

5th THAT the giving of such notes or renewal notes, as aforesaid, shall not be deemed satisfaction to the said Bank of the said advance or interest, but as evidence only of indebtedness.

Motion carried unanimously.

Resolution Setting Tax Rates, due dates and interest for 2017/18

Resolution C170514

Being duly moved and seconded:

BE IT RESOLVED that the Council of the Municipality of the District of Barrington estimates that the sum required for lawful purposes of the Municipality of the District of Barrington for the year 2017/2018 after crediting the probable revenue from all sources other than the rates for the year, including properties whose tax or grant varies with the tax rate, making due allowance for the current year which may not be collected or collectible, as the sum of Five Million, One Hundred and Thirty Two Thousand, Five Hundred and Sixty Four Dollars (\$5,132,564);

FURTHER BE IT RESOLVED that the Municipal Council hereby authorizes the levying and collecting of a rate for the current year of Two Dollars Fifty-Six Cents (\$2.56) per One Hundred Dollars (\$100.00) on the assessed value of Commercial property, and One Dollar and One Cent (\$1.01) per One Hundred Dollars (\$100.00) on the assessed value of Residential and Resource property in the assessments rolls for the current year, and being the rate the Council deems sufficient to raise the sum required to defray current expenditures of the Municipality for the current year, and deficit from preceding years, but not include area rates, service charges or special assessments.

FURTHER BE IT RESOLVED that the total rates and taxes for the year 2017/2018 shall become due and payable as specified in Policy #56 "Interim Tax Billing Policy" and after that date rates and taxes may be collected by warrant and;

FURTHER BE IT RESOLVED that an additional charge of interest at the rate of Eighteen Percent (18%) per annum be charged on all total current rates, area rates and special assessments not paid before due dates specified in Policy #56 "Interim Tax Billing Policy".

Motion carried unanimously.

Farm Acreage Tax

Resolution C170515

Being duly moved and seconded that the Farm Acreage Tax for the year 2017/2018 be Two Dollars, Ninety-Eight Cents (\$2.98) per acre for all land that is assessed as exempt farm land.

Motion carried unanimously.

Fire Rates for 2017/2018

Resolution C170516

Being duly moved and seconded that the following Area Rates be set for 2017/2018 fiscal year:

- | | |
|----------------------------------------------------|--------------------------------|
| - Woods Harbour/Shag Harbour Volunteer Fire Dept. | \$0.184/\$100.00 of assessment |
| - Barrington/Port LaTour Volunteer Fire Dept. | \$0.12/\$100.00 of assessment |
| - Island & Barrington Passage Volunteer Fire Dept. | \$0.086/\$100.00 of assessment |
| - Port Clyde Volunteer Fire Department | \$0.165/\$100.00 of assessment |

Motion carried unanimously.

Sewer Service Charges for 2017/2018

Resolution C170517

Being duly moved and seconded that the sewer rates for Woods Harbour and Barrington remain unchanged for the 2017/2018 fiscal year at \$310 for Woods Harbour and \$310 for Barrington.

Motion carried unanimously.

Various Rates and Fees

Resolution C170518

Being duly moved and seconded that the following rates be set by Council for the fiscal year 2017/2018:

Sherose Island Recreation Centre

- Business Meeting - \$60.00 per day (includes hst)
- Private Instructor Rental - \$90.00 per session (includes hst)
- private hall rental such as birthday party, baby shower and similar non-alcoholic events - \$30.00 per event (3 hours) (includes hst)
- private hall rental for wedding, dance, etc. - \$180.00 for one day (includes hst)
- Refundable Damage Deposit Required - \$175.00
- Benefit Concerts and Fundraisers – Free Use, subject to approval of CAO

Barrington Municipal Arena

- Hospitality Room Rental for birthday party, etc. – \$30.00 for 3 hours (includes hst)
- Prime Time Ice Rental - \$120.00 per hour, plus hst (prime time 4-9)
- Anytime rental by Minor Hockey, Figure Skating, High School Teams - \$95.00 per hour, plus hst
- Non Prime Time Ice Rental - \$95.00 per hour, plus hst
- Benefit Concerts and Fundraisers – Free Use, subject to approval of CAO
- Other for-profit events – Minimum charge of \$100 cleaning fee, plus an additional daily fee to be determined based on the nature of the event by the CAO

Barrington Municipal Library and Robertson Building – Program Rooms

- \$15.00 per session – morning, afternoon, or evening (4 hours)

Administrative Centre – Conference Room – Court Room – Jury Room

- \$50.00 per day or part thereof for Conference Room or Jury Room
- \$75.00 per day or part thereof for Council Chambers
- \$25.00 per day or part thereof for office or other space
- Free space can be provided for non-profit organizations at the discretion of the CAO

Tax Certificate Fee

- \$30.00

Building Department Fees

PERMITS	CURRENT FEES
Development Permits	\$15.00 (set fee)
Demolition Permits	\$20.00 (set fee)
Locate Mobile Homes	\$25.00 (set fee)
New/Additions to Residential	\$0.10 sq. ft. of space \$0.05 sq. ft. for accessory building
New/Additions to Commercial	\$0.15 sq. ft. of space
Renovating Existing Structures	\$1.00 per \$1,000 of renovations for residential \$1.50 per \$1,000 of renovations for commercial
Processing Fee for Permits	\$15.00

Processing fees do not apply to development permits, demolition permits and mobile home location permits.

Motion carried unanimously.

ADJOURNMENT

The meeting was adjourned at 8:20 p.m.

Warden

Chief Administrative Officer

Secretary for the Meeting

**Municipality of the District of Barrington
2017 -2018 Budget**

Revenues	Projected 2016 - 2017	Budget 2016 - 2017	Budget 2017 - 2018
Property & Other Taxes			
Taxes	\$ 5,003,805	\$ 5,009,029	\$ 5,138,186
Area Rates	503,737	506,837	531,345
Health Services	299,676	296,560	296,560
Business Property	96,062	79,800	95,273
Total Property & Other Taxes	5,903,280	5,892,226	6,061,364
Grants in Lieu			
Federal	47,484	49,000	49,000
Provincial	93,905	94,265	95,019
Total Grants in Lieu	141,389	143,265	144,019
Services to Other Governments	119,423	124,923	115,071
Sales of Services			
General Government Services	104,014	79,200	101,200
Recreation Programs	49,636	45,710	44,950
Municipal Arena	157,400	164,700	137,350
Municipal Swimming Pool	18,253	15,000	16,000
Total Sales of Service	329,303	304,610	299,500
Other Revenues			
Licenses and Permits	23,020	18,700	19,950
Fines	3,654	14,000	5,000
Rentals	95,524	87,579	91,960
Interest	187,449	210,000	179,000
Wind Turbine	67,702	60,000	60,000
Miscellaneous Revenue	65,703	177,232	273,250
Total Other Revenues	443,052	567,511	629,160
Unconditional Transfers	178,945	176,634	169,335
Conditional Transfers			
Federal	416,033	435,554	354,390
Provincial	142,103	82,000	115,995
Total Conditional Transfers	558,136	517,554	470,385
Other Transfers	-	25,000	910,000
Total Revenues	7,673,528	7,751,723	8,798,834

**Municipality of the District of Barrington
2017 -2018 Budget**

Expenditures	Projected 2016 - 2017	Budget 2016 - 2017	Budget 2017 - 2018
General Administrative			
Legislative Services	\$ 112,230	\$ 122,529	\$ 124,998
Administrative Services	599,990	659,775	697,929
Property Services	326,580	341,308	342,450
Financial Management	25,408	15,000	16,000
Taxation	253,489	272,988	275,152
Other General Admin	153,110	188,850	153,500
Total General Administrative	1,470,807	1,600,450	1,610,029
Protective Services			
Police Protection	996,041	996,481	1,021,308
Law Enforcement	-	4,000	3,000
By-Law Enforcement	545	3,000	5,500
Fire Protection	74,109	73,985	70,206
Fire Departments	580,037	663,069	789,531
EMO	19,525	22,336	23,152
Building Inspection Services	112,743	128,300	124,375
Total Protective Services	1,783,000	1,891,171	2,037,072
Transportation	223,390	254,658	240,514
Environmental Health			
Sewage Collection & Disposal	254,591	264,100	263,000
Solid Waste Management	682,556	688,000	685,000
Landfill	218,322	213,447	218,516
Other Waste	7,858	12,232	15,000
Sherose Water Plant	3,625	2,500	3,500
Total Environmental Health	1,166,952	1,180,279	1,185,016
Public Health & Welfare	88,142	61,000	61,000
Environmental Development			
Planning Advisory Committee	5,964	5,000	1,000
Regional Enterprise Network	11,539	-	39,000
Community Development	15,101	14,976	10,000
Wind Turbine Generator	39,490	49,423	46,923
Visitor Information Centre	30,214	35,226	35,050
Tourism & Community Dev	67,027	77,923	108,168
Senior Services Coordinator	107,681	101,916	103,089
Total Environmental Development	277,016	284,464	343,230

**Municipality of the District of Barrington
2017 -2018 Budget**

	Projected 2016 - 2017	Budget 2016 - 2017	Budget 2017 - 2018
Recreation and Cultural Services			
Recreation Department	64,845	67,388	70,604
Municipal Physical Activity Leader	44,239	50,000	52,444
Summer Staff	26,027	24,949	26,795
Municipal Swimming Pool	39,692	33,277	42,320
Municipal Arena	223,105	229,698	255,600
Arena Canteen	13,961	20,187	11,525
Curling Club	23,526	12,600	13,442
Recreation Facilities	37,280	53,000	51,000
Recreation Centre	14,389	18,100	11,700
Recreation Programs	65,761	58,100	57,500
Library & Learning Centre	64,073	70,945	73,150
Total Recreation and Cultural Services	616,898	638,244	666,080
Education	1,298,728	1,298,728	1,279,703
Financing Required			
Debt Charges	110,657	108,375	70,000
Transfers from Reserves	616,974	434,354	1,306,190
Cond Transfers to Other Govts	20,964		
Total Financing Required	748,595	542,729	1,376,190
Total Expenditures	7,673,528	7,751,723	8,798,834

