

SPECIAL MEETING

COMMITTEE OF THE WHOLE COUNCIL

September 2, 2015

The meeting was called to order by the Warden at 9:10 a.m., in the Conference Room, in the Administrative Centre, in Barrington, N.S., with the following members present:

- Lindsay (Eddie) Nickerson, Chair
- Jody Crook
- George El-Jakl
- Shaun Hatfield
- Donna LeBlanc-Messenger

- Chris McNeill, Municipal Advisor, Department of Municipal Affairs
- Brian Holland, Municipal Clerk
- Lesa Rossetti, Deputy Clerk

Mr. McNeill was invited to meet with members to discuss Municipal Governance. Mr. McNeill presented a hard copy of a slide presentation entitled [Clerk-Treasurer vs. CAO. A copy of the presentation is attached and forms part of the minutes.](#)

During discussion of the slide presentation it was noted that parts of the Chief Administrative Officer system is currently being used within the Municipality. Mr. McNeill advised that to move to a CAO system a motion of Council would be required indicating the effective date. He advised that the Department of Municipal Affairs can provide assistance in advertising and selecting a Chief Administrative Officer, or the Municipality could hire a recruiting company.

It was noted that the hiring process should be commenced as soon as possible as the current Clerk-Treasurer will be retiring December 31, 2015.

It was agreed that a Special Meeting of Council be held on Tuesday, September 8, 2015, at 7:00 p.m. to discuss CAO recruitment.

RFP – C.S.I. ELEMENTARY SCHOOL MOTION

Conflict of Interest

Deputy Warden Donna LeBlanc-Messenger declared conflict of interest, vacated her seat and left the meeting. Deputy Warden Messenger's husband is a local contractor who does work at times for one of the proponents wishing to purchase this property.

The Clerk provided details on the matter concerning the sale of the former C.S.I. Elementary School and the Request for Proposals. Mr. McNeill was brought up to date with motions that have been made and Councils' wish to rescind the following motion:

"...that a Public Hearing as required by Council be held at the next regularly scheduled Council meeting on June 22, 2015 at which time the Brannen proposal will be presented to the public for their comments."

Council attempted to rescind this motion at their meeting held August 24, 2015, at which time it was felt that this motion would require a unanimous decision in order to pass. The division on the vote was taken which resulted in three members being in favour and one opposed. The motion was declared defeated.

At the August 24, 2015 Council meeting members requested additional information as it relates to the proper procedure to be followed in order to rescind a motion. Mr. McNeill provided information by way of email which was circulated to members on August 31, 2015.

After hearing the motion, Mr. McNeill informed members that it is not necessary for Council to take any further action on the motion. The motion specifically stated that a Public Hearing would be held on June 22, 2015, and since that time has now passed, even though the Public Hearing was not held, no further action is required on the motion.

Mr. McNeill was thanked for appearing before the Committee to discuss the Chief Administrative Officer System of governance and the motion relating to the RFP for the C.S.I. Elementary School.

ADJOURNMENT

The meeting adjourned at 11:20 a.m.

Chair

Secretary for the Meeting