

## COMMITTEE OF THE WHOLE COUNCIL MEETING

September 6, 2011

The meeting was called to order by the Chair at 7:00 p.m., in the Conference Room, in the Administrative Centre, in Barrington, N.S., with the following members present:

- George El-Jakl, Chair
  - Murray Atkinson
  - Louise Halliday
  - Shaun Hatfield
  - Donna LeBlanc-Messenger
  - Cecil O'Donnell
  - Cathy Stoddard
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- Brian Holland, Municipal Clerk

### ADDITIONS TO THE AGENDA

The following items were added to the agenda:

- John Shaar Request.
- Hiring Committee Meeting.
- South West Shore Development Authority Update.
- Boat Racers Request.
- Letter of Resignation.

### APPROVAL OF AGENDA

**Moved** by C. Stoddard and seconded by C. O'Donnell that the agenda be approved as amended.

Motion carried unanimously.

### APPROVAL OF MINUTES

**Moved** by M. Atkinson and seconded by D. Messenger that the minutes of the last previous meeting held August 29, 2011 be approved as circulated.

Motion carried unanimously.

### BARRINGTON BALLFIELD PLAYGROUND

Erica Smith appeared before the meeting on behalf of the Barrington Ballfield Playground Society. She requested, on behalf of the Society, that the Municipality establish a playground on property owned behind the Visitor Information Centre adjacent to the Barrington ballfield. The purpose of locating the playground there is that this area is much used by children throughout the summer while their parents and friends are playing ball in the adjacent property.

Erica Smith presented a written presentation which was previously circulated to all members with the agenda. It is the Society's intention to raise funds to purchase two pieces of playground equipment to be placed at this location. They have established a Society and opened a bank account, and have already been fundraising for the project. In addition, they have a fundraising event planned for the near future at the Island & Barrington Passage Volunteer Fire Department. The project has also been discussed with Paul Thomas from the Barrington Volunteer Fire Department and received encouragement from him. Once the playground has been constructed and established, ongoing maintenance will be provided by the Municipality since this facility will be on municipal property.

Resolution COW110901

**Moved** by D. Messenger and seconded by C. Stoddard that it be recommended to Council that the Municipality establish a playground on municipal property behind the Visitor Information Centre adjacent to the Barrington ballfield in partnership with the Barrington Ballfield Playground Society who will raise funds for the purchase of equipment and construction of the playground with continuing maintenance to be done by the Municipality in the future.

Motion carried unanimously.

Having completed her discussion of this matter, Erica Smith then retired from the meeting.

NOTICE OF MOTION RE: RECREATION POLICIES

It was suggested that consideration of this matter be done after the review of recreation policies as this may have an effect on this motion.

Members agreed to follow this process.

REVIEW OF POLICIES

At approximately 7:15 p.m. the Recreation Director joined the meeting for the purpose of reviewing these policies.

It was suggested by the Chair that the members go through each policy line by line and comment on the acceptability of each paragraph of the policy.

Policy 6 "Policy Governing Use of Municipal Facilities"

There was some question regarding the use of recreation facilities by businesses. It was suggested that any effect of partiality within the policies needs to be removed.

There was some question as to the meaning of the word "meeting".

The \$50.00 fee for businesses to rent the Recreation Centre for meetings was discussed.

It was agreed that the \$50.00 fee covers the use of the facility for meetings for a day, or any part thereof.

It was the consensus of members that a signed rental contract would be required for all events being held at the Recreation Centre.

There then followed much discussion regarding Recreation instructors providing programs that were not already offered in the Municipality at the Recreation Centre. Recently, controversy has arisen as a result of exercise instructors wishing to use the Recreation Centre.

There then followed some discussion regarding the provision of liability insurance by all those using the Recreation Centre.

Resolution COW110902

**Moved** by S. Hatfield and seconded by M. Atkinson that it be recommended to Council that it be added to Policy 6 on page 3 that the policy be amended to allow for use of the Recreation Centre by exercise instructors for one event per week.

**AFFIRMATIVE**

Murray Atkinson  
Louise Halliday  
Shaun Hatfield  
Cecil O'Donnell

**NEGATIVE**

George El-Jakl  
Donna LeBlanc-Messenger  
Cathy Stoddard

Motion carried.

Members then continued to review various aspects of Policy 6 and then began reviewing Policy 7.

Policy 7 "Operating Policies of the Recreation Centre.

Paragraph 16, of Policy 7, was discussed at length. This paragraph requires that no programs be offered that are offered within the community by others.

Resolution COW110903

**Moved** by S. Hatfield and seconded by C. O'Donnell that it be recommended to Council that the Municipality delete paragraph 16 of Policy 7.

**AFFIRMATIVE**

Murray Atkinson  
Louise Halliday  
Shaun Hatfield  
Cecil O'Donnell

**NEGATIVE**

George El-Jakl  
Donna LeBlanc-Messenger  
Cathy Stoddard

Motion carried.

Municipal Recreation Centre Rental Agreement

Members then discussed the Rental Agreement. It was suggested that the 1/3 fee being charged to instructors of programs at the Recreation Centre be included as part of the rental agreement.

Resolution COW110904

**Moved** by S. Hatfield and seconded by M. Atkinson that it be recommended to Council that the Recreation Centre Rental Agreement be amended to include Paragraph 3(f) stating that: "Instructors of programs to be held at the Municipal Recreation Centre at Sherose Island would be charged 1/3 of whatever fee they charge participants in their program."

Motion carried unanimously.

Policy 62 "Barrington Municipal Arena Policy"

Policy 62, Barrington Municipal Arena Policy, was not reviewed by members.

Barrington Municipal Pool Policies and Procedures Manual

Members then reviewed the Barrington Municipal Pool Policy and Procedures Manual.

It was noted at this time that the pool was not open on Saturday due to the low usage that it had received in the past when it had been opened on that day in prior years.

Members were also informed that Lisa Landry, the Municipal Physical Activity Coordinator, has been employed now for one week and one day and she will be brought in to be introduced to members at an appropriate time.

NOTICE OF MOTION RE: RECREATION POLICIES CONT'D

Members then considered the Notice of Motion that was previously circulated with the agenda.

**Moved** by S. Hatfield and seconded by M. Atkinson that:

**WHEREAS** Council desires to treat all exercise instructors with fairness and equality;

**AND WHEREAS** our Recreation Director has requested policy clarity from Council on parameters for authorizing use of recreational facilities to private exercise instructors;

**AND WHEREAS** Council has acknowledged need to clarify the Municipal Recreation Policy as it relates to use of public facilities by exercise instructors;

**AND WHEREAS** Council wishes to practice due diligence by determining if all exercise instructors should carry individual liability insurance before using municipal facilities;

**THEREFORE BE IT RESOLVED** that the use of municipal facilities by private exercise instructors be temporarily suspended until such time as Council revisits the Municipal Recreation Policy, which once clarified or revised shall be equally applied to all exercise instructors.

This motion will temporarily suspend the use of the Municipal facilities by private exercise instructors.

**Moved** by S. Hatfield and seconded by M. Atkinson that the motion be amended to replace the word “facilities” with the words “Recreation Centre”.

**AFFIRMATIVE**

Murray Atkinson  
Shaun Hatfield  
Cecil O'Donnell

**NEGATIVE**

George El-Jakl  
Louise Halliday  
Donna LeBlanc-Messenger  
Cathy Stoddard

Amendment defeated.

The division was then taken on the original motion.

All members were opposed to the motion.

Motion defeated unanimously.

Having completed the discussion of the review of various policies, the Recreation Director then retired from the meeting at approximately 8:40 p.m.

#### VEHICLE FOR PROPERTY SERVICES DEPARTMENT

Various specifications that were required in the previous tender were explained to members for their information.

#### Resolution COW110905

**Moved** by M. Atkinson and seconded by D. Messenger that it be recommended to Council that the Municipality tender for a 2011, 3/4 ton truck, for the Property Services Department. This truck is to be a new truck and cannot be a used truck.

Motion carried unanimously.

#### LIGHTHOUSE ROAD - BACCARO

Members were informed that the armor stone being provided for the Lighthouse Road in Baccaro will be used to construct a wall to block the sea from flooding into the road.

#### JOHN SHAAR REQUEST

A request has been received from Mr. John Shaar for the purchase of a property that is coming up at Tax Sale. Mr. Shaar is suggesting that the Municipality purchase the property and provide a commitment to support using this property as an indoor soccer facility for the Municipality, which the Municipality would own and maintain.

Although this project was discussed, at this time there was no recommendation made regarding the request.

#### HIRING COMMITTEE

It was agreed by members of the Hiring Committee to meet at 2:00 p.m., on Thursday, September 8, 2011, for the purpose of interviewing applicants for a term position at the Barrington Municipal Arena.

#### SOUTH WEST SHORE DEVELOPMENT AUTHORITY

Members were updated on recent developments in regards to the South West Shore Development Authority. The Creditor's Meeting that has been postponed will be continued on September 15, 2011, at 2:00 p.m., in Yarmouth.

Correspondence has been received from the municipalities insurers indicating that any potential legal action against the municipalities will not be covered by the Municipality's insurance. Members were also informed that an extension has been received from the law firm for Garian Construction allowing that a defence would not need to be prepared for their claim until October 1, 2011.

BOAT RACERS REQUEST

Correspondence has been received, by email, and circulated to all members from the Nova Scotia Boat Racers Association. In this correspondence, the Boat Racers Association is requesting the support of the Municipality for their program. They are requesting a Community Grant of \$1,500.00, per year, to be paid in October of each year. This amount will allow them to do more advertising of their organization in the local area.

Resolution COW110906

**Moved** by S. Hatfield and seconded by C. O'Donnell that it be recommended to Council that the Municipality support the funding request of the Nova Scotia Boat Racers Association in principle.

Motion carried unanimously.

LETTER OF RESIGNATION

A letter of resignation from the Bay Side Home Board of Directors was presented to the meeting by Councillor Halliday. The letter is being provided to the Municipality in order that the Municipality will be aware that they must now replace two (2) directors on the Board of Bay Side Home Corporation.

This matter will be brought up at the next subsequent Council meeting.

ADJOURNMENT

The meeting was adjourned by mutual consent of members at 9:35 p.m.

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Chair

Secretary for the Meeting

**On website September 7, 2011.**