

COMMITTEE OF THE WHOLE COUNCIL MEETING

June 2, 2008

The meeting was called to order by the Chairperson at 7:05 p.m., in the Conference Room, in the Administrative Centre, in Barrington, N.S., with the following members present:

- Louise Halliday, Chairperson
- Donna LeBlanc-Messenger
- Eddie Nickerson
- Wilford Smith
- Larry Stewart
- Sean Strang

Absent was member George El-Jakl since he is attending the Federation of Canadian Municipalities Conference in Quebec City this week.

- Anna Kenney, Recreation Director
- Glen Muise, Building Inspector
- Brian O'Connor, Property Services Supervisor
- Brian Holland, Municipal Clerk

ADDITIONS TO THE AGENDA

The following items were added to the agenda:

- Department of Transportation.
- Transfer to Reserves.
- Nature Nova Scotia Conference.
- Next Council Meeting.
- Barrington Regional Curling Club.

APPROVAL OF AGENDA

Moved by S. Strang and seconded by W. Smith that the agenda be approved as amended.

Motion carried unanimously.

APPROVAL OF MINUTES

Moved by W. Smith and seconded by S. Strang that the minutes of the last previous meeting held May 20, 2008 be approved as circulated.

Motion carried unanimously.

DEPARTMENTAL REPORTS FOR MONTH OF MAY AND REVIEW OF PROPOSED DEPARTMENTAL BUDGETS

Recreation Department

Anna Kenney, Recreation Director for the Municipality of Barrington, presented her written report of activities for the month of May.

After completing her report, Mrs. Kenney then also reported on the proposed operating and capital budgets for the Recreation Department for the 2008/2009 fiscal year. She highlighted any proposed changes and the total cost of programs for the coming fiscal year.

Building and Fire Inspection

Mr. Glen Muise, Building Inspector/Development Officer/Fire Inspector for the Municipality, presented his report for the month of May. Mr. Muise then also reviewed the operating budget for the Building Inspection Department for the coming fiscal year. Mr. Muise indicated that he has completed six of eleven required courses for Building Official Certification. The additional five courses will be completed over coming months. The cost of these courses has been included in the Operating Budget for the year. The Fire Inspectors Association of Nova Scotia courses will also be started in the fall and the cost of these courses has also been included.

Property Services

Brian O'Connor, Property Services Supervisor, reviewed his report of activities for the month of May. More field maintenance has been done on the soccer field and the baseball fields this year than in previous years. The Nature Trail at Sherose Island has also been cleaned up. It still requires some work which is dependent on approval of funds in the Operating Budget.

After completing his monthly report, the Property Services Supervisor then reviewed the Operating and Capital Budgets for the Property Services Department. These budgets included the operating revenues and expenditures for the Arena, the Barrington/Wood's Harbour sewer systems, the Sherose Island water and sewer systems, C & D Landfill, CED Centre/Library, Barrington Regional Curling Club, Recreation Centre, Learning Centre and also the roads and trails that are owned by the Municipality. The review of Operating/Capital Budget items was completed at approximately 9:30 p.m.

Having completed these reports and budget reviews the Recreation Director, Building Inspector and Property Services Supervisor then retired from the meeting.

BUDGET MEETINGS

Members were presented with a draft proposed budget for the 2008/2009 fiscal year. It was suggested that the proposed Operating Budget be reviewed by members and that the appropriate meeting be set up for review of the budget in detail.

It was agreed by consensus of members that the proposed budget would be reviewed beginning at 8:00 a.m., on Monday, June 16, 2008, and would continue at 7:00 p.m. on Wednesday, June 18, 2008.

BURSARY SELECTION

Members were advised that the local schools had been requested to provide applications for the Municipal Bursary which is awarded each year to students graduating from local schools. Three applications have been received.

Members reviewed the applications and then submitted secret ballot votes in order to choose a recipient of the bursary.

Applications were received from Krista Shand, Andrew M. Crowell and Kaitlyn Harris.

Resolution COW080601

Moved by S. Strang and seconded by L. Stewart that it be recommended to Council that Kaitlyn Harris be awarded the Municipal Bursary for 2008.

Motion carried unanimously.

RIDGE ROAD RECYCLING REQUEST

This matter has been deferred by Committee of the Whole to this meeting from the Committee of the Whole Meeting held May 20, 2008. At that meeting a motion had been put forward to recommend to Council that the Municipality pay Ridge Road Recycling \$50.00 per day, or 50% of the extra cost of fuel, whichever is less, to the end of the current contract.

There then followed much discussion regarding this meeting and augmenting the waste collection contract for the increased cost of fuel.

Moved by E. Nickerson and seconded by D. Messenger that the motion be amended to delete \$50.00 per day and replace this phrase with the words \$35.00 per day.

Moved by E. Nickerson and seconded by D. Messenger that the words “providing that it is deemed to be legal by the Municipal Solicitor” be added to the motion.

The Deputy was then requested to assume the Chair of the meeting so that the Warden could address this matter.

The Warden then resumed the Chair.

Members were informed that the current waste collector has been very cooperative in providing services to the Municipality. The Municipality has also been very cooperative in working with the Waste Collector on various issues over the years.

There is now 10 months remaining on the 5 year contract.

Resolution COW080602

The division was then requested on the second motion regarding legal approval.

AFFIRMATIVE

Louise Halliday
Donna LeBlanc-Messenger
Eddie Nickerson
Wilford Smith
Sean Strang

NEGATIVE

Larry Stewart

Amendment carried.

The division was then requested on the first amendment reducing the proposed payment from \$50.00 to \$35.00.

AFFIRMATIVE

Donna LeBlanc-Messenger
Eddie Nickerson

NEGATIVE

Louise Halliday
Wilford Smith
Larry Stewart
Sean Strang

Motion defeated.

The division was then requested on the main motion as amended.

AFFIRMATIVE

Eddie Nickerson

NEGATIVE

Louise Halliday
Donna LeBlanc-Messenger
Wilford Smith
Larry Stewart
Sean Strang

Motion defeated.

MUNICIPAL OFFICE HOURS

Consideration of Municipal Office hours was then brought before members. To accommodate the public during lunch hour the Tax Office has been staying open lunch hours from July to September, and closed for lunch hours the rest of the year resulting in overtime costs. To allow this practice for two tax billings would be confusing, therefore, in order to provide consistency to the public all year it is proposed the lunch hours be reduced to ½ hour, from 12:30 to 1:00 p.m. in the afternoon. This means the tax desk would be open every day from 12:00 to 12:30 p.m., with no overtime accumulation and office hours would change from 8:30 a.m. to 4:00 p.m., with ½ hour lunch instead of 1 hour for lunch. The same number of hours would be worked each day by Municipal Office Staff.

There then followed much discussion regarding this matter.

The Deputy Warden was requested to assume the Chair while the Warden addressed the matter.

Having completed her address of the matter, the Warden then resumed the Chair.

It was agreed by consensus of members that this matter be deferred for further consideration to the next Committee of the Whole Meeting.

SOUTH SIDE BALL FIELD CANTEEN REQUEST

Correspondence has been received from Chaila Krafve. In this correspondence she is requesting the use of the South Side Ball Field canteen to sell packaged convenience items during events held at the ball field. For the current season it is proposed that she would stock the canteen with cold drinks and packaged snacks and would assume the responsibility for stocking and budgeting the canteen.

It is proposed that this service would benefit both the operator of the canteen and the community itself during the conduct of events at the ball field.

Resolution COW080603

Moved by E. Nickerson and seconded by S. Strang that it be recommended to Council that the request of Chaila Krafve be approved provided she meets all the requirements of By-Law No. 34, “Commercial Activity on Municipal Property”, and that she be allowed to sell only packaged goods and that no goods be sold that are prepared on site.

Motion carried unanimously.

TRANSFER TO RESERVES

In the 2007/2008 Operating Budget there had been included funds for the construction of the Wood’s Harbour Multi-Purpose Trail and Sidewalk Project, as well as funds for the repair and replacement of the roof at the Community Health Centre. The funds that had been provided for in the budget were \$180,000.00. It is suggested that these funds be put aside in the Special Reserve Fund Operating because these projects were not completed last year and will be completed during the coming fiscal year.

Resolution COW080604

Moved by S. Strang and seconded by W. Smith that it be recommended to Council that \$180,000.00 be transferred from the General Operating Fund to the Special Reserve Fund Operating for the purpose of replacing the roof at the Community Health Centre and completing the Wood's Harbour Multi-Purpose Trail and Sidewalk Project.

Motion carried unanimously.

NOVA SCOTIA NATURE CONFERENCE

Correspondence has been received from Lillian Perry who was the local Chair of the Nova Scotia Nature Conference 2008. This conference was held on the weekend and used the Municipality's Visitor Information Centre as its centre of operation. Mrs. Perry has sent a letter of thanks and appreciation to Council on behalf of their very successful conference held over the weekend.

HISTORICAL SOCIETY REQUEST

This matter was referred to committee at the previous Council meeting. The Cape Sable Historical Society has indicated in correspondence that they have not received adequate funds from the Province for the operation of the Seal Island Light Museum. They are asking the Municipality to provide a \$5,000.00 grant to the Society to cover the shortfall in funds.

There was much discussion regarding this matter.

It was also indicated during the discussion that there are other non profit organizations including other museums and historical societies who have also not received adequate funds for their summer operations this year. In addition, the Municipality has applied for funding for 11 positions for the Recreation Department for this summer and has only received funding for 1 position, ordinarily the Municipality receives funding for 3 such positions.

Resolution COW080605

Moved by W. Smith and seconded by D. Messenger that it be recommended to Council that the Cape Sable Historical Society be informed that the Municipality cannot provide funding for the shortfall of \$5,000.00 requested by the Historical Society for the coming year as it is experiencing similar shortfalls in funding for Municipal Recreation programming.

Motion carried unanimously.

SOUTH WEST SHORE DEVELOPMENT AUTHORITY SUCCESSION PLAN

A proposed Emergency Executive Director Succession Plan was circulated to members of the Board of the South West Shore Development Authority for their comment and approval. This plan is circulated to members for their review. Members are encouraged to provide comment to the Warden regarding this plan as it will be further discussed at the next meeting of the South West Shore Development Authority.

This matter will also be placed on the agenda for the next meeting of the Committee of the Whole.

WASTE SEPARATION LETTER

It is being proposed that a waste separation letter be sent to local businesses in the area to encourage them to separate waste, and to provide them with written materials that would guide them in the separation and management of solid waste.

Resolution COW080606

Moved by S. Strang and seconded by W. Smith that it be recommended to Council that the Municipality send flyers and brochures to local businesses, together with a letter, encouraging them to separate solid waste according to Municipal and Provincial laws.

AFFIRMATIVE

Louise Halliday
Donna Leblanc-Messenger
Wilford Smith
Larry Stewart
Sean Strang

NEGATIVE

Eddie Nickerson

Motion carried.

SCHEDULE OF FEES

The Schedule of Fees for the previous two weeks was circulated to members for their information and review.

DEPARTMENT OF TRANSPORTATION

It was noted that the stop sign at the end of Sherose Island has been damaged and needs to be replaced, and there is frequently water lying in the Villagedale Road after rain storms and this matter needs to be addressed for the safety of the travelling public.

Resolution COW080607

Moved by D. Messenger and seconded S. Strang that the Department of Transportation be requested to repair the stop sign at the end of the Sherose Island Road.

Motion carried unanimously.

Resolution COW080607

Moved by W. Smith and seconded by S. Strang that it be recommended to Council that signage be placed at the sharp turn near the base of Clement's Pond on Highway 103 so that truck traffic in that area will be aware of the turn in advance of arriving there.

Motion carried unanimously.

It is believed these warning signs are needed as a result of two recent truck accidents that have occurred at this location.

NEXT COUNCIL MEETING

Members were informed that the Warden and the Clerk-Treasurer will be away on a course at the time of the next Council meeting and will therefore not be present.

BARRINGTON REGIONAL CURLING CLUB

Members were updated in regards to the Curling Club. They were informed that correspondence has been sent to the Curling Club regarding the decision of Council and the future operation of the Club.

CLOSED SESSION OF COUNCIL REGARDING MUNICIPAL PROPERTY

Members were brought up to date regarding the possible future sale of municipal property.

ADJOURNMENT

The meeting was adjourned by mutual consent of members at 11:48 p.m.

_____ Chairperson

Secretary for the Meeting

On website June 3, 2008.