

## COMMITTEE OF THE WHOLE COUNCIL MEETING

October 17, 2005

The meeting was called to order by the Chairman at 7:00 p.m., in the Conference Room, in the Administrative Centre, in Barrington, N.S., with the following members present:

- Sterling Belliveau
- Fred Bower
- Louise Halliday
- Eddie Nickerson
- Larry Stewart
- Sean Strang

Absent was member Donna LeBlanc-Messenger because she is presently convalescing from surgery.

- Brian Holland, Municipal Clerk

### ADDITIONS TO THE AGENDA

The following items were added to the agenda:

- CED Centre/Library Update.
- Barrington Regional Curling Club Payment.
- Fundraising Committee.
- Closed Session Re: Legal Matter.
- Committees of Council.

### APPROVAL OF AGENDA

**Moved** by S. Strang and seconded by L. Stewart that the agenda be approved as amended.

Motion carried unanimously.

### APPROVAL OF MINUTES

**Moved** by L. Stewart and seconded by S. Strang that the minutes of the last previous meeting held October 3, 2005 be approved as circulated.

Motion carried unanimously.

### CED CENTRE/LIBRARY UPDATE

Mr. Mark MacIsaac, the Owner's Engineer on this project, appeared before the meeting for the purpose of updating members on the progress of the project. He informed members that the concrete for the foundation has been done. On Tuesday or Wednesday of next week the cement floor will be finished.

Mr. MacIsaac suggested that a window be added to the exterior door on the side of the building.

Members were informed that due to Nova Scotia Power regulations it would be more expensive to bury the power supply cables underground than previously expected. Mr. MacIsaac suggested that the power supply entry be moved to the western side of the property so that it came in at that entry. This would add approximately \$8,500.00 for the installation and burial of the cable and would result in a net increase to the project of about \$4,500.00.

Resolution COW051009

**Moved** by E. Nickerson and seconded by S. Strang that the Engineer be directed to move the power supply to the western entry to the property at the estimated increased cost.

Motion carried unanimously.

Mr. MacIsaac informed members that he is still attempting to draft a sign, and that he will try to have this sign completed by next Monday for review. He also indicated that the insulated floor was not included in the tender documents. It would cost approximately \$6,000 to \$7,000 to add insulation to the floor as previously discussed. Adding this insulation was not recommended by the builder and is not normally done for this type of construction. It was the consensus of members upon the advice of the Engineer, to leave any addition of insulation out of the project.

Members were informed that this afternoon at 4:10 p.m. a site meeting was held at the request of Delmar Construction in order to coordinate all the trades who are working on the project.

CLOSED SESSION RE: LEGAL MATTER

Members then entered into Closed Session with Mr. MacIsaac for the purpose of discussing a legal matter relative to the project.

Having completed their discussion of the legal matter, members then returned to Open Session.

It was the consensus of members that the Municipal Solicitor be invited to the meeting of the Committee of the Whole Council, on Monday, November 7, 2005, to discuss a legal matter with the Committee in Closed Session.

Having completed his discussion of the project with members, Mr. MacIsaac then retired from the meeting.

CORRIDOR STUDY

This matter was referred to the Committee by Council.

Members discussed requirements of a corridor study and the possible benefits of such a study.

Resolution COW051010

**Moved** by E. Nickerson and seconded by F. Bower that the Planning Advisory Committee be requested to conduct a public meeting in order to determine the concerns of the public regarding traffic matters between the locations of Sterl's Road in Barrington Passage and Butler's Lane in Barrington Passage.

Motion carried unanimously.

SHELBURNE COUNTY LEARNING NETWORK

This matter was also referred to Committee by Council.

It was the consensus of Committee that the Manager of the Shelburne County Learning Network should be contacted in order to determine the requirements of the network and the use of the present library building once the new library is completed.

It was also the consensus of members that Municipal Staff should contact the South West Shore Development Authority regarding funding of repairs to the current library building. This information will be obtained and reported back to Committee.

TAX EXEMPTION BY-LAW

There were a number of housekeeping amendments proposed to the Tax Exemption By-Law. These amendments would remove properties that have been listed for tax exemption that no longer qualify.

Resolution COW051011

**Moved** by L. Stewart and seconded by F. Bower that notice of amendments to By-Law No. 25 "Tax Exemption By-Law" be given to Council at their next subsequent meeting.

Motion carried unanimously.

BAY SIDE HOME CORPORATION

Information concerning conflicts of interest in relation to Bay Side Home Corporation was circulated to members for their information.

There was no further discussion of this matter.

PROPOSED AMENDMENTS TO PURCHASING POLICY

Proposed amendments to the Purchasing Policy were previously circulated to members for their information. It is proposed that the practice of tendering miscellaneous works and materials be discontinued. Miscellaneous works and materials will be obtained on a current basis by requesting quotes from various suppliers within the Municipality.

The proposed procedure and amendments were reviewed with members for their information.

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Resolution COW051012

**Moved** by L. Stewart and seconded by S. Strang that notice be given to Council at their next subsequent meeting of proposed amendments to the Purchasing Policy.

Motion carried unanimously.

POLICY NO. 18 “FIRE DEPARTMENT POLICY”

A memo containing proposed amendments to the Fire Department Policy was circulated to members for their information and review.

It is proposed that the section of Policy No. 18 dealing with the amalgamated fire departments be revised. This policy needs to be revised in order to permit the fire department to finance the purchase of vehicles and equipment. At the present time the policy does not adequately provide for any change in the area fire rate, or for the addition of capital expenditures.

It was the consensus of members that the required amendments be drafted by Municipal Staff.

Resolution COW051013

**Moved** by S. Strang and seconded by F. Bower that Municipal Staff draft amendments to Policy No. 18 “Fire Department Policy” for the purpose of providing more flexibility to the amalgamated fire department, and to the Municipality in setting the area operating rate and area capital fire rates in that particular area.

Motion carried unanimously.

STATION ROAD FERRY SITE

At a previous meeting Municipal Staff were asked to obtain further information regarding possible contamination of this site. As a result, the MacDonnell Group Consulting Ltd. was requested to answer three (3) basic questions regarding contamination on this property. Their investigation indicated:

1. Several areas where low levels of contamination exist have been identified on the site.
2. The contamination identified is from hydrocarbons.
3. The levels of contamination identified are within the Canadian Council of Minister’s of Environment Guidelines for use of the site for a commercial site. This would correlate with a low contamination criteria.

Members were also informed that an appraisal has been completed by Joudrey Appraisals which indicates that the appraised value of the property is \$0.26 cents per square foot, or \$2.79 per square metre. The property should be surveyed in order to determine the number of square feet or square metres contained in the property.

There followed much discussion regarding the continuation of Municipal efforts to obtain this property and its transfer to the Marina Group.

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Resolution COW051014

**Moved** by L. Halliday and seconded by S. Strang that a letter be sent to the Marina Group informing them that the Municipality will assist in having the property transferred directly from the Province of Nova Scotia to the Marina Group based on the legal advice that is obtained from the Municipal Solicitor regarding environmental concerns, and that if the Marina Group is not agreeable to this form of transfer the Municipality will cease its efforts to obtain the property.

Motion carried unanimously.

LEONARD NICKERSON REQUEST

At a previous meeting members requested that information on previous requests to conduct commercial activity at McGray Avenue be obtained and returned to the Committee. This information consisted primarily of minutes from the Waterfront Development Committee.

Minutes of the Waterfront Development Committee from March, April and May of 2003 were read to the members for their information. At that time there was a request made for commercial activity to be conducted at McGray Avenue. The Waterfront Development Committee recommended at that time that no such activity be permitted. It also recommended at that time that the Committee draft a policy regarding commercial activity on Municipal property. A policy was subsequently drafted by Municipal Staff. This policy however was never recommended by the Waterfront Development Committee and never implemented or approved by Council.

Resolution COW051015

**Moved** by L. Halliday seconded by S. Strang that Municipal Staff draft a policy for commercial activity on Municipal property containing provisions for:

1. Limitation of the number of vendors allowed.
2. An annual licence to be applied for each year.
3. Fees to be required to obtain a licence.
4. Designated areas of operation.
5. Other considerations deemed necessary.

Motion carried unanimously.

BANKING SERVICES

The Royal Bank had previously been requested to indicate whether or not reductions can be made in the fees charged the Municipality. Although it was indicated that a response would be provided within a few days, there has yet to be any response received from the Royal Bank. The request was made more than two (2) weeks ago.

**Moved** by F. Bower and seconded by S. Strang that it be recommended to Council that the Municipality tender for banking services.

**Moved** by E. Nickerson and seconded by L. Halliday that the above motion be tabled until the next meeting of the Committee of the Whole Council.

| <u>AFFIRMATIVE</u> | <u>NEGATIVE</u> |
|--------------------|-----------------|
| Sterling Belliveau | Fred Bower      |
| Louise Halliday    | Larry Stewart   |
| Eddie Nickerson    | Sean Strang     |

Motion defeated.

**Moved** by E. Nickerson and seconded by S. Strang that the previous motion be amended to add "after obtaining information from the Royal Bank by Friday, October 21, 2005".

After some discussion this amendment was withdrawn.

Resolution COW051016

The division was then taken on the original motion.

| <u>AFFIRMATIVE</u> | <u>NEGATIVE</u>    |
|--------------------|--------------------|
| Fred Bower         | Sterling Belliveau |
| Louise Halliday    |                    |
| Eddie Nickerson    |                    |
| Larry Stewart      |                    |
| Sean Strang        |                    |

Motion carried.

REMEMBRANCE DAY SERVICES

The following schedule for distribution of wreaths at Remembrance Day Services was agreed to by members:

- B.M.H.S. - Donna LeBlanc-Messenger
- Wood's Harbour - Sterling Belliveau
- Barrington - Donna LeBlanc-Messenger
- Stoney Island - Larry Stewart
- Clark's Harbour - Sean Strang

COMMUNITY GRANTS POLICY REVIEW

Resolution COW051017

**Moved** by L. Halliday and seconded by S. Strang that review of the Community Grants Policy be deferred until all members of the Committee are present for discussion.

Motion carried unanimously.

EQUIPMENT PURCHASES FOR LIBRARY

Members were informed that the “Friends of the Library” had previously been requested to raise \$75,000.00 for purchase of equipment for the new library. The equipment list has now been revised so that the total cost of the equipment for the library will be \$63,064.00. This is the amount that must now be raised.

CNR RIGHT OF WAY IN BARRINGTON

A request has been received from Mr. Boyd Scott, a resident of Factory Hill Road in Barrington, that the CNR right of way from its intersection near the Maxwell’s house to its intersection near the Department of Transportation equipment shed in Barrington be cut back by the Municipality.

Resolution COW051018

**Moved** by L. Halliday and seconded by L. Stewart that it be recommended to Council that the Municipality obtain permission from the Department of Natural Resources to cut back a section of the former CNR right of way in Barrington.

Motion carried unanimously.

SCHEDULE OF FEES

The Schedule of Fees for the previous two weeks was circulated to members for their information.

BARRINGTON REGIONAL CURLING CLUB PAYMENT

The debenture for the Barrington Regional Curling Club becomes due on November 9, 2005. The new debenture to be issued to replace it will not be issued until November 21, 2005. The repayment amount on the debenture is approximately \$577,000.00. The repayment can be financed by three (3) different methods. This amount can be financed in the interim through the Royal Bank on a short term loan. It can be financed through the Nova Scotia Municipal Finance Corporation on a short term loan, or the funds can be withdrawn from Special Reserve Funds for the interim period and then redeposited with the net amount being deposited at the time the new debenture is put in place.

Resolution COW051019

**Moved** by L. Stewart and seconded by S. Strang that the interim financing for the Barrington Regional Curling Club debenture from November 9<sup>th</sup> to November 21<sup>st</sup> be done by a payment from the Reserve Funds and that the net amount of the new debenture then be redeposited to reserves on November 21<sup>st</sup> when it is received, as this will be the cheapest method of interim financing for the Municipality.

Motion carried unanimously.

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#### FUNDRAISING COMMITTEE

Correspondence has been received from the Fundraising Committee requesting that a councillor be appointed to attend the Fundraising Committee meetings and also requesting clarification of the Property Services Supervisor's position as a result of this appointment.

#### Resolution COW051020

**Moved** by F. Bower and seconded by S. Strang that it be recommended to Council that Councillor Nickerson be appointed to the Arena Fundraising Committee.

Motion carried unanimously.

As a result of this appointment, it will no longer be necessary for the Property Services Supervisor, Brian O'Connor, to be a member of the Committee, or to act as liaison to Council, because a councillor will, in future, be a member of the Committee.

#### COMMITTEES OF COUNCIL

As this matter dealt with personnel issues, the discussion was conducted in Closed Session upon agreement of members.

#### ADJOURNMENT

The meeting was adjourned by mutual consent of members at 11:05 p.m.

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Chairman

Secretary for the Meeting

**On website October 18, 2005.**

