

Minutes of the Regular Meeting of Barrington Municipal Council held in the Council Chambers in the Administrative Centre, in Barrington, N.S., on Monday, November 5, 2012.

The meeting was called to order by the Clerk-Treasurer at 7:00 p.m., with the following members present:

- Councillor Jody Crook
- Councillor George El-Jakl
- Councillor Shaun Hatfield
- Councillor Donna LeBlanc-Messenger
- Councillor Lindsay Edmund (Eddie) Nickerson

- Brian Holland, Municipal Clerk

OFFICIAL DECLARATION

The declaration of councillors elected at the October 20, 2012 Municipal Election was made by the Municipal Clerk, as required, according to Section 129 of the Municipal Elections Act. A copy of the declaration is attached to the minutes.

SWEARING IN CEREMONIES

The five (5) councillors elected from each of the polling districts of the Municipality were then sworn into their offices as councillor.

ELECTION OF WARDEN

The Clerk-Treasurer then conducted the election of Warden for the Municipality.

Resolution C121101

Moved by S. Hatfield and seconded by G. El-Jakl that Eddie Nickerson be nominated for the office of Warden of the Municipality of the District of Barrington.

Councillor Nickerson agreed to accept the nomination.

The Clerk-Treasurer then proceeded to ask for further nominations an additional three times. Their being no further nominations, it was declared by the Clerk-Treasurer that Councillor Nickerson was elected Warden of the Municipality.

ELECTION OF DEPUTY WARDEN

The Warden then conducted the process for election of Deputy Warden.

Resolution C121102

Moved by G. El-Jakl and seconded by J. Crook that Donna LeBlanc-Messenger be nominated for the office of Deputy Warden for the Municipality of the District of Barrington.

Councillor Messenger agreed to accept the nomination for this office.

The Warden then asked for further nominations an additional three times, and having heard none declared Councillor Messenger elected to the office of Deputy Warden for the Municipality.

BREAK/PHOTO SESSION

A short break was then held in order to have photos taken to be used on the municipal website and other municipal publications.

CLOSED SESSION RE: PERSONNEL MATTER

The meeting was reconvened by the Warden in Closed Session in order to review performance evaluations of three municipal employees. Evaluations for David Kendrick, Rosanne Brown and Samantha Reyno were reviewed by Council in Closed Session.

Council then returned to the Council Chambers to continue the Open Session of the Council meeting.

ROLL CALL

Roll call was conducted by the Clerk-Treasurer informing the public that all councillors representing all districts of the Municipality were present this evening.

MOMENT OF SILENCE

A moment of silence was requested by the Warden.

DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

APPROVAL OF MINUTES

Moved by G. El-Jakl and seconded by J. Crook that minutes of the Council meeting held October 9, 2012 be approved as circulated.

Motion carried unanimously.

REPORT ON CLOSED SESSION

It was reported that performance evaluations for three (3) employees, being David Kendrick, Rosanne Brown and Samantha Reyno were reviewed by councillors.

Resolution C121103

Moved by G. El-Jakl and seconded by S. Hatfield that Rosanne Brown be appointed janitor for the Municipality on a full-time basis.

Motion carried unanimously.

MATTERS ARISING FROM THE MINUTES

Councillor El-Jakl informed members that he had received a letter of congratulations from the C.S.I. Harbour Authority, and submitted the letter.

CORRESPONDENCE

Affordable Housing

Correspondence has been received from the Eastern Synod of the Evangelical Lutheran Church in Canada. In this correspondence, municipal units are being asked to support housing initiatives in their communities across the country to alleviate homelessness.

There then followed some discussion regarding the funding of the SHYFT shelter for homeless in the Town of Yarmouth.

Resolution C121104

Moved by S. Hatfield and seconded by D. Messenger that status of SHYFT funding and any additional information available be provided to the Committee of the Whole for further discussion of this matter.

Motion carried unanimously.

Community Mail Boxes

Correspondence has been received from Canada Post indicating that effective January 1, 2013 Canada Post will implement a one-time fee to developers to install and activate all community mail boxes and addresses in new developments. This partial cost recovery initiative will apply a fee of \$200.00 per address. There is no financial impact to municipalities as a result of this process change. This letter is simply to inform municipalities of the change in Canada Post process should municipalities be asked questions from developers.

Moved by S. Hatfield and seconded by G. El-Jakl that correspondence be sent to Canada Post indicating that the Municipality objects to the community mail box fee being imposed upon developers as an unfair charge for mail delivery.

Resolution C121105

Moved by S. Hatfield and seconded by G. El-Jakl that this matter be referred to the Committee of the Whole for further discussion, and that further information be obtained from Canada Post regarding fees for mail boxes.

Motion carried unanimously.

ICSP Progress Report

Correspondence has been received from Graham Fisher the Senior Planner at Service Nova Scotia and Municipal Relations. In this correspondence, Mr. Fisher indicates that he has received the ICSP update from the Municipality of Barrington and the information submitted meets all of the requirements set out by Service Nova Scotia and Municipal Relations with respect to the report, and the terms and conditions of the Municipal Funding Agreement.

He also adds that it is clear that the efforts undertaken by the Municipality of Barrington, and the progress made towards achieving key priority goals as outlined in the report, demonstrate a strong commitment to sustainable outcomes which over time will help to build resilient and vibrant communities across Nova Scotia.

NEW BUSINESS

RFP Sherose Island Treatment Facility

As a result of the requirement of Nova Scotia Environment for the upgrade or replacement of the sewage treatment facility at Sherose Island, a Request for Proposals was issued by the Municipality. Five responses were received to this proposal.

One response received, from ABL Environmental, was not received until past the due time. As a result this proposal was not considered by the Municipality.

Four proposals were received by the time required and all satisfied the requirements of the RFP. The four proposals received included costs of:

- \$15,220.00, plus HST SNC Lavalin
- \$35,070.00, plus HST Genivar Inc.
- \$40,000.00, plus HST Engineering Technologies
- \$49,700.00, plus HST Stantec Consulting

The evaluations were reviewed and assessed by the Municipality's Property Services Manager and the Clerk-Treasurer. As the evaluations indicated that the proposal of SNC Lavalin was the most satisfactory, it is therefore being recommended for acceptance.

Resolution C121106

Moved by G. El-Jakl and seconded by J. Crook that the Municipality accept the proposal of SNC Lavalin, in the amount of \$15,220.00, plus HST, for design and construction engineering of a Sherose Island sewage treatment facility.

Motion carried unanimously.

Bay Side Home Board of Directors

As a result of a recent resignation from the Bay Side Home Board of Directors, there is a vacancy. The Municipality has subsequently advertised and received two applications for this position.

Resolution C121107

Moved by G. El-Jakl and seconded by D. Messenger that the appointment of a Director to the Bay Side Home Board be referred to committee in order to give councillors an appropriate time to review the applications.

Motion carried unanimously.

Seal Island Light

Members were informed that the Municipality has made applications to both the federal and provincial governments for restoration of the Seal Island Light. The light is owned by the Municipality while the building on which it sits is owned by the Cape Sable Historical Society. The Municipality must now decide whether or not to put additional funds into this light in order to have it restored to a satisfactory condition.

Resolution C121108

Moved by J. Crook and seconded by G. El-Jakl that this matter be referred to Committee of the Whole for further discussion and information.

Motion carried unanimously.

Remembrance Day Events

A schedule of Remembrance Day events was circulated to members. Members reviewed each event in sequence and appointed different members to attend these events on behalf of the Municipality.

NOMINATING COMMITTEE

A brief break was held in the Council meeting to allow councillors to conduct a Nominating Committee meeting in order to determine membership on committees of council for the coming year.

Resolution C121109

Moved by G. El-Jakl and seconded by D. Messenger that the appointment of members to the Hiring Committee, the Audit Committee, and the Joint EMO Executive Committee, be deferred until a later date as councillors wish to have appropriate policies changed in order to provide for fewer members on these committees.

Motion carried unanimously.

Members then reviewed the membership on each of the other committees and determined which councillors would sit on each committee. A list of the committee memberships is attached to the minutes.

Resolution C121110

Moved by G. El-Jakl and seconded by S. Hatfield that the nominations for committee membership contained on the list attached to the minutes be accepted.

Motion carried unanimously.

LAW AMENDMENTS COMMITTEE

The Warden informed members that it is anticipated that a Law Amendments Committee meeting will be held in Shelburne County in the very near future.

After some discussion it was agreed that Deputy Warden Messenger would make a presentation to this committee on behalf of the Municipality.

ADJOURNMENT

The meeting was adjourned by mutual consent of members at 8:58 p.m.

Warden

Secretary for the Meeting

On website November 6, 2012.