

COMMITTEE OF THE WHOLE COUNCIL

August 12, 2015

The meeting was called to order by the Chair at 8:15 p.m., in the Conference Room, in the Administrative Centre, in Barrington, N.S., with the following members present:

- Lindsay (Eddie) Nickerson, Chair
- Jody Crook
- George El-Jakl
- Shaun Hatfield
- Donna LeBlanc-Messenger

- Brian Holland, Municipal Clerk

SUBJECT OF MEETING

The sole purpose of this meeting was for councillors to discuss the replacement of the Clerk-Treasurer who is retiring at the end of the year.

Members entered into discussion of the Governance format which would be put in place for the future administrative organization of the Municipality.

There followed much discussion regarding the implementation of a CAO (Chief Administrative Officer) system for the Municipality.

It was the consensus of members that the CAO system would be the best system for the Municipality to follow in the future, especially in light of the preponderance of its use by municipalities across the province. Members continued to discuss the potential effects that might arise from putting a CAO system in place.

Written information was provided to members regarding the CAO system from the Municipal Government Act, Information Bulletin #29, the Governance Study done by the Municipality in 2010, a draft CAO Policy, CAO job description and CAO contract provided by the Association of Municipal Administrators, and also a draft of a Director of Finance and Municipal Clerk job descriptions. Members also requested, while discussing this information, to have the following additional information provided:

- organizational charts from adjacent municipalities who are using a CAO system
- salaries and wages from those organizations, where they are available.

Members also requested that the Municipal Advisor, Chris McNeill, and the previous Municipal Advisor, Paul Wills, be asked to meet with councillors in order to discuss the implementation of a CAO system.

ADJOURNMENT

The meeting was adjourned by mutual consent of members at 9:48 p.m.

Chair

Secretary for the Meeting

On website August 13, 2015.

