

COMMITTEE OF THE WHOLE COUNCIL

July 21, 2008

The meeting was called to order by the Chairperson at 7:00 p.m., in the Conference Room, in the Administrative Centre, in Barrington, N.S., with the following members present:

- Louise Halliday, Chairperson
 - George El-Jakl
 - Donna LeBlanc-Messenger
 - Eddie Nickerson
 - Wilford Smith
 - Larry Stewart
 - Sean Strang
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- Brian Holland, Municipal Clerk

ADDITIONS TO THE AGENDA

The following items were added to the agenda:

- Department of Transportation.
- Brass Hill Playground.
- Benefit Concert Request.
- Tourism Manager.
- Clerk's Evaluation.
- Shelburne Parade.
- Computers.
- C.S.I. Sewer.

APPROVAL OF AGENDA

Moved by S. Strang and seconded by W. Smith that the agenda be approved as amended.

Motion carried unanimously.

APPROVAL OF MINUTES

Moved by S. Strang and seconded by W. Smith that the minutes of the last previous meeting held July 7, 2008 be approved as circulated.

Motion carried unanimously.

FIRE DEPARTMENT SEMI-ANNUAL MEETING

It was agreed by members that the semi-annual meeting to be held with the six volunteer fire departments in the Municipality would be held on Thursday, September 11, 2008, at 7:00 p.m., in the Conference Room.

R.C.M.P. MONTHLY REPORT

Sgt. Mooney appeared before the meeting for the purpose of delivering the R.C.M.P. Detachment's Monthly Report. As usual Sgt. Mooney provided a written summary of statistics. These statistics covered the month of June. In June 2008 there were 172 calls as compared to 173 in June of 2007.

There followed some discussion of the various calls being made and related increases and decreases in the number of calls.

Sgt. Mooney informed members that he is being transferred to Labrador in September of 2008 and will be leaving the Municipality. He anticipates that his replacement will be arriving sometime near the time that he departs.

Having completed his presentation, Sgt. Mooney retired from the meeting.

POLICY AMENDMENTS

Proposed amendments to Policy No. 39, "Hiring Policy" had previously been circulated to members. The amendments to this policy clarify the hiring of students for summer Day Camp counselor positions. The clarification that is being made is that ordinarily students will be hired for a period of one (1) year only. Also, related policies that include hiring policies for summer staff and casual labour are being incorporated into Policy No. 39 so that all hiring policies are included in the one policy.

Resolution COW080704

Moved by L. Stewart and seconded by W. Smith that notice of consideration be given of amendments to Policy No. 39, "Hiring Policy" at the next subsequent meeting of Council.

Motion carried unanimously.

Resolution COW080705

Moved by G. El-Jakl and seconded by D. Messenger that it be included in the Hiring Policy that the phrase "only those applicants who have been selected for an interview will be contacted" be included in the advertisements for summer employees.

Motion carried unanimously.

Resolution COW080706

Moved by S. Strang and seconded by L. Stewart that notice of consideration be given to Council at the next subsequent meeting of the repeal of the following policies:

- Summer Staff Hiring and Administration Policy
- Recreation Department Summer Staff Hiring and Administration Policy
- Casual Labour Policy.

These policies are no longer necessary once the amendments to Policy No. 39 have been made.

Motion carried unanimously.

Resolution COW080707

Moved by L. Stewart and seconded by S. Strang that consideration of repeal of the policy re Guidelines for EMO Search & Rescue Bus be given at the next subsequent meeting of Council as this policy is no longer necessary.

Motion carried unanimously.

Resolution COW080708

Moved by S. Strang and seconded by L. Stewart that notice of consideration of repeal of the policy governing the use of the announcement banner be given at the next subsequent meeting of Council as this policy is no longer required.

Motion carried unanimously.

PROPOSED PLAYGROUND POLICY

A draft of a proposed playground funding policy was previously circulated to members for their review and comment.

There then followed much discussion regarding this policy and its effects. It was noted that one of the conditions that should be included in the playground policy is that organizations cannot apply to other grant programs if they are approved for a playground grant.

There then followed discussion regarding other potential amendments. This policy will be redrafted by Municipal Staff to include suggested changes.

Resolution COW080709

Moved by E. Nickerson and seconded by S. Strang that further consideration of the Playground Funding Policy be deferred to the next meeting of committee.

Motion carried unanimously.

SCHOOL BOARD FUNDING

In response to a request from the Municipality more than 150 pages of information has been received from the Tri-County Regional School Board regarding School Board funding. This information has been sent by email to all councillors. A hard copy of the information is available at the Municipal Office for review.

Also, the local representative on the Tri-County Regional School Board was contacted and asked to attend a future Council meeting. Mr. Atkinson, who is the representative, indicated that he could not speak for the School Board. Mr. Atkinson stated that only the Chair and the Superintendent could speak on behalf of the Board, and suggested Council arrange an appointment with one of those individuals.

Subsequent to discussions with Mr. Atkinson an appointment has been arranged with Mr. Phil Landry, Superintendent of the Tri-County Regional School Board. Mr. Landry will attend the Committee of the Whole Meeting to be held on Tuesday, August 5, 2008 to discuss School Board funding.

PROPERTY SERVICES POSITION

The addition of a Property Services Technician was approved in the budget for the current year. The Municipality now needs to advertise in order to attract applicants for this position.

There then followed some discussion regarding whether the position should be advertised internally or externally, or both internally and externally at the same time.

The Deputy Warden was asked to assume the Chair while the Warden addressed the issue.

After completing her address of this matter, the Warden resumed the Chair.

Resolution COW080710

Moved by W. Smith and seconded by S. Strang that Municipal Staff be instructed to follow policy regarding advertising of the Property Services position.

AFFIRMATIVE

George El-Jakl
Louise Halliday
Donna LeBlanc-Messenger
Eddie Nickerson
Wilford Smith
Sean Strang

NEGATIVE

Larry Stewart

Motion carried.

SCHEDULE OF FEES

The Schedule of Fees for the previous two weeks was circulated to members for their information and review.

DEPARTMENT OF TRANSPORTATION

Resolution COW080711

Moved by W. Smith and seconded by D. Messenger that it be recommended to Council that a letter be sent to the local Department of Transportation Supervisor requesting the shouldering of the road be done in the Upper Port LaTour, Port LaTour and Baccaro areas, that the grass be cut along the shoulder of the road in those areas, and that trees near the road be cut back in those areas, and also that the grass along the guardrail at the Sherose Island Causeway be removed and trimmed back.

Motion carried unanimously.

It was the consensus of members that the local Area Supervisor from the Department of Transportation be invited to attend the August 5, 2008 committee meeting to discuss transportation issues.

BRASS HILL PLAYGROUND AND OTHER PLAYGROUNDS

Correspondence has been received from Andrea Newell regarding the Brass Hill Playground. It has been indicated to her by the Office of Health Promotion and Protection that the Municipality must apply for a grant for the Brass Hill Playground since the Municipality owns the property. Mrs. Newell also indicates that an association has been formed called the Brass Hill Playground 2008 Association. The officers of this association are Chairperson, Andrea Huskison-Newell; Vice Chair, Amy MacKinnon; Secretary, Sabrina Foster; Treasurer, Ken Kane. This organization intends to have a yard sale on the first Saturday in August on location at the Brass Hill Playground. The yard sale will also include the barbequing and selling of hot dogs. There will be "bouncers" on site and possibly miniature ponies with a wagon for children to take rides. This will be a fundraising event for the association to raise funds for the upgrade of the playground.

Members were also informed that as a result of the information received from Mrs. Newell an application has been prepared for grant funding from the Office of Health Promotion and Protection. The application that has been prepared includes a donation from the Municipality in the amount of \$4,000.00.

Members then discussed other applications that have been received from playgrounds in the area. The funds requested from other playground groups are: ERMES, \$5,000.00; Wayne Perry Memorial Park, \$5,000.00; Clubhouse Playground, \$656.30, together with the \$4,000.00 requested from the Brass Hill application. This makes a total of \$14,656.30 required for playgrounds for the present year.

Resolution COW080712

Moved by E. Nickerson and seconded by G. El-Jakl that it be recommended to Council that a grant of \$656.30 be provided to the Clubhouse Playground Association in Wood's Harbour for the purchase of equipment for the playground.

Motion carried unanimously.

Resolution COW080713

Moved by G. El-Jakl and seconded by D. Messenger that it be recommended to Council that \$3,500.00 be provided from playground funds to each of the Brass Hill Playground, the Wayne Perry Memorial Park and the ERMES playground.

Motion carried unanimously.

BENEFIT CONCERT

Members were informed that a request has been received to conduct a benefit concert on municipal property. This concert will be conducted in order to provide funds to a local resident and his family. This resident is presently suffering from illness and is in need of assistance. This type of event is not included in present municipal policies. As a result it is being proposed that policy be amended in order to provide for concerts and fundraising events.

It is proposed that the following amendment be included in the "Policy Governing use of Municipal Facilities", Policy No. 6, and in the Arena Policy under "Arena Fees for Usage of the Facility". The proposed amendment is:

Benefit Concerts and Fundraisers

Upon written request the Municipal Clerk may provide free use of the Arena, Recreation Centre, Municipal Library or Municipal property to local residents for the purpose of holding a benefit fundraiser for individuals in need due to hardship. This will not include any fundraiser involving alcohol or requiring security. All approvals will be subject to availability. Requests will be considered on an individual basis and organizers may be requested to provide their own insurance coverage. In addition, some minor amendments will be made to the Arena Fees for Usage of the Facility Policy. These include removing the references to Recreation & Facilities Committee and replacing them with Committee of the Whole, and removing the references to Recreation and Facilities Manager and replacing them with Property Services Supervisor. It is the intention of the proposed Benefit Concerts and Fundraisers amendment that the Municipality would provide a locale for variety concerts and variety shows for the purpose of raising funds for unfortunate individuals due to hardship caused by health concerns or fire or other calamities.

Resolution COW080714

Moved by E. Nickerson and seconded by S. Strang that it be recommended to Council that notice of consideration be given at the next subsequent Council meeting of amendments to Policy No. 6 "Policy Governing Use of Municipal Facilities" and Arena Fees for Usage of the Facility, in order to provide for benefit concerts and fundraisers.

Motion carried unanimously.

TOURISM MANAGER

Correspondence has been received again from Discover Shelburne County Tourism Association regarding the hiring of a Shelburne County Tourism Manager. A new proposal has been forwarded to the Municipality by email. This proposal is very similar to the original proposal that was provided some time ago.

Resolution COW080715

Moved by S. Strang and seconded by L. Stewart that it be recommended to Council that the Shelburne County Tourism Association be informed that the Municipality will consider any proposal for a Shelburne County Tourism Manager once a commitment is made from other funding partners, and not until that time.

Motion carried unanimously.

CLERK'S EVALUATION

A form had previously been circulated to members for the evaluation of the Clerk. It was agreed by members and the Clerk that this form would be satisfactory for this purpose. Members agreed to review this evaluation in Closed Session with the Clerk-Treasurer, on Tuesday, August 19, 2008, at 7:00 p.m.

SHELBURNE PARADE

The Shelburne County Exhibition Parade will be held on Tuesday, August 5th. It will not be possible for the Warden to attend that parade as Council has a Committee of the Whole meeting that evening.

COMPUTERS

As the current term of Council is coming to an end some decision should be made regarding the future use of councillor's computers and whether or not they should be provided to the new Council.

Further information regarding the value of the current machines will be obtained by Municipal Staff.

C.S.I. SEWER

The members of the C.S.I. Sewer Committee, together with Mr. Willard d'Eon, the Engineer from CBCL, will meet with representatives of the Town of Clark's Harbour following the Team Shelburne meeting on Wednesday, July 23rd.

CLOSED SESSION RE: PURCHASE OF PROPERTY

Members then entered into Closed Session for the purpose of discussing an agreement for the purchase of property by the Municipality.

Having completed their discussion, members then returned to Open Session.

ADJOURNMENT

The meeting was adjourned by mutual consent of members at 10:45 p.m.

_____ Chairperson

_____ Secretary for the Meeting